

## 2020 Annual Work Plan (AWP) Review Checklist-Budget Revision






Award ID: 00082279; Project ID: 00091274, 00115133; Title: Activating Village Courts in Bangladesh Project Phase II					
Format and General Issues:		Yes	No	N/A	Comments
1	Submitted RAWP is prepared in Standard Prescribed Format including AWP cover page	✓			
2	Atlas codes correctly mentioned (Award ID, Project ID, and Project title, Donor, Account, Fund etc.)	✓			
3	AWP Planning meeting conducted			✓	
4	Minutes of the Appraisal/Review meeting attached	✓			Annex-A4
5	Annual/Mid year Review Meeting conducted	✓			
6	Annual HR , Procurement and Communications plans are prepared and attached with RAWP	✓			HR Plan-A6-1; A6-1 (CHT) Proc Plan-A6-2(i) & 2(ii); Proc Plan-A6-2 (CHT) (PROMPT version will share later upon finalize in the system) Comms. Plan-A6-3
7	Resources are available to support the RAWP	✓			Annex-A7_MYB Summary of Available Resources
8	RAWP is approved by the Implementing Partner, if applicable	✓			
9	AWP is endorsed/agreed by the Project Board/Steering Committee, if applicable		✓		
10	Signature of the Project Manager/NPD available in the RAWP	✓			
Results Related Issues:		Yes	No	N/A	
1	The AWP reflects overall priorities of the year	✓			
2	The activities are clearly defined (indicate what exactly will be done, to the point with expected timelines by quarter)	✓			
3	The activity lines spell out the geographic location wise intervention	✓			
4	Possible areas of collaboration with other projects have been considered in project activities	✓			
5	Outputs and activities are aligned to the UNDAF, CPD and project document (The listed activity/s can be directly attributed to the achievement of the expected country programme outputs)	✓			
6	The activity/s implemented with CSOs, academic institutions, other quasi-Governmental institutions, and other UN agencies as implementing partners are reflected in the work plans	✓			
7	A one page summary of intended/achievable results is attached	✓			Included in the annual key results, Annex-B17
8	The Outcome / Intermediate Outcomes and Outputs are correctly entered as per the language in the Results Framework	✓			Annex-B8_Result framework (CHT)
9	M&E plan attached and adequately budgeted in the AWP	✓			Annex-B9_M&E Plan; B9-M&E Plan (CHT)
10	Field monitoring plan attached (for field-based project only)	✓			Annex-B10; Annex-B10 (CHT)
11	Risk Log, Issue Log, monitoring Log updated in ATLAS and attached with AWP	✓			Annex -B11
12	Gender Marker is attributed in ATLAS	✓			Annex-B12_Gender Action 2020 Annex-B12_Gender Action 2020 (CHT)
13	Lessons learned have been incorporated in the AWP, as per the last APR minutes	✓			
14	Baseline, Target and Deliverables for 2020 are aligned to the Results Framework	✓			
15	Baseline data for each indicator have been collected	✓			Data included in M&E Plan for AVCB & Annex-B15_Baseline
16	Annual target for each indicator has been set	✓			Data included in M&E Plan for AVCB & CHT Annex-B9
17	3 to 5 annual key results have been identified and attached	✓			Annex-B17; Annex-B17(CHT)

18	being measured	✓			Data included in M&E Plan for AVCB & CHT, Annex-B9
19	Articulation of results of the AWP has followed the SMART and RBM guidelines	✓			
20	Assumptions and risks specific to each output and outcome is contextualised and clearly spelt out	✓			
21	Knowledge Management has been planned and budgeted	✓			Data included in M&E Plan for AVCB & CHT, Annex-B9
22	Generation and use of evidence – from monitoring, research and/or evaluation – has been considered	✓			
23	The Budget comply with the spirit of Results Based Budgeting (RBB)	✓			

**Resources Related Issues:**

		Yes	No	N/A	
1	Total proposed budget for the AWP does not exceed approved total project budget	✓			
2	The AWP budget is within the scope of the funds availability/commitment (available Cash + Commitment)	✓			
4	Appropriate provisions are available according to the AWP Commissioning memo (Common cost, GMS, DPC, Communication, M&E etc.)	✓			<b>GMS:</b> Account Code-75100 \$302,490.61 & AVCB-CHT \$125,570.20 <b>Common Premises:</b> Account Code-73100 \$115,235 & AVCB-CHT \$14,805.08 <b>Security:</b> Account Code-74300 \$8,912, AVCB-CHT: OTHER_SER_CHT, Acc. Code 72500, \$15,779 <b>Clinic:</b> Account Code-71400 \$9,303; AVCB-CHT OTHER_SER_CHT, Acc code 72500, \$2,200 <b>Audit:</b> Account Code-74100; \$3,970 <b>DPC:</b> 1.1.13_NPO_SAL; Account Code-71400; \$95,520 and need based COA will be provided.
5	Updated list of Equipment assets with the project/Programme showing UNDP assets			✓	
6	The summary page reflects the resources	✓			

**Remarks/Comments (including justification for returning to Programme cluster):**


Reviewed by	Recommended by
 Hamidur Rahman Admin and Finance Officer 11-Nov-2020	 Md. Monzurul Islam Kamal Programme Associate 11-Nov-2020
Cleared by Programme Cluster:	Cleared by Partnerships Cluster:
 Ashekur Rahman Assistant Resident Representative Governance portfolio Date: 11-Nov-2020	 Date: 26-Nov-2020
Signed by DRR/RR:	Date: 28-Nov-2020
	

**Clearance Certification****Project Document (AWP)  
Or  
Project/Budget Revision****SHORT TITLE:** Activating Village Courts in Bangladesh Project Phase II**PROJECT NUMBER:** 00091274 &  
00115133**Award ID:** 00082279**Project ID:** 00091274  
& 00115133**(I) SUBMITTING PROGRAMME MANAGER:** **Sarder M. Asaduzzaman, Senior Project Manager,  
AVCB II**

I have checked, and hereby certify, the following:

1. Reasons and Justification for this revision are clearly indicated on the cover page.
2. All relevant parties are in agreement with the revision:
  - As is indicated in the justification, or
  - As per signature(s) obtained on the cover page, or
  - As per written agreement as has been referenced in relevant signature block.
3. The cover page and budget are according to standard format.


09-Nov-2020

Signature: 

Date:




**(II) CLUSTER HEAD:** **Ashekur Rahman, Assistant Resident Representative,  
Governance portfolio, UNDP Bangladesh**

I have reviewed and hereby recommend approval of this Project Revised AWP-2020.

Signature: 

Date: 11-Nov-2020

**(III) BUSINESS DEVELOPMENT & PARTNERSHIPS PORTFOLIO:**

Clearance from Desk Officer:	Clearance from Asst. Resident Representative
<input type="checkbox"/> I have verified the attached submission and confirm that this budget/revision is in accordance with existing rules. <input type="checkbox"/> Justification for return Signature:  Date: 24-Nov-2020	Recommendation for approval  Signature:  Date: 26-Nov-2020
 28-Nov-2020 <b>Recommended/Approved by Deputy Resident Representative</b>	<b>Approved by Resident Representative</b>

**Note:** Please return approved version of the Project/Revision Document to Partnerships Cluster who retains original and forwards copy to Programme Manager concerned for his/her file and submission to national and, if applicable, UN agencies.



**United Nations Development Programme**  
**Budget - "J"**

**United Nations Development Programme, Bangladesh**

UNDAF Outcome(s)/Indicator(s): <i>(Link to UNDAF outcome., If no UNDAF, leave blank)</i>	Justice and human rights institutions are strengthened to better serve and protect the rights of all citizens including women and vulnerable groups.
Expected Outcome(s) /Indicator (s): <i>(CPAP outcomes linked to the MYFF goal and service line)</i>	As per UNDAF Outcome
Expected Output(s) /Annual Targets: <i>(CPAP outputs linked to the above CPAP outcome)</i>	<b>Output One:</b> Local authorities more responsive to local justice needs and offer appropriate legal services in the form of well-functioning village courts.  <b>Output Two:</b> Local people empowered especially women, the poor and vulnerable groups, to seek remedies for injustices and to resolve their disputes at the local level in an expeditious transparent and affordable manner.
Implementing partner:	LGD, Ministry of Local Government, Rural Development & Cooperative/UNDP
Responsible parties:	Cabinet Division Ministry of Public Administration Ministry of Law, Justice and Parliamentary Affairs Ministry of Home Affairs Ministry of Finance Ministry of Planning Ministry of Women & Children Affairs

**Brief Description**

The Activating Village Courts in Bangladesh Project (AVCB) Phase II seeks to support Village Courts in Bangladesh as an effective local dispute resolution mechanism. The first phase of the project was piloted from 2009 – 2015 and the success of the pilot has led the Government to seek a scaling-up of the project for a new phase in January 2016 – December 2019. The project is anchored in the Local Government Division (LGD) of the Ministry of Local Government, Rural Development and Cooperatives (MoLGRD&C). During AVCB Phase II the LGD will lead the activation of Village Courts in 1080 Unions, across 8 Divisions. LGD has committed USD 5m to Phase II, with additional financial and technical support provided by European Commission and UNDP Bangladesh.

AVCB Phase II will have three core components:

- Ensuring Union Parishads have resources and capacity to make the village courts function;
- Monitoring Village Courts performance through an effective reporting structure; and
- Empowering the population to seek Village Courts services by increasing their knowledge of Village Court role and function.


The project aims to create a sustainable and effective framework to support Village Courts through these three components, and by ensuring LGD capacity to take over the project by end of 2020.

Programme Period: Jan 2016 – Dec 2020 Project Title: Activating Village Courts in Bangladesh Project Phase II Award ID: 00082279 Project ID: 00091274 & 00115133 Start date: 01.01.2016 End date: 31.12.2020 Management Arrangements: NIM	<b>Summary of Grants [as per attached budget]</b>			
	Donors	Previous (I)	Revised (J)	Increased/ (Decreased)
	1. TRAC	\$100,000	\$100,000	-
	2. EC	\$32,504,593	\$32,504,593	-
	3. GoB	4,826,685	4,826,685	-
	<b>Total</b>	<b>\$37,431,278</b>	<b>\$37,431,278</b>	<b>-</b>

### Justifications for Revision

The budget has been revised due to 1) extension of the project up to June 2022 and the total resource has been adjusted in the subsequent years of the project (attached meeting minutes), 2) reflect the actual NGOs budget which are extended up to Feb 2021, 3) adjust few activities for COVID situation. However, the overall project budget has not increase or decrease.

Agreed by:  
(Local Government Division)

  
 : \_\_\_\_\_ Date 10.11.20  
**Maran Kumar Chakraborty**  
**National Project Director**  
**AVCB Project Phase-II &**  
**Additional Secretary**  
**LGD, MoLGRD & C**

Approved By  
(UNDP Bangladesh)

  
 : \_\_\_\_\_ Date 28-Nov-2020





Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Cooperatives  
Local Government Division  
Union Parishad Section-2

**Minutes of the Tripartite Meeting (EU, LGD and UNDP) on Extension of  
Activating Village Courts in Bangladesh Phase II (AVCB II) Project**

Chair : Helaluddin Ahmed  
Senior Secretary, Local Government Division.  
Virtual Venue : Zoom (<https://undp.zoom.us/j/97770232030>)  
Date & Time : 10<sup>th</sup> June, 2020; 20:00 – 21:00 hrs  
List of Participants : Annexed

At the very outset of the meeting, Mr. Helaluddin Ahmed, Senior Secretary of Local Government Division and the Chair of the Meeting welcomed the distinguished participants. The Senior Secretary mentioned Activating Village Courts Phase II Project was a flagship project for the Local Government Division and that they were happy to see the success of the project. He referred that the Honorable Prime Minister was interested in the village courts project as it had an impact on lives of the rural poor of the country. He thanked the European Union and UNDP Bangladesh for their financial and technical support. The Senior Secretary said, the project was coming to an end by December 2020 but due to COVID-19 pandemic, several activities were negatively impacted and that would not allow the project to complete its activities as planned. Thus, he reminded the group that the main agenda of the meeting was to discuss the potential extension of the project.

With the consent of the Chair, Mr. Maran Kumar Chakraborti, Additional Secretary, LGD and National Project Director (NPD) of AVCB II Project thanked the Senior Secretary for inaugurating the meeting. Mr. Chakraborti also thanked all the participants for making time after a long day and joining this virtual meeting in the evening.

The Chair then requested Mr. Sarder M. Asaduzzaman, Senior Project Manager (SPM) of AVCB II to proceed following the agenda and invited distinguished participants to take part in the discussion.

### **1. Brief Project Update**

The SPM made a very brief presentation on the project progress updates. He mentioned, the project is covering 1,080 UPs, 128 upazilas, 27 districts, 8 divisions including 121 UPs, 26 upazilas in 3 districts of the Chittagong Hill Tracts (CHT) region. He shared that a total of 269,771 cases were reported and 219,151 cases were resolved through phase I and II project interventions in 1,429 unions. A total of 15,527 cases had been transferred from District Courts to Village Courts (VC) and approximately BDT 178,72.40 lakh (US\$ 21.27 million) had been recovered and handed over to the applicants as compensation in the same period. Besides, Village Court Act 2006 had been amended in September 2013 and Village Court Rule was also enacted in 2016 in line with the amended Act. He informed the meeting that the project had provided training for 39,900 UP

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representatives, Village Police and UP Secretaries of 1,429 UPs, and 123 AACOs (Accounts Assistant-cum-Computer Operators) during the same period.

Mr. Sudipto Mukerjee, Resident Representative of UNDP Bangladesh praised the fascinating results of the project and mentioned that, during and after COVID19, village courts will continue to play a positive role in stabilizing local level peace and harmony. He explained that due to Covid-19, people potentially might have more disputes and conflicts at the local level and village courts will have an accelerated role to resolve disputes peacefully. **“UNDP Bangladesh feels proud of being part of this successful project since its beginning”**, he added.

## **2. Extension Proposal – 12 month / 18 months**

The Chair requested the SPM to present the extension proposal. The SPM mentioned that, AVCBII project is running its last year under a no-cost extension period. Initially the activities for CHT region was planned for two years but due to delayed approval by the Planning Commission (approval only received in September 2019), in reality the project had less than two years' time to implement its approved activities. Furthermore, due to COVID-19 pandemic followed by a general holiday that started from Mid-March and is continuing till date, implementation of field activities has been affected. As a result, it will not be possible to achieve the targets by December 2020. Thus, an 18-month (January 2021 – June 2022) no-cost extension for CHT activities was proposed. Funding approved against CHT activities will be sufficient to carry out the activities till June 2022.

With regard to the project activities in the plain lands, it is similarly affected by the pandemic and thus, a 12-month (January – December 2021) cost extension was proposed. This cost extension will require an additional amount of USD 1.5 million for carrying out the activities.

Therefore, SPM placed a proposal for an overall 18-month extension for the full project. Of which, activities in CHT for 18 months will require no additional cost and activities in plain lands for 12 months will require an additional amount of USD 1.5 million.

### **Decision:**

In response to the extension request, UNDP Bangladesh agreed to contribute between USD 200,000 and the European Union consented to contribute Euro 500,000 (i.e. USD 550,000) from its contingency budget. Initially LGD was cautious in mentioning any specific contribution from the governments side as there was a fund crisis due to COVID-19, but considering the merit of the project, the impact it is having on the lives of the most vulnerable groups of people in receiving justice and overall satisfactory performance of the project, LGD committed to covering the shortfall (i.e. USD 750,000).

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### **3. Future programming/Countrywide scaling up/Gap bridging**

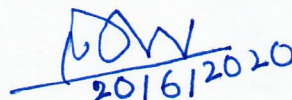
With the kind consent of the Chair, the SPM mentioned that, in response to a DO (Demi Official) letter issued in February 2020 by the Honorable Minister for the Local Government, Rural Development and Cooperatives (LGRD&C), Her Excellency the EU Ambassador responded positively on the possibility of future support from the EU on a countrywide scaling up project. The EU Ambassador also mentioned that, considering the EU's funding cycle, the future project will not start before January 2022, thus a gap bridging period (Jan – Dec 2021) might be needed between the current phase and the planned phase for uninterrupted continuation of the project. Responding positively to the EU Ambassador, Honorable Minister agreed that a gap bridging period will be required. The SPM, therefore, informed the meeting that the above extension would also suffice the gap bridging purpose.

As an update on the future countrywide scaling up phase preparation, SPM shared that LGD has formed a committee headed by the Additional Secretary (Law) for strategizing the countrywide programming. The Committee had its two back to back meetings in Feb-Mar 2020 but due to nCOV-19 further meetings couldn't take place. He further mentioned that the committee may soon resume work and submit its recommendation to the LGD and PSC.

In response to a countrywide phase, Mr. Sudipto Mukerjee, Resident Representative of UNDP welcomed the idea and expressed UNDP's strong interest to be involved with partial financial and full technical contribution. He also mentioned that, UNDP would be interested to be engaged in the planning and formulation process as well. Mr. Maurizio Cian, Head of Cooperation of EU Delegation informed the meeting that, EU was satisfied with the AVCBII performance and thus would be interested in joining this phase financially. However, he mentioned that the exact amount would depend on the Bangladesh government's own contributions and ownership. He also opined that since the approval process for a new phase will take time, the preparatory and planning activities should start soon.

Mr. Helal Uddin Ahmed, Senior Secretary of LGD agreed with the comments and observations made by the distinguished participants and thanked both the EU and UNDP for their interest in being part of the countrywide project. He advised the National Project Director and Joint Chief (Planning) to start the new phase planning process keeping the above observations in mind.

The meeting was adjourned by the Senior Secretary of LGD with a vote of thanks.



20/6/2020

Helaluddin Ahmed  
Senior Secretary  
Local Government Division



**Annex****List of Participants:****Local Government Division (LGD)**

Mr. Helal Uddin Ahmed  
Senior Secretary  
<lgsecretary@lgd.gov.bd>

Mr. Maran Kumar Chakraborti  
Additional Secretary and  
National Project Director, AVCBII  
Project  
<kumar.4585@yahoo.com>

Mr. Mustakim Billah Faruqui  
Joint Secretary (UP)  
<mustakim.faruqui@gmail.com>

Mr. Abu Md. Mohiuddin Quaderi  
Joint Chief  
<abuquaderi@yahoo.com>

Mr. Mohammed Tanvir Azam Siddique  
Deputy Secretary  
<tanvirazam21@gmail.com>

**European Union Delegation (EUD)**

Mr. Maurizio Cian  
Head of Cooperation  
<Maurizio.CIAN@eeas.europa.eu>

Mr. Manfred Fernholz  
First Secretary and Team Leader  
Human Rights and Governance  
<Manfred.FERNHOLZ@eeas.europa.eu>

Mr. Philip Mellish  
Programme Manager – Governance  
<Philip.MELLISH@eeas.europa.eu>

**United Nations Development Programme (UNDP)**

Mr. Sudipto Mukerjee  
Resident Representative  
<sudipto.mukerjee@undp.org>

Ms. Van Nguyen  
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Ms. Mahmuda Afroz  
Head of Governance Portfolio  
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Mr. Sarder Asaduzzaman  
Senior Project Manager, AVCBII  
<sarder.asaduzzaman@undp.org>

**United Nations Development Programme**  
**Country: BANGLADESH**

**Project Document**

<b>Project Title:</b>	Activating Village Courts in Bangladesh Phase II
<b>Outcome 1</b>	Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups
<b>Outcome indicators:</b>	Number of cases settled per year under Alternate Dispute Resolution (ADR) compared to total cases (reported).
<b>Expected CP Outcome(s):</b> <i>(Those linked to the project and extracted from the CP)</i>	As per UNDAF Outcome
<b>Overall objective of the project:</b>	To contribute in improving access to justice for disadvantaged and marginalized groups in Bangladesh
<b>Expected Output(s):</b> <i>(Those that will result from the project)</i>	<b>Output One:</b> Local authorities more responsive to local justice needs and offer appropriate legal services in the form of well-functioning village courts.  <b>Output Two:</b> Local people empowered especially women, the poor and vulnerable groups, to seek remedies for injustices and to resolve their disputes at the local level in an expeditious transparent and affordable manner.
<b>Implementing Agency/Partner:</b>	Local Government Division (LGD)/UNDP

**Brief Description**

The Activating Village Courts in Bangladesh Project (AVCB) Phase II seeks to support Village Courts in Bangladesh as an effective local dispute resolution mechanism. The first phase of the project was piloted from 2009 – 2015 and the success of the pilot has led the Government to seek a scaling-up of the project for a new phase in January 2016 – December 2019. The project is anchored in the Local Government Division (LGD) of the Ministry of Local Government, Rural Development and Cooperatives (MoLGRD&C). During AVCB Phase II the LGD will lead the activation of Village Courts in 1080 Unions, across 8 Divisions. LGD has committed USD 5m to Phase II, with additional financial and technical support provided by European Commission and UNDP Bangladesh.

AVCB Phase II will have three core components:

- Ensuring Union Parishads have resources and capacity to make the village courts function;
- Monitoring Village Courts performance through an effective reporting structure; and
- Empowering the population to seek Village Courts services by increasing their knowledge of Village Court role and function.

The project aims to create a sustainable and effective framework to support Village Courts through these three components, and by ensuring LGD capacity to take over the project by end of 2019.

Programme Period:	Jan 2016 – Dec 2019	Total resources required:	US\$ 37,431,278
Key Result Area (Strategic Plan):	Democratic Governance	Total allocated resources:	US\$ 37,431,278
Atlas Award ID:	00082279	Regular (UNDP)	US\$ 100,000
Start date:	01.01.2016	Other donors (Cash Contribution):	
End date:	31.12.2019	• EU	US\$ 32,504,593
PAC Meeting Date:	10.06.2015	• GOB (Parallel funding)	US\$ 4,422,729
Management Arrangements:	NIM	GOB CD/VAT&Tax Contribution	US\$ 403,956 (BDT 3.4 crore)

### Justification for amendment of ProDoc

This ProDoc has been amended for the following reasons:

- To include the additional 5.22 million USD of EU contribution to strengthen justice mechanisms in the Chattogram Hill Tract (CHT) districts as well as conducting an action research initiative on strengthening the village courts mechanism in CHT districts.
- To reflect the reduction of contribution of 4.58 million USD (2.00 million USD of DANIDA, 1.90 million USD of UNDP, 0.24 million USD of GoB parallel funding and 0.44 million USD of GoB CD/VAT contribution).
- To address exchange loss in GoB parallel funding of 0.33 million USD and exchange gain in EU fund of 0.57 million USD.

Agreed by (ERD):

*Sultana Afroz 23.1.19*

**Sultana Afroz**  
Additional Secretary  
Economic Relations Division  
Ministry of Finance  
Govt. of the People's Republic of Bangladesh

Agreed by (LGD, MoLGRD&C):

*Mashud Ahmed 24.01.19*

**Mashud Ahmed**  
Additional Secretary  
Local Government Division  
Govt. of the People's Republic of Bangladesh

Agreed by (UNDP):

*Kyoko Yokosuka*

13 / Dec / 2018

**Kyoko Yokosuka**  
Resident Representative a.i.  
UNDP Bangladesh

**ANNUAL WORK PLAN (AWP) - B for 2020 :**

Atlas Award ID:	00082279
Atlas Project ID:	00091274 & 00115133
Project/Programme Title:	Activating Village Courts in Bangladesh Phase II
UNDAF Outcome (2):	Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups
Applicable Key Result Area (from 2012-16 Strategic Plan): Outcome-2	Stronger democratic governance to meet citizen expectations
CPD Outcome(2):	Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups
CPD Output(2.3):	The Government has the capacity to carry out formal or quasi-formal, demand-driven and gender-sensitive reforms of the justice sector to provide more equal access to justice to women and men, especially those from marginalized groups

EXPECTED OUTPUTS	ATLAS Activity Code	PLANNED ACTIVITIES Activity results are the Outputs of the project and Actions are the activities for achieving each output. (Not to be included in ATLAS)	TIME FRAME				Responsible Party	Fund Code	Donor	PLANNED BUDGET			Allocation	
			Q1	Q2	Q3	Q4				Budget Code	Budget Description	Budget for 2020 (USD)	EU & UNDP	GoB
<b>Activity # 1.1 Capacity Building</b>		<b>Activity Result 1.1: Capacity of relevant stakeholders at national and local level improved and key skills strengthened to enable Village Courts in new target Unions to function effectively by end of Project Implementation</b>												
<b>Indicators:</b>		<b>1.1.1. Equip 1,080 UPs with all necessary forms, furniture, ejlas (court bench), VCAs and others</b>												
1) # of training institutes included VC issues in their training curriculum	1.1.1_NGO	Equip 1080 UPs with all necessary furniture, ejlas (court bench), VCA and others.	X	X	X	X	BLAST (009367)	EU (30079)	EU (10159)	71800	Contractual Services-Imp Partn	698,081.00	698,081.00	
2) % of resolved cases which are enforced	1.1.1_NGO		X	X	X	X	BLAST (009367)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	38,920.00	38,920.00	
3) # Cases filled to VC	1.1.1_NGO		X	X	X	X	BLAST (009367)	EU (30079)	EU (10159)	73100	Rental & Maintenance-Premises	32,789.00	32,789.00	
4) # Handed over of VC function from project supported VCAs to AACOs in # number of UPs	1.1.1_NGO		X	X	X	X	ESDO (009368)	EU (30079)	EU (10159)	71800	Contractual Services-Imp Partn	594,551.00	594,551.00	
	1.1.1_NGO		X	X	X	X	ESDO (009368)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	34,016.00	34,016.00	
	1.1.1_NGO		X	X	X	X	ESDO (009368)	EU (30079)	EU (10159)	73100	Rental & Maintenance-Premises	35,596.00	35,596.00	
<b>Baseline: 1) 3; 2)0; 3) 0 and 4) 0</b>	1.1.1_NGO		X	X	X	X	ESDO (009368)	EU (30079)	EU (10159)	75100	Facilities & Administration	46,491.41	46,491.41	
<b>2020 Target/ Deliverables:</b>	1.1.1_NGO		X	X	X	X	MLAA (009369)	EU (30079)	EU (10159)	71800	Contractual Services-Imp Partn	502,547.00	502,547.00	
1) 03 training institutes included VC issues in their training curriculum	1.1.1_NGO		X	X	X	X	MLAA (009369)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	28,830.00	28,830.00	
2) 90% of resolved cases which are enforced	1.1.1_NGO		X	X	X	X	MLAA (009369)	EU (30079)	EU (10159)	73100	Rental & Maintenance-Premises	35,299.00	35,299.00	
3) 64,000 Cases filled to VC	1.1.1_NGO		X	X	X	X	MLAA (009369)	EU (30079)	EU (10159)	75100	Facilities & Administration	39,667.32	39,667.32	
4) 100	1.1.1_NGO		X	X	X	X	WAVE (009370)	EU (30079)	EU (10159)	71800	Contractual Services-Imp Partn	574,695.00	574,695.00	
	1.1.1_NGO		X	X	X	X	WAVE (009370)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	33,045.00	33,045.00	
	1.1.1_NGO		X	X	X	X	WAVE (009370)	EU (30079)	EU (10159)	72200	Equipment and Furniture	4,456.00	4,456.00	
	1.1.1_NGO		X	X	X	X	WAVE (009370)	EU (30079)	EU (10159)	73100	Rental & Maintenance-Premises	39,004.00	39,004.00	
	1.1.1_NGO		X	X	X	X	WAVE (009370)	EU (30079)	EU (10159)	75100	Facilities & Administration	45,584.00	45,584.00	
	1.1.1_NGO				X	X	UNDP (001981)	EU (30079)	EU (10159)	73400	Rental & Maint of Other Equip	6,528.00	6,528.00	
	1.1.1_NGO				X		UNDP (001981)	EU (30079)	EU (10159)	74700	Transport, Shipping and handle	7,797.00	7,797.00	
		Print and distribute Village Courts forms and registers		X		X	GoB	GoB	GoB	4827		30,878.07		30,878.07
		1.1.2. Develop, update and print training materials (mainstreaming gender and vulnerability issues)												
	1.1.2_PRINT PUB		X				UNDP (001981)	EU (30079)	EU (10159)	71300	Local Consultants	123.00	123.00	
<b>Related CPD Outcome: CPD Outcome-2</b>	1.1.2_PRINT PUB	Printing items distribution/Courier Service		X	X		UNDP (001981)	EU (30079)	EU (10159)	72400	Communic & Audio Visual Equip	21.00	21.00	
		Review and reprint of Gender Commitments [ UP-1080, UPZ-128, PMU-2]				X	GoB	GoB	GoB	4827		7,300.99		7,300.99

EXPECTED OUTPUTS	ATLAS Activity Code	PLANNED ACTIVITIES Activity results are the Outputs of the project and Actions are the activities for achieving each output. (Not to be included in ATLAS)	TIME FRAME				Responsible Party	Fund Code	Donor	PLANNED BUDGET			Allocation	
			Q1	Q2	Q3	Q4				Budget Code	Budget Description	Budget for 2020 (USD)	EU & UNDP	GoB
		1.1.3. Form Master Trainer (MT) and District Trainers Pools (DTP) and provide ToT for both												
		1.1.4. Train all key VC actors (AACO, VCA; UP Secretary; UP Chair, Panel Chair, UP members, Village Police etc.) in project area on role and functions of village courts mainstreaming gender												
		Refresher Training on Village Courts for UP Chair and Panel Chair at district level (2 days long)	X				GoB	GoB	GoB	4840		14,242.62		14,242.62
		Refresher Training on Village Courts for UP Secretary and VCA at district level (2 days long)	X				GoB	GoB	GoB	4840		31,316.40		31,316.40
		Refresher Training on Village Courts for UP Members (except panel chair) at Upazila level (2 days long non-residential)	X				GoB	GoB	GoB	4840		280,663.23		280,663.23
		Training on Village Courts for newly elected UP representative at Upazila level (3 days long non-residential)				X	GoB	GoB	GoB	4840		3,614.32		3,614.32
		Training on Village Courts for AACOs at District level (3 days long at District level)		X	X	X	GoB	GoB	GoB	4840		42,331.25		42,331.25
		1.1.5. Sensitize key stakeholders (UNOs; DDLGs; judges; police; Women's Development Forum etc.) in project area on gender and village courts												
		Sensitize key stakeholders (UNOs; DDLGs; judges; police; UP members; district and UZ women affairs office, civil society members, Women's Development Forum etc.) in project area on gender and village courts (at district level)	X			X	GoB	GoB	GoB	4842		1,193.62		1,193.62
		1.1.6. Establish clear and systematic coordination mechanisms with Upazila and District level government authorities												
		Annual progress review meeting (District level)	X				GoB	GoB	GoB	4842		5,073.21		5,073.21
		Yearly Coordination meeting with AACO at district Level				X	GoB	GoB	GoB	4842		13,000.00		13,000.00
		1.1.7. Develop capacity of field level staff												
		1.1.4_LOCAL TRA	Provide technical assistance and mentoring to CSOs, VC officials and stakeholders through field visits and on the job capacity supports	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71600	Travel	13,663.00	13,663.00
	1.1.4_LOCAL TRA		X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	73400	Rental & Maint of Other Equip	7,546.00	7,546.00	
	1.1.4_LOCAL TRA		X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	6,421.00	6,421.00	
	1.1.3_LEARNING				X	X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	33.00	33.00	
		1.1.8. Provide support to National Training Institutes (NILG, BCSAA, JATI, BPA, etc.) to update and develop training materials and ensure VC is integrated into regular curricula/syllabus ensuring gender and vulnerability issues are mainstreamed												
		Policy advocacy with GoB National Training Institutes (NILG, PATC, BCSAA, JATI, BARD, RDA, PA etc.) to integrate VC issue with their curriculum				X	GoB	GoB	GoB	4842		2,550.00	2,550.00	
		1.1.10. Human Resources												
	1.1.14_DF_SAL				X		UNDP (001981)	EU (30079)	EU (10159)	72300	Materials & Goods	1,310.00	1,310.00	
	1.1.14_DF_SAL		X				UNDP (001981)	EU (30079)	EU (10159)	63300	Non-Recurrent Payroll - IP Stf	14.00	14.00	
	1.1_Salary	Programme Staffs	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	578,672.00	578,672.00	
	3.13_IND_COST	GMS (7% of EU)	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75100	Facilities & Administration	43,548.96	43,548.96	
		<b>Total-Result 1.1 (Cap Dev)</b>										<b>3,935,297.70</b>	<b>3,503,133.99</b>	<b>432,163.71</b>
Activity # 1.2 Legal and Policy framework		Activity Result 1.2: Legal and policy framework reviewed and revised to enhance efficiency and effectiveness of Village Courts												
Indicator:		1.2.1. Engage in advocacy and sensitization with judiciary and police to enable early case screening within current framework												

EXPECTED OUTPUTS		PLANNED ACTIVITIES	TIME FRAME							PLANNED BUDGET			Allocation	
Components/Major Interim Result of the project (To be shown as Activities in ATLAS)	ATLAS Activity Code	Activity results are the Outputs of the project and Actions are the activities for achieving each output. (Not to be included in ATLAS)	Q1	Q2	Q3	Q4	Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Budget for 2020 (USD)	EU & UNDP	GoB
1) Practice Note issued from CJ on screening and referral of cases by District Courts		View/experience sharing meeting for expediting coordination, case referral and complained disposal (with participation of Judiciary, Police, Local Administration, UP representative) (at District level)	X	X	X		GoB	GoB	GoB	4842		17,299.91		17,299.91
2) Directive issued from IG Police to facilitate referrals to VCs		1.2.3. Draft proposed amendments to the Village Court Act based on consultation with stakeholders												
3) Proposal on Amended VC Act is in placed		Assessment on legal compliance of village courts proceedings (through Institutional Assessment)				X	GoB	GoB	GoB	4874		6,250.00		6,250.00
Baseline: 1) No; 2) No and 3) no		National Consultant for Legal review and draft proposed amendment of Village Court Act and Rules	X	X			GoB	GoB	GoB	4874		13,366.21		13,366.21
		Advertisement cost for hiring National Consultant for Legal review and draft proposed amendment of Village Court Act and Rules and CRPC and CPC review and Institutional Assessment			X		GoB	GoB	GoB	4827		1,500.00		1,500.00
		Field visit expenses for National Consultant for Legal review and draft proposed amendment of Village Court Act and Rules				X	GoB	GoB	GoB	4874		500.00		500.00
2020 Target/ Deliverables:		Review existing legal framework of Village courts through consultation with district level stakeholders by national consultant of legal review		X			GoB	GoB	GoB	4842		2,392.16		2,392.16
2) Directive issued from IG Police to facilitate referrals to VCs		National level consultation on legal review and draft proposed amendment of Village Court Act and Rules by national consultant of legal review	X			X	GoB	GoB	GoB	4842		3,836.00		3,836.00
3) Proposal on Amended VC Act is in placed	1.2.5_LEARNING	National level consultation on legal review and draft proposed amendment of Village Court Act and Rules by national consultant of legal review				X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	7,156.00	7,156.00	
		1.2.4 Print and distribute necessary village courts materials and guidelines												
		1.2.5. Undertake field monitoring to ensure legal compliance and quality of decision-making												
	1.2.1_LOCAL TRA	Field monitoring by the designated officials to ensure legal compliance and quality of VC decision making including IC	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71600	Travel	1,865.00	1,865.00	
	1.2.1_LOCAL TRA		X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	73400	Rental & Maint of Other Equip	1,495.00	1,495.00	
	1.1.33_ILE_SAL	International Legal Expert	X				UNDP (001981)	EU (30079)	EU (10159)	71200	International Consultants	1,295.00	1,295.00	
	1.1.33_ILE_SAL		X				UNDP (001981)	EU (30079)	EU (10159)	71600	Travel	80.00	80.00	
	1.1.33_ILE_SAL		X				UNDP (001981)	EU (30079)	EU (10159)	73400	Rental & Maint of Other Equip	99.00	99.00	
		1.2.6. Human Resources												
Related CPD Outcome: CPD Outcome-2	1.2_Salary	Programme Staffs	X	X			UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	14,319.00	14,319.00	
	3.13_IND_COST	GMS (7% of EU)	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75100	Facilities & Administration	1,841.63	1,841.63	
		<b>Total-Result 1.2 (Legal)</b>										<b>73,294.91</b>	<b>28,150.63</b>	<b>45,144.28</b>
Activity # 1.3 Strengthening GoB monitoring		Activity Result 1.3: GoB monitoring capacity for evaluating Village Courts performance is strengthened and systematized												
Indicators:		1.3.2 Further strengthen institutional capacity of MIE Wing of LGD, and district and Upazila officials to manage performance of UPs and oversee Village Courts through DMIE system in 1,080 unions												
1) % of VC/MC meeting held following GO		Provide training to UP Chair, Panel Chair, Secretaries and CAs on DMIE system at Upazila level (1 day)	X				GoB	GoB	GoB	4840		52,262.95		52,262.95
2) GO issue on DMIE system.		Short-term Consultant (Monitoring Associate) for MIE Wing of LGD to provide technical supports to implement DMIE system	X	X	X	X	GoB	GoB	GoB	4874		13,556.30		13,556.30
3) # of UP Chairmen received training on DMIE system		Field visit for monitoring of village courts performance by Monitoring Associate	X	X	X	X	GoB	GoB	GoB	4874		1,000.00		1,000.00
		Monthly Coordination meeting with AACOs (at UZ level) [128 UPx12months] by DF				X	GoB	GoB	GoB	4842		10,000.00		10,000.00

EXPECTED OUTPUTS		PLANNED ACTIVITIES	TIME FRAME							PLANNED BUDGET			Allocation	
Components/Major Interim Result of the project (To be shown as Activities in ATLAS)	ATLAS Activity Code	Activity results are the Outputs of the project and Actions are the activities for achieving each output. (Not to be included in ATLAS)	Q1	Q2	Q3	Q4	Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Budget for 2020 (USD)	EU & UNDP	GoB
<b>Baseline:</b> 1) No; 2) 25% and 3) 0		<b>1.3.3 Strengthen Village Courts Management Committees (VCMCs) across the project areas and lobby for increased balance in gender representation</b>												
		Provide supports to VCMCs for conducting quarterly meetings (Dist-27, Upazila:128)	X	X	X	X	GoB	GoB	GoB	4842		15,843.53		15,843.53
<b>2020 Target/ Deliverables:</b> 1) GO issued on VCMC and DMIE system		<b>1.3.4 Replicate web-based Village Courts Management Information System (VCMS) in 100 project unions for efficient performance monitoring</b>												
		Conduct training on Web-based VCMS for Court Assistant, UP Secretary, Upzilla Supervisor & DF				X	GoB	GoB	GoB	4840		43,771.03		43,771.03
2) VCMCs meeting held in 70% of district 3) Around 3000 UP Chairmen. Secretaries and AACO received training on DMIE		<b>1.3.5 Human resources</b>												
	1.3_Salary	Programme Staffs	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	38,200.00		
	3.13_IND_COST	GMS (7% of EU)	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75100	Facilities & Administration	2,674.00		2,674.00
		<b>Total-Result 1.3 (GoB Monitoring)</b>										<b>177,307.80</b>	<b>40,874.00</b>	<b>136,433.80</b>
<b>Activity # 2.1 Empowerment of beneficiaries</b>		<b>Activity Result 2.1 : Beneficiaries in project areas understand the roles and functions of the Village Courts and are able to access their services when required.</b>												
<b>Indicator:</b> 1) # of community people received awareness messages on village courts		<b>2.1.1 Develop outreach strategy and implement community mobilization initiatives for local citizens about VCs in each project union</b>												
	2.1.1_NGO	Grassroots level awareness activities by NGOs	X	X	X	X	BLAST (009367)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	47,522.00		47,522.00
	2.1.1_NGO		X	X	X	X	BLAST (009367)	EU (30079)	EU (10159)	75100	Facilities & Administration	3,326.54		3,326.54
<b>Baseline: 1) 0</b>	2.1.1_NGO		X	X	X	X	ESDO (009368)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	64,044.00		64,044.00
<b>2020 Target/ Deliverables:</b> 1. 1,000,000 community people received awareness messages on village courts	2.1.1_NGO		X	X	X	X	ESDO (009368)	EU (30079)	EU (10159)	75100	Facilities & Administration	4,483.08		4,483.08
	2.1.1_NGO		X	X	X	X	MLAA (009369)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	38,746.00		38,746.00
	2.1.1_NGO		X	X	X	X	MLAA (009369)	EU (30079)	EU (10159)	75100	Facilities & Administration	2,712.22		2,712.22
	2.1.1_NGO		X	X	X	X	WAVE (009370)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	42,740.00		42,740.00
	2.1.1_NGO		X	X	X	X	WAVE (009370)	EU (30079)	EU (10159)	75100	Facilities & Administration	2,991.80		2,991.80
<b>Related CPD Outcome: CPD Outcome-2</b>		<b>2.1.2 Develop and implement gender awareness-raising strategy aimed at improving the ability of women to make use of Village Courts</b>												
		<b>2.1.3 Develop, update and print public education and awareness materials and distribute to project areas</b>												
		Posters		X		X	GoB	GoB	GoB	4827		108,518.58		108,518.58
		Stickers (2 types)				X	GoB	GoB	GoB	4827		16,050.13		16,050.13
		Folder	X				GoB	GoB	GoB	4827		8,126.65		8,126.65
		Note pad	X				GoB	GoB	GoB	4827		14,257.28		14,257.28
	2.1.3_VISIBILIT	Design on Newsletters & media coverage				X	UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs	921.00		921.00
	2.1.3_VISIBILIT	Design on Photography on voices from the field on VC				X	UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs	1,190.00		1,190.00
		Airing the TV Spot that produced in Phase II				X	GoB	GoB	GoB	4827		136,632.31		136,632.31
		Sensitize through Community Radio	X				GoB	GoB	GoB	4827		4,630.65		4,630.65
	2.1.3_VISIBILIT	Materials delivery at field	X	X	X		UNDP (001981)	EU (30079)	EU (10159)	72400	Communic & Audio Visual Equip	2,987.00		2,987.00
	2.1.3_VISIBILIT	Communication consultant for materials development				X	UNDP (001981)	EU (30079)	EU (10159)	71300	Local Consultants	6,155.00		6,155.00
	2.1.3_VISIBILIT	CoVID-19 Poster Print		X	X		UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs	4,800.00		4,800.00
	2.1.3_VISIBILIT	VAT amount Returned from Different Printing					UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs			

EXPECTED OUTPUTS		PLANNED ACTIVITIES	TIME FRAME							PLANNED BUDGET			Allocation	
Components/Major Interim Result of the project (To be shown as Activities in ATLAS)	ATLAS Activity Code	Activity results are the Outputs of the project and Actions are the activities for achieving each output. (Not to be included in ATLAS)	Q1	Q2	Q3	Q4	Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Budget for 2020 (USD)	EU & UNDP	GoB
		2.1.4 Raise awareness of network NGOs on Village Courts and increase capacity to do outreach												
	2.1.4_LEARNING	District level awareness building on VC outreach network NGOs	X				UNDP (001981) GoB	EU (30079) GoB	EU (10159) GoB	71300 4842	Local Consultants	15.00 32,494.80	15.00	32,494.80
	2.1.5_LOCAL TRA	Provide technical assistance and mentoring to CSOs, VC officials and stakeholders through field visits and on the job capacity supports	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71600	Travel	1,437.00	1,437.00	
	2.1.5_LOCAL TRA		X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	73400	Rental & Maint of Other Equip	1,087.00	1,087.00	
	2.1.5_LOCAL TRA		X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer			
		2.1.5 Organize workshop/seminars with journalists at national and local level to increase coverage of Village Courts												
		District level workshops with journalist	X			X	GoB	GoB	GoB	4842		33,396.79		33,396.79
		2.1.6 Update and maintain the village courts website and other social media												
	2.1.3_VISIBILIT	Develop and update of VC website and other social media avenues				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	500.00	500.00	
		2.1.7 Human resources												
	2.1_Salary	Programme Staffs	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	26,114.00	26,114.00	
	3.13_IND_COST	GMS (7% of EU)	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75100	Facilities & Administration	3,164.42	3,164.42	
		<b>Total-Result 2.1 (Communications)</b>										<b>609,043.24</b>	<b>254,936.06</b>	<b>354,107.18</b>
<b>Total-Result 2.1</b>														
<b>Activity # 2.2 Evidence base and knowledge management</b>		<b>Activity Result 2.2: Evidence-base and knowledge-management on Village Courts increased</b>												
<b>Indicator:</b>		<b>2.2.1 Develop and implement detailed M&amp;E and Research plan</b>												
1. # of studies conducted	2.2.3_LOCAL TRA	Monitoring of field implementation and Village Courts performance through field Visit	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	73400	Rental & Maint of Other Equip	4,970.00	4,970.00	
2. Knowledge product developed	2.2.3_LOCAL TRA		X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71600	Travel	6,204.00	6,204.00	
3. # of field staff trained on PMIS and M&E	2.2.1_LEARNING	Provide training on MIS and M&E system for field staff including DFs (2 days)				X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	7,132.00	7,132.00	
	2.2.3_LOCAL TRA	Conduct case audit along with NGOs' performance assessment in each year	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	73400	Rental & Maint of Other Equip	4,879.00	4,879.00	
	2.2.3_LOCAL TRA		X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71600	Travel	2,047.00	2,047.00	
		2.2.2 Undertake baseline survey, evaluations, surveys of beneficiaries and officials and other needs based assessments												
<b>Baseline: 1) 0; 2) 0; 3) 0</b>														
<b>2020 Target/ Deliverables:</b>														
1. 3 studies conducted	2.2.2_STUDIES_	Impact Evaluation through Pre-post survey in 06 division (Baseline & Endline)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	24,650.00	24,650.00	
2. One Knowledge product developed		2.2.3 Undertake (in-house) research and review interventions in order to support the knowledge base on village courts, and improve interventions (lessons learned studies; specific research topics on gender and village courts etc).												
	2.2.2_STUDIES_	Consultations for customizing GOB's training curriculum focused on VC					UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer			
	2.2.2_STUDIES_	Study on evaluating women empowerment and gender equality	X				UNDP (001981)	EU (30079)	EU (10159)	71300	Local Consultants	5,323.00	5,323.00	
		2.2.4 Undertake and organise South-South Cooperation activities for mutual learning and exchanging												
		2.2.5 Organize a national Village Courts Conference.												
	2.2.6_NAT_CONF	Organize Village Courts Conference at national level					UNDP (001981)	EU (30079)	EU (10159)	71300	Local Consultants	95.00	95.00	
		2.2.6 Produce and print knowledge products												
	2.2.5_PRINT_PUB	Publish Annual Reports (Design, photograpy, Print etc.)				X	UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs	3,492.00	3,492.00	
	2.2.5_PRINT_PUB	Publish leaflet highlighting results (bilingual)	X	X			UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs	778.00	778.00	





EXPECTED OUTPUTS	ATLAS Activity Code	PLANNED ACTIVITIES Activity results are the Outputs of the project and Actions are the activities for achieving each output. <i>(Not to be included in ATLAS)</i>	TIME FRAME				Responsible Party	Fund Code	Donor	PLANNED BUDGET			Allocation	
			Q1	Q2	Q3	Q4				Budget Code	Budget Description	Budget for 2020 (USD)	EU & UNDP	GoB
Components/Major Interim Result of the project (To be shown as Activities in ATLAS)	3.12_OTHER_SER	Monthly Internet, Mobile charge, T&T, Modem charges (60 no) for using Project office and in field visit, travel time etc.	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	72400	Communic & Audio Visual Equip	23,919.00	23,919.00	
	3.12_OTHER_SER	Maintenance of Office Equipment (Computer, printer, photocopier, Server room AC etc.) & furnitures including 27 DF offices	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	73400	Rental & Maint of Other Equip	500.00	500.00	
	3.12_OTHER_SER	Electrical Appliances & Other Services (water supply, newspapers, office renovation etc.) for project Offices	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	73100	Rental & Maintenance-Premises	334.00	334.00	
	3.12_OTHER_SER		X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	72300	Materials & Goods	692.00	692.00	
	3.12_OTHER_SER		X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	72500	Supplies	166.39	166.39	
	3.12_OTHER_SER		X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	72400	Communic & Audio Visual Equip	237.00	237.00	
	2.2.1_LEARNING	Inhouse, PIC, PSC, TEC/TOC, Project documents, audit meeting etc.	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	1,942.00	1,942.00	
		Honorarium of PSC & PIC and Fees for TEC & TOC	X	X	X	X	GoB	GoB	GoB	4883		1,626.00		1,626.00
		Office Entertainment etc.		X	X	X	GoB	GoB	GoB	4845		297.03		297.03
		Postage and pouch etc.		X	X		GoB	GoB	GoB	4815		1,782.00		1,782.00
		Advertising and Publicity		X	X	X	GoB	GoB	GoB	4833		1,782.00		1,782.00
	5.5_EXP_AUDIT	NIM audit/Spot check 2019		X	X		UNDP (001981)	EU (30079)	EU (10159)	74100	Professional Services	3,970.00		3,970.00
	3.13_IND_COST	GMS (7% of EU)	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75100	Facilities & Administration	41,537.33	41,537.33	
			<b>Total-Result 3.0 (Management cost)</b>									<b>640,414.75</b>	<b>634,927.72</b>	<b>5,487.03</b>
			<b>Total 2020 Project Budget: AVCBII</b>									<b>5,597,121.00</b>	<b>4,623,785.00</b>	<b>973,336.00</b>

**AVCBII-CHT component:**

Atlas Project ID:		00115133												
EXPECTED OUTPUTS	ATLAS Activity Code	PLANNED ACTIVITIES Activity results are the Outputs of the project and Actions are the activities for achieving each output. <i>(Not to be included in ATLAS)</i>	TIME FRAME				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Budget for 2020 (USD)	Allocation	
			Q1	Q2	Q3	Q4							EU & UNDP	GoB
Activity # 1.1 Capacity Building		Activity Result 1.1: Capacity of relevant stakeholders at national and local level improved and key skills strengthened to enable Village Courts in new target Unions to function effectively by end of Project Implementation												
		1.1.9. Capacity development of traditional institutions, union parishads, upazillas parishads, local CSOs and local administration in CHT as well as judiciary, legal professions, and other relevant												
	1.1.9_NGO_CHT	Training Officers (6 positions for 3 NGO@ 15 months)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	6,415.78	6,415.78	
	1.1.9_NGO_CHT	Monitoring and reporting officers (3 positions for 3 NGO@ 18 months)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	3,207.89	3,207.89	
	1.1.9_NGO_CHT	Training Associates (3 positions for 3 NGO@ 15 months)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	2,138.59	2,138.59	
	1.1.9_NGO_CHT	Motor Cycle for MO					UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	2,761.34	2,761.34	
	1.1.9_NGO_CHT	Motor Cycle fuel and Maint				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	320.78	320.78	
	1.1.9_NGO_CHT	Travel & Conveyance (DSA) of staff members [12 staffs x USD80/Tk.6560 per month per staff]				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	2,160.00	2,160.00	
Indicator 1.1.10 # of traditional leaders, local CSOs, local administrations, judiciary, legal professionals and other relevant actors are trained on local dispute resolution systems and norm (disaggregated by gender)	1.1.9_NGO_CHT	Training of Trainers (ToT) on basic training, Traditional System (Case management, documentation etc) for traditional leaders, civil society members and NGO staffs at District level (Total 132 participants) [5 daysx 6 batches @ 22 participants]		X	X		UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	17,919.45	17,919.45	
Indicator 1.1.10 # of traditional leaders, local CSOs, local administrations, judiciary, legal professionals and other relevant actors are trained on local dispute resolution systems and norm (disaggregated by gender)	1.1.9_NGO_CHT	Training of Trainers (ToT) on basic training, Traditional System (Case management, documentation etc) for traditional leaders, civil society members and NGO staffs at District level (Total 22 participants) [5 days 1batches @ 22 participants]				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	5,506.76	5,506.76	
	1.1.9_NGO_CHT	Provide orientation to NGOs Staff				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	4,063.33	4,063.33	

EXPECTED OUTPUTS Components/Major Interim Result of the project (To be shown as Activities in ATLAS)	ATLAS Activity Code	PLANNED ACTIVITIES Activity results are the Outputs of the project and Actions are the activities for achieving each output. (Not to be included in ATLAS)	TIME FRAME				Responsible Party	Fund Code	Donor	PLANNED BUDGET			Allocation	
			Q1	Q2	Q3	Q4				Budget Code	Budget Description	Budget for 2020 (USD)	EU & UNDP	GoB
	1.1.9_NGO_CHT	Provide training on reporting at district level (Total 380 participants) [1 day X 19 batches @ 20 participants] (Headman)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	9,355.33	9,355.33	
Indicator 1.1.10 # of traditional leaders, local CSOs, local administrations, judiciary, legal professionals and other relevant actors are trained on local dispute resolution systems and norm (disaggregated by gender)	1.1.9_NGO_CHT	Training on Traditional System (Case management, documentation, roles & responsibilities, HR, Gender etc) for traditional leaders (Total Headman 377+ Karbari 4475 (including woman karbari)= 4852 participants) [3daysx 162 batches @ 30 participants] at district level				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	98,962.88	98,962.88	
1.1.11 # elected public representatives of Union parishad and Upazilla Parishad are trained on local dispute resolution systems and norm (disaggregated by gender)	1.1.9_NGO_CHT	Training/orientation on Traditional justice mechanism for the elected public representatives of Union parishad and Upazilla Parishad [1470 representatives, 49 batches, 2 days per batch, 30 participants per batch]				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	19,156.16	19,156.16	
1.1.11 # elected public representatives of Union parishad and Upazilla Parishad are trained on local dispute resolution systems and norm (disaggregated by gender)	1.1.9_NGO_CHT	Training/orientation on Traditional justice mechanism for the elected public representatives of Union parishad and Upazilla Parishad [60 representatives, 2 batches, 2 days per batch, 30 participants per batch]	X				UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	3,860.19	3,860.19	
	1.1.9_NGO_CHT	Management/oversight visit cost (5% on cost)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	6,744.63	6,744.63	
Indicator: # Training material including other materials related to CHT are	1.1.9_NGO_CHT	Printing of training Manual- Costs for providing training, outreach and personnel support to VCs				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	2,500.00	2,500.00	
	DF_SAL_CHT	Distict Facilitators (3)	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	54,647.24	54,647.24	
	3.13_IND_COST	General management Services (GMS) 7% on cost	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75100	Facilities & Administration	16,780.42	16,780.42	
		<b>Subtotal : Result 1.1 (Cap Dev)</b>										<b>256,500.77</b>	<b>256,500.77</b>	<b>-</b>
<b>Activity # 1.2 Legal and Policy framework</b>		<b>Activity Result 1.2: Legal and policy framework revised to enhance efficiency and effectiveness of VCs and local justice mechanisms in CHT.</b>												
		<b>1.2.6 Review of existing customary laws &amp; practices and codification/documentation of laws as well as support to existing harmonization efforts of different justice systems in CHT.</b>												
Indicators: # Existing customary laws & practices are reviewed, codified/documented and harmonized with other justice systems in CHT and the law	1.2.5_LEARN_CHT	District level yearly Advocacy dialogue on harmonization	X		X		UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	2,498.00	2,498.00	
	1.2.5_LEARN_CHT	Consultancy for Technical Assistance on harmonization of local justice system (person)	X			X	UNDP (001981)	EU (30079)	EU (10159)	71300	Local Consultants	13,250.00	13,250.00	
	1.2.5_LEARN_CHT	Workshop on local justice with multiple stakeholder at District level ( local administrations, judiciary, legal professionals and traditional leaders)				X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	3,097.40	3,097.40	
	1.2.5_LEARN_CHT	Workshop on local justice with multiple stakeholder at Regional level ( local administrations, judiciary, legal professionals and traditional leaders)	X				UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	5,357.31	5,357.31	
	1.2.5_LEARN_CHT	Workshop On Local justice with multiple stakeholder at National level ( local administrations, judiciary, legal professionals and traditional leaders)				X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	20,000.00	20,000.00	
	1.2_CONSULTNT	Consultancy (IC) for reviewing the existing customary laws and practices of differents tribes		X	X		UNDP (001981)	EU (30079)	EU (10159)	71300	Local Consultants	14,000.00	14,000.00	
	1.2.3_PRINT_CHT	Printing and dissemination of customary law (Publicaiton of customary laws and practices)			X	X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	1,715.80	1,715.80	
	1.2_CONSULTNT	IC for editing and updating of CHT laws and regulations compiled by CHTRC		X	X		UNDP (001981)	EU (30079)	EU (10159)	71300	Local Consultants	6,000.00	6,000.00	
	1.2.3_PRINT_CHT	Printining of CHT laws and regulations compiled by CHTRC				X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	1,715.80	1,715.80	
	1.2.5_LEARN_CHT	Advocacy workshop for clearer roles and responsibilities of traditional system and other redress (workshop) at district level			X	X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	5,218.12	5,218.12	
	LS_SAL_CHT	Legal Specialist (last 12 months salary to be charged from CHT) 2	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	15,000.00	15,000.00	
	PO_ICB_SAL_CHT	Programme Officer (Justice & Confidence Building )	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	31,987.84	31,987.84	
	PO_ADV_SAL_CHT	Programme Officer(Advocacy)	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	24,000.00	24,000.00	
	PA_SAL_CHT	Programme Associate	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	15,584.66	15,584.66	
	3.13_IND_COST	General management Services (GMS) 7% on cost	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75100	Facilities & Administration	11,159.75	11,159.75	
		<b>Sub-total : Result 1.2 (Legal)</b>										<b>170,584.68</b>	<b>170,584.68</b>	<b>-</b>

EXPECTED OUTPUTS		PLANNED ACTIVITIES	TIME FRAME							PLANNED BUDGET			Allocation	
Components/Major Interim Result of the project (To be shown as Activities in ATLAS)	ATLAS Activity Code	Activity results are the Outputs of the project and Actions are the activities for achieving each output. (Not to be included in ATLAS)	Q1	Q2	Q3	Q4	Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Budget for 2020 (USD)	EU & UNDP	GoB
<b>Activity # 1.3 Strengthening GoB monitoring</b>		<b>Activity Result 1.3. GoB monitoring capacity for evaluating VCs and other local justice mechanisms' performance is strengthened and systematised.</b>												
		<b>1.3.5 Advocate for the inclusion of the monitoring system into the updated Village Courts Rules and for setting up a monitoring system of access to justice for the most vulnerable in CHT.</b>												
	1.3.5_NGO_CHT	Case Management & Documentation Officer (1 position @ 3 NGO@ 18 months)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	3,742.54	3,742.54	
	1.3.5_NGO_CHT	Monitoring, Reporting and MIS Officer (1 position @ 3 NGO@ 18 months)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	3,742.54	3,742.54	
	1.3.5_NGO_CHT	Travel & Conveyance (DSA) of staff members [12 staffs x USD 80/Tk.6560 per month per staff]				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	2,160.00	2,160.00	
<b>Indicators: 1.1.12 # of Headmen and Karbari courts are equipped with logistics</b>	1.3.5_NGO_CHT	Logistic support for upgrading of Traditional courts (3 Circle Courts)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	3,366.57	3,366.57	
	1.3.5_NGO_CHT	377 Headman courts				X	UNDP (001981)	EU (30079)	EU (10159)	72200	Equipment and Furniture	57,361.87	57,361.87	
	1.3.5_NGO_CHT	4475 Karbari Courts				X	UNDP (001981)	EU (30079)	EU (10159)	72200	Equipment and Furniture	562,404.94	562,404.94	
	1.3.5_NGO_CHT	Support for the Headman Network office (3 District levels)	X	X			UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	8,759.18	8,759.18	
	1.3.5_NGO_CHT	Support for the Karbari Association office (3 District levels)	X	X			UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	8,759.18	8,759.18	
	1.3.5_NGO_CHT	Support for the Women Karbari and Headman Network (1 regional level)	X	X		X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	2,943.84	2,943.84	
	1.3.5_NGO_CHT	ICT support to Circles and maintenance cost	X	X			UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	16,102.89	16,102.89	
	1.3.5_NGO_CHT	Logistics, operational and capacity dev support to CHTRC Resource Center for monitoring purpose (Rangamati) (@ Staffs Salary and operation Cost)	X	X		X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	10,329.20	10,329.20	
<b>Indicators: 1.1.13# Monitoring Visits conducted by CHT isintitutions and other GOB officials</b>	1.3.5_NGO_CHT	Monitoring visit by Regional Council, District Administration & Circles				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	900.00	900.00	
	1.3.5_NGO_CHT	Monitoring visit by UNO and other officials				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	1,200.00	1,200.00	
	1.3.5_NGO_CHT	Transport and other cost				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	436.24	436.24	
	1.3.5_NGO_CHT	Management/oversight visit cost (5% on cost)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	2,766.65	2,766.65	
	PO_PMR_SAL_CHT	Programme Officer (Planning & Monitoring)	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	24,000.00	24,000.00	
	3.13_IND_COST	General management Services (GMS) 7% on cost	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75100	Facilities & Administration	49,628.30	49,628.30	
		<b>Total-Result 1.3 (GoB Monitoring)</b>										<b>758,603.95</b>	<b>758,603.95</b>	<b>-</b>
<b>Activity # 2.1 Empowerment of beneficiaries</b>		<b>Activity Result 2.1 Beneficiaries in project areas understand the roles and functions of the VCs and other local justice mechanisms and are able to access their services when required.</b>												
<b>Indicators:</b>		<b>2.1.7 Raising awareness on existing legal systems and options for redress mechanisms in CHT.</b>												
<b>Indicators: % of people in CHT areas are aware of local justice mechanisms and its functions.</b>	2.1.7_NGO_CHT	Project Coordinator (3 position for 3 NGO@ 18 months)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	5,346.48	5,346.48	
	2.1.7_NGO_CHT	Community Mobilizer-(3 positions @ 13 months and 26 upazila's @ 18 months)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	20,673.06	20,673.06	
<b>Baseline</b>	2.1.7_NGO_CHT	Popular theater expert (3 position for 3 NGO@ 18 months)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	2,673.24	2,673.24	
	2.1.7_NGO_CHT	Finance & Admin Officer (1 position @ 3 NGO@ 18 months)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	3,207.89	3,207.89	
	2.1.7_NGO_CHT	NGO Operational cost (17 months@ 3 NGO)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	9,142.01	9,142.01	
<b>Target:</b>	2.1.7_NGO_CHT	Furniture & Equipments for 3 NGOs				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	19,188.45	19,188.45	
	2.1.7_NGO_CHT	Motor Cycle [Hero Honda- 35, ]				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	42,340.60	42,340.60	
	2.1.7_NGO_CHT	Motor cycle fuel and Maint Cost				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	4,879.20	4,879.20	
	2.1.7_NGO_CHT	Court Yeard Meeting by Community Mobilizer				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	8,580.00	8,580.00	
<b>Related CPD Outcome: CPD Outcome-2</b>	2.1.7_NGO_CHT	Travel and Conveyance (DSA) of staff members [7 staffs x USD 80/Tk.6560 per month per staff]				X	UNDP (001981)	EU (30079)	EU (10159)	71600	Travel	1,620.71	1,620.71	
	2.1.7_NGO_CHT	Capacity building of youth groups on popular theatre making skills on traditional justice.				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	7,500.00	7,500.00	
	2.1.7_NGO_CHT	Staging of popular theatre/ awareness sessions by youth groups at Mouza level [ 2 per UP]				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	1,080.00	1,080.00	

EXPECTED OUTPUTS		PLANNED ACTIVITIES	TIME FRAME							PLANNED BUDGET			Allocation	
Components/Major Interim Result of the project (To be shown as Activities in ATLAS)	ATLAS Activity Code	Activity results are the Outputs of the project and Actions are the activities for achieving each output. (Not to be included in ATLAS)	Q1	Q2	Q3	Q4	Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Budget for 2020 (USD)	EU & UNDP	GoB
	2.1.7_NGO_CHT	Management/oversight visit cost (5% on cost)			X	X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	6,311.58	6,311.58	
	2.1_PRINT_PUB	Audio visual material in different tribal languages				X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	4,337.07	4,337.07	
	2.1_PRINT_PUB	Printing of legal awareness materials in ethnic languages (3 language)				X	UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs	11,873.97	11,873.97	
	2.1_PRINT_PUB	Develop IEC materials- Printing posters, and others communications materials				X	UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs	1,300.00	1,300.00	
	2.1_PRINT_PUB	Develop IEC materials (Printing leaflets)				X	UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs	150.00	150.00	
	2.1_PRINT_PUB	Review forms and formats for documentation of traditional justice system through consultation				X	UNDP (001981)	EU (30079)	EU (10159)	71300	Local Consultants	1,190.48	1,190.48	
	2.1_PRINT_PUB	Print and distribute forms and formats for documentation of traditional justice system				X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	1,715.80	1,715.80	
	2.1_PRINT_PUB	Awareness raising support (Citizen charter) & maintenance to Deputy Commissioner's offices on access to services				X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	15,000.00	15,000.00	
	COM_SAL_CHT	Communications Officer	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	36,000.00	36,000.00	
	3.13_IND_COST	General management Services (GMS) 7% on cost	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75100	Facilities & Administration	14,287.74	14,287.74	
		<b>Subtotal: Result 2.1 (Communications)</b>										<b>218,398.27</b>	<b>218,398.27</b>	<b>-</b>
<b>Activity # 2.2 Evidence base and knowledge management</b>		<b>Activity Result 2.2 Evidence-base and knowledge-management on VCs and local justice mechanisms increased.</b>												
<b>Baseline:</b>	2.2.7_STUD_CHT	Conduct Baseline survey in CHT areas ( 3 districts)			X	X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	44,324.81	44,324.81	
	2.2.7_STUD_CHT	Action Research for exploring/scoping of VC's in CHT (15 UPs of 3 upazilas of 3 districts)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	35,406.75	35,406.75	
<b>Indicators:</b>	2.2.7_STUD_CHT	Action Research for exploring/scoping of VC's in CHT (15 UPs of 3 upazilas of 3 districts)				X	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies	9,000.00	9,000.00	
	2.2_LEARN_CHT	Provide training to the field staff on Monitoring and Reporting (both financial & Programme)-2 batch in each year				X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	3,000.00	3,000.00	
	2.2_LEARN_CHT	Training to VCA and Upazila mobilizer on documentation of Village court proceedings and reporting				X	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	1,000.00	1,000.00	
<b>2020 Target/ Deliverables:</b>	3.13_IND_COST	General management Services (GMS) 7% on cost	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75100	Facilities & Administration	6,491.21	6,491.21	
		<b>Total-Result 2.2 (M&amp;E)</b>										<b>99,222.77</b>	<b>99,222.77</b>	<b>-</b>
<b>Activity # 3: Technical Assistance</b>		<b>3.00 Technical Assistance and Project Management Unit (PMU) Cost</b>												
	NPM_SAL_CHT	National Project Manager	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	51,706.36	51,706.36	
	OM_SAL_CHT	Operations Manager	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	11,556.84	11,556.84	
	ACCNT_SAL_CHT	Accountant	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	6,397.57	6,397.57	
	ADM_ASSO_SAL_CH	Admin Associate	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	18,214.60	18,214.60	
	FIN_ASSO_SAL_CHT	Finance Associate	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	18,214.60	18,214.60	
	BUD_EX_SAL_CHT	Budget Expert	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	4,168.94	4,168.94	
	PS_SAL_CHT	Programme Specialist (Chief, Gender and Community Cohesion )	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	57,983.88	57,983.88	
	PO_SAL_CHT	Project Officer	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	31,987.84	31,987.84	
	HR_SAL_CHT	HR Officer	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	6,397.57	6,397.57	
	IT_ASSO_SAL_CHT	IT Associate	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	3,642.92	3,642.92	
	PRCUMINT_ASS_SAL	Procurement Associates ( 2 person )	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71400	Contractual Services - Individ	7,285.84	7,285.84	
	FUEL_MAIN_CHT	Vehicle, Motor cycle fuel, maintenance etc.	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	73400	Rental & Maint of Other Equip	15,000.00	15,000.00	
	COMPUEQUIP_CHT	Computer equipment including server, software, printer etc.	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	72800	Information Technology Equipmt	51,526.00	51,526.00	
	OFFEQUIP_CHT	Machines, tools, Office equipment etc.	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	72200	Equipment and Furniture	25,322.98	25,322.98	
	FURNITRE_CHT	Furniture	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	72200	Equipment and Furniture	5,000.00	5,000.00	
	OFFRENT_CHT	Office Rent	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	73100	Rental & Maintenance-Premises	14,805.08	14,805.08	
	OTHER_SER_CHT	Other Services	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	72500	Supplies	15,778.90	15,778.90	
	2.3_TRVL_CHT	Travel ( DSA and Travel)	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	71600	Travel	33,600.00	33,600.00	
	STATIONARY_CHT	Stationary	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	72500	Supplies	2,200.00	2,200.00	
	WHILE_RENT_CHT	Rental & Maint of Other Equip	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	73400	Rental & Maint of Other Equip	8,107.00	8,107.00	
	3.13_IND_COST	General management Services (GMS) 7% on cost	X	X	X	X	UNDP (001981)	EU (30079)	EU (10159)	75100	Facilities & Administration	27,222.78	27,222.78	
		<b>Sub total: Result 3.0 (Management cost)</b>										<b>416,119.70</b>	<b>416,119.70</b>	<b>-</b>


EXPECTED OUTPUTS Components/Major Interim Result of the project (To be shown as Activities in ATLAS)	ATLAS Activity Code	PLANNED ACTIVITIES Activity results are the Outputs of the project and Actions are the activities for achieving each output. (Not to be included in ATLAS)	TIME FRAME				Responsible Party	Fund Code	Donor	PLANNED BUDGET			Allocation	
			Q1	Q2	Q3	Q4				Budget Code	Budget Description	Budget for 2020 (USD)	EU & UNDP	GoB
<b>Total 2020 Project Budget: AVCBII-CHT Comp.</b>												1,919,430.14	1,919,430.14	-

<b>Total 2020 Project Budget AVCB &amp; AVCB-CHT</b>												7,516,551.14	6,543,215.14	973,336.00
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Allocation of Resources at a glance for this AWP:

Total Budget by Output	Output	EU, UNDP (AVCB)	EU (AVCBII-CHT)	GoB	Total
	Output - 1.1	3,503,133.99	256,500.77	432,163.71	4,191,798.47
	Output - 1.2	28,150.63	170,584.68	45,144.28	243,879.59
	Output - 1.3	40,874.00	758,603.95	136,433.80	935,911.75
	Output - 2.1	254,936.06	218,398.27	354,107.18	827,441.52
	Output - 2.2	161,762.60	99,222.77	-	260,985.37
	Output - 3.0	634,927.72	416,119.70	5,487.03	1,056,534.44
	<b>Total (USD)</b>	<b>4,623,785.00</b>	<b>1,919,430.14</b>	<b>973,336.00</b>	<b>7,516,551.14</b>
Total Budget by Fund & Donors	DONORS:				
	EU (30079)	4,623,785.00	1,919,430.14		6,543,215.14
	UNDP (04000)	-			-
	GoB			973,336.00	973,336.00
	<b>Total (USD)</b>	<b>4,623,785.00</b>	<b>1,919,430.14</b>	<b>973,336.00</b>	<b>7,516,551.14</b>
Total by Implementing Agency	Implementing Agency				
	UNDP (001981)	1,579,762.33	1,919,430.14	-	3,499,192.47
	BLAST (009367)	874,523.84			874,523.84
	ESDO (009368)	779,181.49			779,181.49
	MLAA (009369)	647,801.54			647,801.54
	WAVE (009370)	742,515.80			742,515.80
	GoB			973,336.00	973,336.00
	<b>Total Project Budget (USD)</b>	<b>4,623,785.00</b>	<b>1,919,430.14</b>	<b>973,336.00</b>	<b>7,516,551.14</b>

	Total	UNDP	GoB
AVCB	438,555.82	75,706.65	362,849.17
AVCBII-CHT	307,859.00	307,859.00	-
<b>Total for Procurement</b>	<b>746,414.82</b>	<b>383,565.65</b>	<b>362,849.17</b>
NEX Advance	-	-	-
<b>Program cost:</b>			
AVCB	4,956,706.25	3,988,857.28	967,848.97
AVCBII-CHT	1,503,310.44	1,503,310.44	-
<b>Total Program cost</b>	<b>6,460,016.69</b>	<b>5,492,167.72</b>	<b>967,848.97</b>
<b>Ops/Admin Cost:</b>			
AVCB	640,414.75	634,927.72	5,487.03
AVCBII-CHT	416,119.70	416,119.70	-
<b>Total Ops/Admin Cost</b>	<b>1,056,534.44</b>	<b>1,051,047.41</b>	<b>5,487.03</b>

  
 (Maran Kumar Chakraborty)  
 National Project Director (NPD), AVCB II &  
 Additional Secretary, LGD, MoLGRD&C  
 Date: 10-11-20

  
 (Van Nguyen)  
 Deputy Resident Representative  
 UNDP Bangladesh  
 Date: 28-Nov-2020

This Annual Work Plan (AWP) is based on Results Management Guidelines (RMG) of UNDP. Once signed by UNDP and the Implementing Partner, the plan authorizes the responsible parties and project management to manage available resources and achieve set results.

## CHANGE LOG

**Award ID:** 00082279  
**Project ID:** 00091274  
**Project Title:** Activating Village Courts in Bangladesh, Phase II  
**Main Sources of fund** EU & GoB  
**Executing Agency:** National Execution

Business Unit: **BGD 10**

Activity Result	ATLAS Activity	Imp. Agency	Fund	Donor	Budget Code	Approved AWP 2020	Revised AWP 2020	Difference Increase (+) /Decrease (-)
						A	B	C=(B-A)
Activity Result 1.1	1.1.1_NGO	1981	30079	10159	73400	-	6,528.00	6,528.00
Activity Result 1.1	1.1.1_NGO	1981	30079	10159	74700	-	7,797.00	7,797.00
Activity Result 1.1	1.1.1_NGO	9367	30079	10159	71800	502,766.89	698,081.00	195,314.11
Activity Result 1.1	1.1.1_NGO	9367	30079	10159	72100	29,214.44	38,920.00	9,705.56
Activity Result 1.1	1.1.1_NGO	9367	30079	10159	73100	33,914.69	32,789.00	(1,125.69)
Activity Result 1.1	1.1.1_NGO	9367	30079	10159	75100	39,612.72	53,885.30	14,272.58
Activity Result 1.1	1.1.1_NGO	9368	30079	10159	71800	439,775.78	594,551.00	154,775.22
Activity Result 1.1	1.1.1_NGO	9368	30079	10159	72100	27,190.04	34,016.00	6,825.96
Activity Result 1.1	1.1.1_NGO	9368	30079	10159	73100	38,054.76	35,596.00	(2,458.76)
Activity Result 1.1	1.1.1_NGO	9368	30079	10159	75100	35,351.44	46,491.41	11,139.97
Activity Result 1.1	1.1.1_NGO	9369	30079	10159	71800	368,847.85	502,547.00	133,699.15
Activity Result 1.1	1.1.1_NGO	9369	30079	10159	72100	22,330.95	28,830.00	6,499.05
Activity Result 1.1	1.1.1_NGO	9369	30079	10159	73100	34,711.30	35,299.00	587.70
Activity Result 1.1	1.1.1_NGO	9369	30079	10159	75100	29,812.31	39,667.32	9,855.01
Activity Result 1.1	1.1.1_NGO	9370	30079	10159	71800	429,407.14	574,695.00	145,287.86
Activity Result 1.1	1.1.1_NGO	9370	30079	10159	72100	25,914.63	33,045.00	7,130.37
Activity Result 1.1	1.1.1_NGO	9370	30079	10159	72200	2,821.42	4,456.00	1,634.58
Activity Result 1.1	1.1.1_NGO	9370	30079	10159	73100	33,301.78	39,004.00	5,702.22
Activity Result 1.1	1.1.1_NGO	9370	30079	10159	75100	34,401.15	45,584.00	11,182.85
Activity Result 1.1	1.1.10_PCO_SAL	1981	30079	10159	71400	45,000.00	45,856.00	856.00
Activity Result 1.1	1.1.11_SCDO_SAL	1981	30079	10159	71400	36,150.00	36,000.00	(150.00)
Activity Result 1.1	1.1.12_TO_SAL	1981	30079	10159	71400	9,550.00	14,185.00	4,635.00
Activity Result 1.1	1.1.14_DF_SAL	1981	30079	10159	63100	6,300.00	-	(6,300.00)
Activity Result 1.1	1.1.14_DF_SAL	1981	30079	10159	63300	-	14.00	14.00
Activity Result 1.1	1.1.14_DF_SAL	1981	30079	10159	71400	496,000.00	458,000.00	(38,000.00)
Activity Result 1.1	1.1.14_DF_SAL	1981	30079	10159	72300	-	1,310.00	1,310.00
Activity Result 1.1	1.1.2_PRINT PUB	1981	30079	10159	71300	-	123.00	123.00
Activity Result 1.1	1.1.2_PRINT PUB	1981	30079	10159	72400	400.00	21.00	(379.00)
Activity Result 1.1	1.1.2_PRINT PUB	1981	30079	10159	74200	3,500.00	-	(3,500.00)
Activity Result 1.1	1.1.2_PS_SAL	1981	30079	10159	71400	49,329.00	11,831.00	(37,498.00)
Activity Result 1.1	1.1.27_PA_SAL	1981	30079	10159	71400	11,100.00	12,800.00	1,700.00
Activity Result 1.1	1.1.3_LEARNING	1981	30079	10159	75700	51,507.00	33.00	(51,474.00)
Activity Result 1.1	1.1.4_LOCAL TRA	1981	30079	10159	71600	10,000.00	13,663.00	3,663.00
Activity Result 1.1	1.1.4_LOCAL TRA	1981	30079	10159	73400	10,000.00	7,546.00	(2,454.00)
Activity Result 1.1	1.1.4_LOCAL TRA	1981	30079	10159	75700	6,307.00	6,421.00	114.00
Activity Result 1.1	1.1.8_GS_SAL	1981	30079	10159	71400	18,075.00	-	(18,075.00)
<b>Sub-Total: Activity Result 1.1</b>						<b>2,880,647.29</b>	<b>3,459,585.03</b>	<b>578,937.74</b>
Activity Result 1.2	1.1.33_ILE_SAL	1981	30079	10159	71200	132,000.00	1,295.00	(130,705.00)
Activity Result 1.2	1.1.33_ILE_SAL	1981	30079	10159	71600	5,000.00	80.00	(4,920.00)
Activity Result 1.2	1.1.33_ILE_SAL	1981	30079	10159	73400	-	99.00	99.00
Activity Result 1.2	1.1.7_LS_SAL	1981	30079	10159	71400	14,500.00	14,319.00	(181.00)
Activity Result 1.2	1.2.1_LOCAL TRA	1981	30079	10159	71600	5,000.00	1,865.00	(3,135.00)
Activity Result 1.2	1.2.1_LOCAL TRA	1981	30079	10159	73400	4,000.00	1,495.00	(2,505.00)
Activity Result 1.2	1.2.5_LEARNING	1981	30079	10159	75700	7,156.00	7,156.00	0.00
<b>Sub-Total: Activity Result 1.2</b>						<b>167,656.00</b>	<b>26,309.00</b>	<b>(141,347.00)</b>
Activity Result 1.3	1.1.15_VO_SAL	1981	30079	10159	71400	19,100.00	19,100.00	0.00
Activity Result 1.3	1.1.17_MLLO_SAL	1981	30079	10159	71400	19,100.00	19,100.00	0.00
Activity Result 1.3	1.3.2_LEARNING	1981	30079	10159	75700	6,000.00	-	(6,000.00)
<b>Sub-Total: Activity Result 1.3</b>						<b>44,200.00</b>	<b>38,200.00</b>	<b>(6,000.00)</b>
Activity Result 2.1	1.1.9_ACOS_SAL	1981	30079	10159	71400	21,100.00	26,114.00	5,014.00

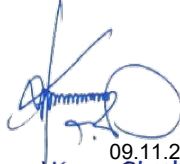
Activity Result	ATLAS Activity	Imp. Agency	Fund	Donor	Budget Code	Approved AWP 2020	Revised AWP 2020	Difference Increase (+) /Decrease (-)
						A	B	C=(B-A)
Activity Result 2.1	2.1.1_NGO	9367	30079	10159	75100	3,332.49	3,326.54	(5.95)
Activity Result 2.1	2.1.1_NGO	9367	30079	10159	75700	47,607.03	47,522.00	(85.03)
Activity Result 2.1	2.1.1_NGO	9368	30079	10159	75100	5,394.78	4,483.08	(911.70)
Activity Result 2.1	2.1.1_NGO	9368	30079	10159	75700	77,068.30	64,044.00	(13,024.30)
Activity Result 2.1	2.1.1_NGO	9369	30079	10159	75100	3,014.17	2,712.22	(301.95)
Activity Result 2.1	2.1.1_NGO	9369	30079	10159	75700	43,059.52	38,746.00	(4,313.52)
Activity Result 2.1	2.1.1_NGO	9370	30079	10159	75100	3,693.33	2,991.80	(701.53)
Activity Result 2.1	2.1.1_NGO	9370	30079	10159	75700	52,761.90	42,740.00	(10,021.90)
Activity Result 2.1	2.1.3_VISIBILIT	1981	30079	10159	71300	9,950.00	6,155.00	(3,795.00)
Activity Result 2.1	2.1.3_VISIBILIT	1981	30079	10159	72100	1,175.00	500.00	(675.00)
Activity Result 2.1	2.1.3_VISIBILIT	1981	30079	10159	72400	2,000.00	2,987.00	987.00
Activity Result 2.1	2.1.3_VISIBILIT	1981	30079	10159	74200	24,276.00	6,911.00	(17,365.00)
Activity Result 2.1	2.1.4_LEARNING	1981	30079	10159	71300	-	15.00	15.00
Activity Result 2.1	2.1.4_LEARNING	1981	30079	10159	75700	2,000.00	-	(2,000.00)
Activity Result 2.1	2.1.5_LOCAL TRA	1981	30079	10159	71600	5,000.00	1,437.00	(3,563.00)
Activity Result 2.1	2.1.5_LOCAL TRA	1981	30079	10159	73400	5,000.00	1,087.00	(3,913.00)
Activity Result 2.1	2.1.5_LOCAL TRA	1981	30079	10159	75700	1,180.00	-	(1,180.00)
<b>Sub-Total: Activity Result 2.1</b>						<b>307,612.52</b>	<b>251,771.64</b>	<b>(55,840.88)</b>
Activity Result 2.2	1.1.17_MLLO_SAL	1981	30079	10159	71400	24,200.00	24,300.00	100.00
Activity Result 2.2	1.1.32_MERS_INT	1981	30079	10159	71200	176,778.00	10,000.00	(166,778.00)
Activity Result 2.2	1.1.4_REM_SAL	1981	30079	10159	71400	49,000.00	48,800.00	(200.00)
Activity Result 2.2	2.2.1_LEARNING	1981	30079	10159	71600	3,500.00	-	(3,500.00)
Activity Result 2.2	2.2.1_LEARNING	1981	30079	10159	75700	8,777.00	7,132.00	(1,645.00)
Activity Result 2.2	2.2.2_STUDIES_	1981	30079	10159	71300	5,952.00	6,622.00	670.00
Activity Result 2.2	2.2.2_STUDIES_	1981	30079	10159	71500	6,500.00	7,211.00	711.00
Activity Result 2.2	2.2.2_STUDIES_	1981	30079	10159	72100	87,420.00	24,650.00	(62,770.00)
Activity Result 2.2	2.2.2_STUDIES_	1981	30079	10159	75700	-	-	0.00
Activity Result 2.2	2.2.3_LOCAL TRA	1981	30079	10159	71600	8,790.00	8,251.00	(539.00)
Activity Result 2.2	2.2.3_LOCAL TRA	1981	30079	10159	73400	8,432.00	9,849.00	1,417.00
Activity Result 2.2	2.2.4_INTER_TRA	1981	30079	10159	71600	23,000.00	-	(23,000.00)
Activity Result 2.2	2.2.4_INTER_TRA	1981	30079	10159	75700	11,000.00	-	(11,000.00)
Activity Result 2.2	2.2.5_PRINT_PUB	1981	30079	10159	71600	1,000.00	-	(1,000.00)
Activity Result 2.2	2.2.5_PRINT_PUB	1981	30079	10159	73400	1,000.00	-	(1,000.00)
Activity Result 2.2	2.2.5_PRINT_PUB	1981	30079	10159	74200	8,464.00	4,270.00	(4,194.00)
Activity Result 2.2	2.2.6_NAT_CONF	1981	30079	10159	71300	-	95.00	95.00
Activity Result 2.2	2.2.6_NAT_CONF	1981	30079	10159	75700	166,428.00	-	(166,428.00)
Activity Result 2.2	NON_EU	1981	4000	12	72100	59,732.00	-	(59,732.00)
Activity Result 2.2	NON_EU	1981	30079	12	72100	-	-	0.00
<b>Sub-Total: Activity Result 2.2</b>						<b>649,973.00</b>	<b>151,180.00</b>	<b>(498,793.00)</b>
Activity Result 3.0	1.1.1_NPC_SAL	1981	30079	10159	71400	47,000.00	46,000.00	(1,000.00)
Activity Result 3.0	1.1.13_NPO_SAL	1981	30079	10159	71400	95,520.00	95,520.00	0.00
Activity Result 3.0	1.1.18_FO_FM_SA	1981	30079	10159	71400	22,000.00	21,756.00	(244.00)
Activity Result 3.0	1.1.20_PO_SAL	1981	30079	10159	71400	14,325.00	16,203.00	1,878.00
Activity Result 3.0	1.1.21_ITASSO_S	1981	30079	10159	71400	19,100.00	19,200.00	100.00
Activity Result 3.0	1.1.22_LAMA_SAL	1981	30079	10159	71400	19,100.00	19,100.00	0.00
Activity Result 3.0	1.1.23_HA_SAL	1981	30079	10159	71400	16,600.00	16,600.00	0.00
Activity Result 3.0	1.1.25_FINASSO_	1981	30079	10159	71400	-	19,100.00	19,100.00
Activity Result 3.0	1.1.26_FINASSI_	1981	30079	10159	71400	19,100.00	4,335.00	(14,765.00)
Activity Result 3.0	1.1.26_FINASSI_	1981	30079	10159	72400	-	62.00	62.00
Activity Result 3.0	1.1.29_OA_SAL	1981	30079	10159	71400	13,000.00	12,800.00	(200.00)
Activity Result 3.0	1.1.3_OPM_SAL	1981	30079	10159	71400	42,600.00	42,300.00	(300.00)
Activity Result 3.0	1.1.30_DCM_SAL	1981	30079	10159	71400	37,000.00	37,000.00	0.00
Activity Result 3.0	1.1.5_FAM_SAL	1981	30079	10159	71400	36,150.00	36,000.00	(150.00)
Activity Result 3.0	2.2.1_LEARNING	1981	30079	10159	75700	6,000.00	1,942.00	(4,058.00)
Activity Result 3.0	3.10_OFF RENT_M	1981	30079	10159	72500	-	100.00	100.00
Activity Result 3.0	3.10_OFF RENT_M	1981	30079	10159	73100	89,356.00	115,841.00	26,485.00
Activity Result 3.0	3.10_OFF RENT_M	1981	30079	10159	73400	-	100.00	100.00
Activity Result 3.0	3.10_OFF RENT_M	1981	30079	10159	74300	19,288.00	8,912.00	(10,376.00)
Activity Result 3.0	3.11_STATIONARY	1981	30079	10159	71600	-	800.00	800.00




Activity Result	ATLAS Activity	Imp. Agency	Fund	Donor	Budget Code	Approved AWP 2020	Revised AWP 2020	Difference Increase (+) / Decrease (-)
						A	B	C=(B-A)
Activity Result 3.0	3.11_STATIONARY	1981	30079	10159	72500	13,000.00	10,842.00	(2,158.00)
Activity Result 3.0	3.11_STATIONARY	1981	30079	10159	74200	-	317.00	317.00
Activity Result 3.0	3.12_OTHER_SER	1981	30079	10159	72300	2,000.00	692.00	(1,308.00)
Activity Result 3.0	3.12_OTHER_SER	1981	30079	10159	72400	25,960.00	24,156.00	(1,804.00)
Activity Result 3.0	3.12_OTHER_SER	1981	30079	10159	72500	1,000.00	166.39	(833.61)
Activity Result 3.0	3.12_OTHER_SER	1981	30079	10159	73100	1,000.00	334.00	(666.00)
Activity Result 3.0	3.12_OTHER_SER	1981	30079	10159	73400	2,675.00	500.00	(2,175.00)
Activity Result 3.0	3.14_Moni_Visit	1981	30079	10159	71600	25,000.00	969.00	(24,031.00)
Activity Result 3.0	3.14_Moni_Visit	1981	30079	10159	72300	-	301.00	301.00
Activity Result 3.0	3.14_Moni_Visit	1981	30079	10159	73400	25,000.00	1,000.00	(24,000.00)
Activity Result 3.0	3.4_PROC_ICT	1981	30079	10159	72400	3,000.00	-	(3,000.00)
Activity Result 3.0	3.4_PROC_ICT	1981	30079	10159	72800	3,000.00	8,000.00	5,000.00
Activity Result 3.0	3.5_PROC_FUR	1981	30079	10159	72200	1,954.00	-	(1,954.00)
Activity Result 3.0	3.6_OFF EQUIP	1981	30079	10159	72300	2,554.00	2,554.00	0.00
Activity Result 3.0	3.6_OFF EQUIP	1981	30079	10159	72800	-	166.00	166.00
Activity Result 3.0	3.7_SPARE_PARTS	1981	30079	10159	72400	1,000.00	-	(1,000.00)
Activity Result 3.0	3.7_SPARE_PARTS	1981	30079	10159	72800	1,000.00	5,301.00	4,301.00
Activity Result 3.0	3.7_SPARE_PARTS	1981	30079	10159	73400	1,000.00	499.00	(501.00)
Activity Result 3.0	3.8_OTHER_EQU	1981	30079	10159	72300	1,829.00	2,390.00	561.00
Activity Result 3.0	3.8_OTHER_EQU	1981	30079	10159	72400	7,677.38	5,500.00	(2,177.38)
Activity Result 3.0	3.8_OTHER_EQU	1981	30079	10159	74700	-	280.00	280.00
Activity Result 3.0	3.9_FUEL_MAINT	1981	30079	10159	72300	6,157.00	3,471.00	(2,686.00)
Activity Result 3.0	3.9_FUEL_MAINT	1981	30079	10159	73400	3,000.00	4,701.00	1,701.00
Activity Result 3.0	3.9_FUEL_MAINT	1981	30079	10159	74500	4,500.00	3,610.00	(890.00)
Activity Result 3.0	5.5_EXP_AUDIT	1981	30079	10159	74100	25,313.00	3,970.00	(21,343.00)
<b>Sub-Total: Activity Result 3.0</b>						<b>653,758.38</b>	<b>593,390.39</b>	<b>(60,367.99)</b>
	3.13_IND_COST	1981	30079	10159	75100	159,652.81	103,348.94	(56,303.87)
<b>Sub-Total: GMS (under 001981)</b>						<b>159,652.81</b>	<b>103,348.94</b>	<b>(56,303.87)</b>
<b>Grand Total</b>		<b>Total</b>	<b>Total</b>	<b>Total</b>		<b>4,863,500.00</b>	<b>4,623,785.00</b>	<b>(239,715.00)</b>

**Summary of the Budget :**

Implementing Agent Level Budgeting	009367	BLAST		656,448.26	874,523.84	218,075.58
	009368	ESDO		622,835.10	779,181.49	156,346.39
	009369	MLAA		501,776.10	647,801.54	146,025.44
	009370	WAVE		582,301.35	742,515.80	160,214.45
	001981	UNDP		2,500,139.19	1,579,762.33	(920,376.86)
<b>Total By Implement Agent</b>				<b>4,863,500.00</b>	<b>4,623,785.00</b>	<b>(239,715.00)</b>
Fund Level Budgeting	30079	Cost Sharing		4,803,768.00	4,623,785.00	(179,983.00)
	04000	TRAC		59,732.00	-	(59,732.00)
<b>Total By Fund</b>				<b>4,863,500.00</b>	<b>4,623,785.00</b>	<b>(239,715.00)</b>
Donor Level Budgeting	10159	EU		4,803,768.00	4,623,785.00	(179,983.00)
	00012	UNDP		59,732.00	-	(59,732.00)
<b>Total By Donor</b>				<b>4,863,500.00</b>	<b>4,623,785.00</b>	<b>(239,715.00)</b>

  
 09.11.2020  
 Kaumal Kumar Ghosh  
 Finance & Accounts Manager  
 AVCB Project Phase-II  
 I.G.D, MoLGRD&C

  
 09-Nov-2020

## Comparative statement for budget revision 2020 ( Change Log)

Project name : Activating Village Courts in Bangladesh Phase II-CHT Part, Project ID-00115133

ATLAS Activity Code	Account Code	Operating Unit	Fund Code	Department	Responsible Party	Donor	Original Approved Budget	Proposed Revised Budget	Changes- increase ( decrease)
<b>Activity Result 1.1</b>									
1.1.9_NGO_CHT	72100	BGD	30079	39205	1981	10159	496,435.47	185,073.47	(311,362.00)
1.1.9_NGO_CHT	75100	BGD	30079	39205	1981	10159	(36,380.36)	(0.36)	36,380.00
DF_SAL_CHT	71400	BGD	30079	39205	1981	10159	54,644.00	54,646.53	2.53
<b>Sub total</b>							<b>514,699.11</b>	<b>239,719.64</b>	<b>(274,979.47)</b>
<b>Activity Result 1.2</b>									
1.2.3_PRINT_CHT	71300	BGD	30079	39205	1981	10159	40,000.00	-	(40,000.00)
1.2.3_PRINT_CHT	74200	BGD	30079	39205	1981	10159	30,000.00	-	(30,000.00)
1.2.3_PRINT_CHT	75700	BGD	30079	39205	1981	10159	30,000.00	3,432.00	(26,568.00)
1.2.5_LEARN_CHT	71300	BGD	30079	39205	1981	10159	13,250.00	13,250.00	-
1.2.5_LEARN_CHT	75700	BGD	30079	39205	1981	10159	103,621.11	36,171.11	(67,450.00)
1.2_CONSULTNT	71300	BGD	30079	39205	1981	10159	28,500.00	20,000.00	(8,500.00)
1.2_TRVL_CHT	71600	BGD	30079	39205	1981	10159	11,600.40	0.40	(11,600.00)
LS_SAL_CHT	71400	BGD	30079	39205	1981	10159	22,739.00	14,998.49	(7,740.51)
PO_ADV_SAL_CHT	71400	BGD	30079	39205	1981	10159	31,988.00	24,000.00	(7,988.00)
PO_JCB_SAL_CHT	71400	BGD	30079	39205	1981	10159	31,988.00	31,988.00	-
PA_SAL_CHT	71400	BGD	30079	39205	1981	10159	15,585.00	15,585.00	-
<b>Sub total</b>							<b>359,271.51</b>	<b>159,425.00</b>	<b>(199,846.51)</b>
<b>Activity Result 1.3</b>									
1.3.5_NGO_CHT	71600	BGD	30079	39205	1981	10159	-	-	-
1.3.5_NGO_CHT	72100	BGD	30079	39205	1981	10159	292,218.31	65,209.00	(227,009.31)
1.3.5_NGO_CHT	72200	BGD	30079	39205	1981	10159	290,827.89	619,767.00	328,939.11
1.3.5_NGO_CHT	73100	BGD	30079	39205	1981	10159	-	-	-
1.3.5_NGO_CHT	75100	BGD	30079	39205	1981	10159	(74,074.07)	0.09	74,074.16
1.3.5_NGO_CHT	75700	BGD	30079	39205	1981	10159	-	-	-
PO_PMR_SAL_CHT	71400	BGD	30079	39205	1981	10159	22,964.88	24,000.00	1,035.12
<b>Sub total</b>							<b>531,937.01</b>	<b>708,976.09</b>	<b>177,039.08</b>
<b>Activity Result 2.1</b>									
2.1.7_NGO_CHT	71600	BGD	30079	39205	1981	10159	10,560.00	1,621.00	(8,939.00)
2.1.7_NGO_CHT	72100	BGD	30079	39205	1981	10159	441,899.47	130,922.00	(310,977.47)
2.1_PRINT_PUB	71300	BGD	30079	39205	1981	10159	41,000.00	1,190.00	(39,810.00)
2.1_PRINT_PUB	72100	BGD	30079	39205	1981	10159	-	-	-
2.1_PRINT_PUB	74200	BGD	30079	39205	1981	10159	53,323.97	13,324.00	(39,999.97)
2.1_PRINT_PUB	75700	BGD	30079	39205	1981	10159	48,000.00	21,053.00	(26,947.00)
COM_SAL_CHT	71400	BGD	30079	39205	1981	10159	20,845.00	36,000.00	15,155.00
<b>Sub total</b>							<b>615,628.44</b>	<b>204,110.00</b>	<b>(411,518.44)</b>
<b>Activity Result 2.2</b>									
2.2.7_STUD_CHT	72100	BGD	30079	39205	1981	10159	275,826.00	88,732.00	(187,094.00)
2.2_LEARN_CHT	75700	BGD	30079	39205	1981	10159	7,802.51	4,000.00	(3,802.51)
<b>Sub total</b>							<b>283,628.51</b>	<b>92,732.00</b>	<b>(190,896.51)</b>
<b>3.00 Technical Assistance and Project Management Unit (PMU) Cost</b>									
2.3_TRVL_CHT	71600	BGD	30079	39205	1981	10159	28,400.00	33,600.00	5,200.00
2.3_TRVL_CHT	75700	BGD	30079	39205	1981	10159	-	-	-
ACCNT_SAL_CHT	71400	BGD	30079	39205	1981	10159	6,397.57	6,397.57	-
ADM_ASSO_SAL_CH	71400	BGD	30079	39205	1981	10159	18,214.60	18,214.60	-
BUD_EX_SAL_CHT	71400	BGD	30079	39205	1981	10159	5,085.94	4,168.94	(917.00)
COMPUEQUIP_CHT	72800	BGD	30079	39205	1981	10159	-	51,526.00	51,526.00
FIN_AS0_SAL_CHT	71400	BGD	30079	39205	1981	10159	18,214.59	18,214.59	-
FUEL_MAIN_CHT	71600	BGD	30079	39205	1981	10159	-	-	-
FUEL_MAIN_CHT	73400	BGD	30079	39205	1981	10159	15,000.00	15,000.00	-
FURNITRE_CHT	72200	BGD	30079	39205	1981	10159	-	5,000.00	5,000.00
GS_SAL_CHT	71400	BGD	30079	39205	1981	10159	22,739.00	-	(22,739.00)
HR_SAL_CHT	71400	BGD	30079	39205	1981	10159	6,397.57	6,397.57	-
IT_ASSO_SAL_CHT	71400	BGD	30079	39205	1981	10159	3,642.92	3,642.92	-
NPM_SAL_CHT	71400	BGD	30079	39205	1981	10159	44,420.52	51,706.52	7,286.00
OFFEQUIP_CHT	72200	BGD	30079	39205	1981	10159	49,024.00	25,323.00	(23,701.00)
OFFRENT_CHT	73100	BGD	30079	39205	1981	10159	14,806.08	14,806.08	-
OM_SAL_CHT	71400	BGD	30079	39205	1981	10159	11,556.84	11,556.84	-

**Comparative statement for budget revision 2020 ( Change Log)****Project name : Activating Village Courts in Bangladesh Phase II-CHT Part, Project ID-00115133**

ATLAS Activity Code	Account Code	Operating Unit	Fund Code	Department	Responsible Party	Donor	Original Approved Budget	Proposed Revised Budget	Changes- increase ( decrease)
OTHER_SER_CHT	72500	BGD	30079	39205	1981	10159	15,778.90	15,778.90	-
PO_SAL_CHT	71400	BGD	30079	39205	1981	10159	31,987.84	31,987.84	-
PRCUMNT_ASS_SAL	71400	BGD	30079	39205	1981	10159	7,285.84	7,285.84	-
PS_SAL_CHT	71400	BGD	30079	39205	1981	10159	57,983.88	57,983.88	-
STATIONARY_CHT	72500	BGD	30079	39205	1981	10159	2,200.00	2,200.00	-
VHILE_RENT_CHT	73400	BGD	30079	39205	1981	10159	16,214.00	8,105.85	(8,108.15)
3.I3_IND_COST	75100	BGD	30079	39205	1981	10159	292,015.47	125,570.47	(166,445.00)
<b>Sub total</b>							<b>667,365.56</b>	<b>514,467.41</b>	<b>(152,898.15)</b>
<b>Grand total</b>							<b>2,972,530.14</b>	<b>1,919,430.14</b>	<b>(1,053,100.00)</b>

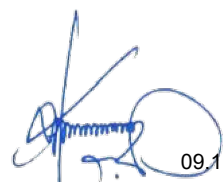
**Prasenjit Chakma****National Project Manager, SID-CHT****AVCBII-CHT**

**Multiyear Budget 2020****Activating Village Courts in Bangladesh Project Phase II (00091274 & 00115133)**

	Imp. Agency	Y-2016	Y-2017	Y-2018	Y-2019	Y-2020	Y-2021	Y-2022	Total
		(2016-June 2022)							
<b>Total budget by Implementing Agent</b>	UNDP 001981	1,771,696	4,645,218	2,162,764	1,745,313	1,579,762	1,372,632.66	166,527.31	13,443,914
	BLAST 009367		1,023,537	1,054,304	946,175	874,524			3,898,540
	ESDO 009368		854,036	1,113,098	938,450	779,181			3,684,766
	MLAA 009369		614,597	910,628	776,249	647,802			2,949,275
	WAVE F 009370		872,311	943,537	843,255	742,516			3,401,618
	<b>AVCB Plain Land</b>	<b>1,771,696</b>	<b>8,009,700</b>	<b>6,184,330</b>	<b>5,249,442</b>	<b>4,623,785</b>	<b>1,372,632.66</b>	<b>166,527.31</b>	<b>27,378,113</b>
	AVCB-CHT 001981				120,537.48	1,919,430.14	2,899,457.58	287,055.32	5,226,480.52
	GoB	-	1,139,294	775,537	798,140	973,336	1,140,378		4,826,684
	<b>Total</b>	<b>1,771,696</b>	<b>9,148,993</b>	<b>6,959,867</b>	<b>6,168,119</b>	<b>7,516,551</b>	<b>5,412,468</b>	<b>453,583</b>	<b>37,431,278</b>
<b>Total budget by fund</b>									
	Fund	Y-2016	Y-2017	Y-2018	Y-2019	Y-2020	Y-2021	Y-2022	Total
(2016-June 2022)									
<b>Total budget by fund</b>	TRAC 04000	117,781	390,428	(1,234)	-		(406,975)		100,000
	EU 30079	1,653,916	7,619,272	6,185,564	5,369,979	6,543,215	4,679,065	453,583	32,504,594
	GoB	-	1,139,294	775,537	798,140	973,336	1,140,378		4,826,684
	<b>Total</b>	<b>1,771,696</b>	<b>9,148,993</b>	<b>6,959,867</b>	<b>6,168,119</b>	<b>7,516,551</b>	<b>5,412,468</b>	<b>453,583</b>	<b>37,431,278</b>
<b>Total budget by donor</b>									
	Donor	Y-2016	Y-2017	Y-2018	Y-2019	Y-2020	Y-2021	Y-2022	Total
(2016-June 2022)									
<b>Total budget by donor</b>	UNDP 00012	117,781	390,428	(1,234)	-	-	(406,975)		100,000
	EU 10159	1,653,916	7,619,272	6,185,564	5,369,979	6,543,215	4,679,065	453,583	32,504,594
	GoB	-	1,139,294	775,537	798,140	973,336	1,140,378		4,826,684
	<b>Total</b>	<b>1,771,696</b>	<b>9,148,993</b>	<b>6,959,867</b>	<b>6,168,119</b>	<b>7,516,551</b>	<b>5,412,468</b>	<b>453,583</b>	<b>37,431,278</b>

**Summary of Grants:**

Activity	Donor	USD
Fund for AVCB Activity	EU	27,278,113
Fund for AVCB Activity	UNDP	100,000
Fund for AVCB Activity	GOB	4,826,684
<b>Total Fund for AVCB Activity</b>	<b>-</b>	<b>32,204,798</b>
Fund for AVCB-CHT Activity	EU	5,226,481
<b>Total Fund for AVCB &amp; CHT activity</b>		<b>37,431,278</b>

  
 09.11.2020

**Kaumal Kumar Ghosh**  
 Finance & Accounts Manager  
 AVCB Project Phase-II  
 I.GD, MoLGRD&C



09-Nov-2020


## Certificate Of Completion

Envelope Id: 1DBA2A61343D4B64BD4E5473B5B61DDC	Status: Completed
Subject: Please DocuSign: RAWP-AVC-CHT-11.11.2020.pdf	
Source Envelope:	
Document Pages: 28	Signatures: 4
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Hamidur Rahman
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	One United Nations Plaza
	New York, NY 10017
	hamidur.rahman@undp.org
	IP Address: 203.202.246.146


## Record Tracking

Status: Original	Holder: Hamidur Rahman	Location: DocuSign
11/10/2020 11:59:26 PM	hamidur.rahman@undp.org	

## Signer Events

Signer Events	Signature	Timestamp
Hamidur Rahman hamidur.rahman@undp.org Admin and Finance Officer UNDP Bangladesh Security Level: Email, Account Authentication (None)	  Signature Adoption: Uploaded Signature Image Using IP Address: 203.202.246.146	Sent: 11/11/2020 12:03:37 AM Viewed: 11/11/2020 12:03:48 AM Signed: 11/11/2020 12:03:56 AM

### Electronic Record and Signature Disclosure: Not Offered via DocuSign

Md. Monzurul Islam Kamal monzurul.kamal@undp.org Programme Associate UNDP Headquarters Security Level: Email, Account Authentication (None)	  Signature Adoption: Uploaded Signature Image Using IP Address: 203.202.246.146	Sent: 11/11/2020 12:03:57 AM Viewed: 11/11/2020 4:00:57 AM Signed: 11/11/2020 4:01:55 AM
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### Electronic Record and Signature Disclosure: Not Offered via DocuSign

Ashekur Rahman ashekur.rahman@undp.org Assistant Resident Representative UNDP Headquarters Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 103.77.102.174	Sent: 11/11/2020 4:01:57 AM Viewed: 11/11/2020 4:30:46 AM Signed: 11/11/2020 4:31:03 AM
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### Electronic Record and Signature Disclosure: Not Offered via DocuSign

## In Person Signer Events

### Signature

### Timestamp

## Editor Delivery Events

### Status

### Timestamp

## Agent Delivery Events

### Status

### Timestamp

## Intermediary Delivery Events

### Status

### Timestamp

## Certified Delivery Events

### Status

### Timestamp

## Carbon Copy Events

### Status

### Timestamp

Carbon Copy Events	Status	Timestamp
Kaumal Kumar Ghosh kaumal.ghosh@undp.org Accounts and Finance Manager UNDP Headquarters Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 11/11/2020 4:31:05 AM Viewed: 11/11/2020 5:13:09 AM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	11/11/2020 12:03:37 AM
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Signing Complete	Security Checked	11/11/2020 4:31:03 AM
Completed	Security Checked	11/11/2020 4:31:05 AM

Payment Events	Status	Timestamps
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**Activating Village Courts in Bangladesh Project Phase II  
Local Government Division**

**Minutes of Mid-Year Review Meeting 2020 (Cluster level)**

<b>Date</b>	Date: 25 <sup>th</sup> June 2020; 15:00-17:00 Hours. Venue: Zoom meeting
<b>Project Title</b>	Activating Village Courts in Bangladesh Project Phase II (AVCB II)
<b>Participants</b>	<ol style="list-style-type: none"> <li>1. Ms. Mahmuda Afroz, Portfolio Manager (OiC), Democratic Governance</li> <li>2. Munir Hossain, Programme Finance Analyst</li> <li>3. Md Mozammel Haque, Policy Specialist, Democratic Governance</li> <li>4. Mujin Lee , Democratic Governance Analyst</li> <li>5. Md. Sajjadul Islam Chowdhury, Head of HR</li> <li>6. Fatematul Jannat, Programme Associate, Planning and Reporting</li> <li>7. Md. Monzurul Islam Kamal, Programme Associate</li> <li>8. Hamidur Rahman, Admin and Finance Officer</li> <li>9. Sarder M Asaduzzaman, National Project Coordinator, AVCB II</li> <li>10. Sirazul Haq, Research and Evaluation Manager, AVCB II</li> <li>11. Kaumal Kumar Ghosh, Finance and Accounts Manager, AVCB II</li> <li>12. AFM Abdul Hamid, <a href="#">Operations and Procurement Manager, AVCB II</a></li> <li>13. Biplab Chakma, Cluster Leader, CE&amp;QIF Cluster</li> <li>14. Jhuma Dewan, Chief, Gender &amp; Community Cohesion, SID-CHT</li> <li>15. Sohel Rana, Programme Officer- Planning, Monitoring and Reporting, SID-CHT</li> <li>16. Syed Ibrahim Hossain, Budget Expert, SID-CHT</li> <li>17. Priyangbada Chakma, Project Officer-CHT, AVCB II</li> </ol>
<b>Agenda</b>	<b>Top Key Project Results of 2020</b>
<b>Key Project Results</b>	<p><b>Result-01 Established Union Parishad as a Hub of Local Justice</b> <b>Progress:</b></p> <ul style="list-style-type: none"> <li>• Hub of Local Justice has established in 43 UPs of Panchagar district;</li> <li>• 63 cases registered to AC and 50 were resolved;</li> <li>• ULAC referred 33 cases to DLAC</li> </ul> <p><b>Result-02: Legal and policy framework revised to enhance efficiency and effectiveness of VCs</b> <b>Progress:</b></p> <ul style="list-style-type: none"> <li>• Drafted amendment of Village Courts Act, 2006 (Amended in 2013)</li> <li>• Necessary doc is ready to place and get Supreme Court directive on case refer from District Judge Courts to Union Parishad</li> </ul> <p><b>Result-03 Increased capacity of GOB for monitoring of Village Courts performance for sustaining VCs after phasing out of the project</b> <b>Progress:</b></p> <ul style="list-style-type: none"> <li>• DMIE system has been developed highlighting roles and responsibilities of district, Upazila and UP to monitor village courts performance;</li> <li>• Government Order (GO) issued in Feb'20 by LGD instructing local administration to implement DMIE system;</li> </ul>

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	<ul style="list-style-type: none"> <li>• Provided Online orientation to field level staff on DMIE system</li> </ul>																																								
<b>Delivery against Annual Work Plan 2019</b>	<b>Overall delivery:</b> <b>Plain land:</b> 48.39% of total plain land budget of 2020 (EU and UNDP). <b>CHT areas:</b> 4.92% of total EU budget of 2020  <b>A. Output Progress (based on AWP 2020)</b> <b>Plain Land:</b>																																								
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**B. Project Delivery plan in 2020****Plain Land:**

Outputs	Budget 2020	Expected Delivery 2020			
		Q1	Q2	Q3	(Oct-15 Nov)
Activity 1.1: Capacity of relevant stakeholders	2,662,736	948,868	769,654	807,214	137,000
Activity 1.2: Legal and policy framework	19,637	8,416	9,929	692	600
Activity 1.3: GoB monitoring capacity	48,772	10,099	13,252	15,870	9,550
Activity 2.1 : Beneficiaries in project areas	288,477	92,448	87,483	99,547	9,000
Activity 2.2: Evidence-base and knowledge-management	101,283	29,556	23,524	27,903	20,300
Activity 3.1 Technical Assistance and Management	629,231	85,793	274,510	177,929	91,000
<b>a. Sub total (regular Project output)</b>	<b>3,750,135</b>	<b>1,175,178</b>	<b>1,178,352</b>	<b>1,129,155</b>	<b>267,450</b>
<b>b. Sub total (COVID-19 output)</b>					
Grand Total (a+b)	3,750,135	1,175,178	1,178,352	1,129,155	267,450
%		31.34%	31.42%	30.11%	7.13%

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**CHT Areas:**

Outputs	Budget 2020	Expected Delivery 2020			
		Q1	Q2	Q3	(Oct – 15 Nov)
Activity 1.1:Capacity of relevant stakeholders	320,454.20	658.77	9,446.35	65,464.55	244,884.52
Activity 1.2: Legal and policy framework	181,361.45	3,036.98	3,062.15	124,002.05	51,260.27
Activity 1.3: GoB monitoring capacity	693,487.77	44,043.00		296,850.90	352,593.87
Activity 2.1: Beneficiaries in project areas	315,335.47			209,145.56	106,189.91
Activity 2.2: Evidence-base and knowledge-management	158,588.06	5,622.42	865.20	85,688.74	66,411.70
Activity 3.1 Technical Assistance and Management	388,897.91	84,461.37	57,772.85	145,070.02	101,593.67
General Management Service (GMS)- 7% on cost	144,068.74	9,647.67	893.67	67,287.43	66,239.98
<b>a. Sub total</b>	<b>2,202,193.60</b>	<b>147,470.21</b>	<b>72,040.22</b>	<b>993,509.25</b>	<b>989,173.93</b>
<b>b. Sub total (COVID-19 output)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Grand Total (a+b)	<b>2,202,193.60</b>	<b>147,470.21</b>	<b>72,040.22</b>	<b>993,509.25</b>	<b>989,173.93</b>

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	%		6.70	3.27	45.11	44.92
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<b>Strategy – Preparation for Q3 and Q4</b>	<b>Plain Land and CHT</b>  <u>Scenario 1:</u> if COVID19 situation is going up to Sept 2020 <ul style="list-style-type: none"><li>• NGO's contract need to be extended till 09 Feb 2021 as contract with 4 NGOs are going to end in 09 September 2020;</li><li>• Necessary project docs need to be prepared and approved by Q3 as UNDP, EU and LGD has agreed to extend the project till June 2022;</li><li>• AWP 2020 need to be revised (CHT and plain land) shifting undone activities into 2021</li><li>• Implementation guideline need to be developed and implemented considering nCOVID-19</li><li>• Monitor nCOVID-19 situation and increase the use of virtual communication</li></ul> <u>Scenario 2:</u> if COVID19 situation is going up to December 2020 <ul style="list-style-type: none"><li>• NGO's contract need to be extended till April 2021 which will not possible with the agreed committed budget (1.5 million USD) of three parties (UNDP, EU and LGD)</li><li>• Have to shift undone activities of 2020 into 2021</li><li>• Implementation guideline need to be developed and implemented considering nCOVID-19</li><li>• Monitor nCOVID-19 situation and increase the use of virtual communication</li></ul>
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Challenges, lessons learned, success	Plain Land and CHT	
	Challenges	Action taken/to be taken
	1. The overall project progress got slowed down due to nCOVID-19 pandemic and it will not be possible to reach the target mentioned in AWP-2020	The AWP 2020 requires revision
	2. Getting approval of necessary project documents (Financial agreement between EU and ERD, PAGODA, Prodoc and TPP) within six months following health and safety measures due to nCOVID-19	Road map has been developed highlighting roles and responsibilities get approval of those document where assistance of senior management, UNDP and LGD's are required
	3. Project is foreseeing challenges to extend NGO's five months contract as their extension is subject to approval of PAGODA, ProDoc and TPP which will be hard to get approved within 2 months. On the other hand, NGOs contract is going to end in 09 September 2020 and CO will require sufficient time to make extension following official process and procedures	Project is ready with necessary doc for extension where supports of Senior Management, UNDP is required to get NGO's extension by 09 September 2020
	4. Overall sustainability of the project depends on the recruitment and capacitation of Account Assistant Cum Computer Operator (AACO) who will take over the responsibilities of village courts from project supported Village Court Assistant (VCA). Due to nCOVID-19, the recruitment of AACOs in the project working areas and their subsequent engagement in VC activities has been seriously hampered as the priority of the central and local level administration have been shifted towards nCOVID-19.	<ul style="list-style-type: none"> <li>LGD, EU and UNDP agreed to extend project for 1 and half year to achieve the target but necessary project docs need to be approved well ahead where supports of UNDP and LGD's are required</li> <li>LGD shared in the PIC meeting held on 21 June 2020 that within 3 months AACO's recruitment will be completed.</li> </ul>
	5. Strengthening traditional justice system and Action Research/feasibility study for exploring/scoping of VCs in 15 UPs of CHT has seriously hampered due to nCOVID-19. While all stakeholders are struggling to achieve two years' target in one year due to the delayed government approval, this pandemic has made further delay (NGO's hiring, procurement of logistics items, etc.) which would be impossible to recover as this is the last year of the project.	<ul style="list-style-type: none"> <li>LGD, EU and UNDP agreed to extend project for 1 and half year</li> <li>Supports of UNDP's Senior Management is required to expedite the process of different procurements</li> </ul>

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	<p>6. Vendor selection process for event management was one of the most critical issues for the project as only two long term agreement (LTA) from national level could apply for bidding process as per guideline from Country Office. The project had to postpone some fixed programs due to that problems of event management company selection criteria</p>	<p>The process for local vendor selection was initiated and endorsed by Country Office and the issue has been solved.</p>
	<p><b>Lessons Learned:</b>  <b>Plain Land:</b></p> <ul style="list-style-type: none"> <li>• Due to nCOVOD-19, work from home modality has increased the skill and capacity of staffs and partners on virtual communication (Zoom, Team, etc.) and online training/orientation</li> <li>• Coordination and communication with different UNDP's project has increased through different activities such as <i>Amphan</i> response , PPE supports from EALG, DRRF, etc.</li> </ul> <p><b>CHT areas:</b></p> <ul style="list-style-type: none"> <li>• The interactive dialogues on the challenges of ensuring access to justice for the most marginalized sections in the community engaging multiple stakeholders were very effective as it created awareness on the role of traditional justice actors to be more service oriented for the people in need. These dialogues should be organized more, and the recommendations need to be incorporated and followed for policy advocacy.</li> <li>• The project has managed to create a platform and common understanding among the three circles regarding the public demand of harmonization of the justice system through especially addressing the burning issues related to upholding women's needs and rights, child rights and basic human rights. However, it is a long way to reach the ultimate objectives of the advocacy initiative through this project. Hence, longer term engagement, support and guidance would be required even beyond the project timeframe.</li> <li>• Capacity building is a continuous process to bring significant changes in the mindsets of the traditional justice actors especially on case management and documentation. It is not straightforward to ensure this in the CHT due to many obstacles i.e. the varied educational qualification of the traditional justice providers among ethnic groups, multiple ethnic languages and communications factor, geographical remoteness for reaching out the most vulnerable communities, fast changing local political trends and many others.</li> </ul>	
<p>Leaving No One Behind (LNOB)</p>	<p><b><u>Plain Land and CHT</u></b></p> <ul style="list-style-type: none"> <li>• Designed project to improve access to justice for disadvantaged and marginalized group in Bangladesh through empowering community people and capacity building of service providers</li> <li>• Project areas selected based on geographical remoteness and presence of ethnic minorities and vulnerable communities</li> <li>• Expanded project in CHT areas to improve access to justice for ethnic minorities of three CHT districts</li> <li>• Offered justice to 21 mission rural citizens of 1078 UPs irrespective of sex, race and disability</li> <li>• 242 ethnic, Horijan and disabled people (Women- 25%) received direct services from VC</li> <li>• 21% women were involved in VC's decision making process as a VC's panel member and 6209</li> </ul>	

	women (30% of total justice seekers) sought justice
Contribution to Women's Empowerment and Youth	<p><b>Women Empowerment (Plain land):</b></p> <ul style="list-style-type: none"> <li>21% women were involved in VC's decision making process as a VC's panel member and 6,209 women (30% of total justice seekers) sought justice</li> </ul> <p><b>Women Empowerment (CHT)</b></p> <ul style="list-style-type: none"> <li>Gender equality and women empowerment is the heart to SID-CHT and gender is mainstreamed across all programmes at all levels. Through its support to the CHT institutions i.e. HDCs, Traditional Systems (Circle Chief Offices, Headman &amp; Karbari courts), the AVCB II CHT aims to make the traditional justice system more gender responsive. The project approached the circle chief offices (Chakma Circle, Mong Circle and Bohmang circle) to increase the number of women headman and karbaries in their own jurisdiction and territory. As a result of the advocacy of SID-CHT programme the Chakma circle and Mong circle have already recruited noticeable numbers of women headman &amp; karbaries following the traditional practices in coordination with respective deputy commissioners' office (DC). The project makes sure both men and women (including youth) are active agent of change in the program interventions.</li> </ul>

Innovation	Description of Innovation	How was it applied or how will it be applied?
	Setting Union Parishad as a Hub of Local Justice  <i>'no justice seekers left helpless.'</i>	<ul style="list-style-type: none"> <li>ULAC has activated in 43 UPs and referred 33 cases to DLAC;</li> <li>Arbitration Council has activated in 43 UPs where 63 cases reported and 50 were resolved</li> <li>VCs has activated in 43 UP and provided legal services to the community people</li> </ul> <p><b>Capacity building of service providers of above three means, creating awareness of community and coordinating with NLASO and relevant stakeholders.</b></p>
CHT: Promote e-documentation system of case monitoring and follow-up by circle chief offices.	Proposed and to be applied once the NGOs are on board.	

COVID 19 impact on project beneficiaries	<p><b>Plain Land:</b> Local level justice delivery through village courts was almost stop in most of the UPs between end of March-30 May'20.</p> <p><b>Table-1: Trend of VC performance (Jan-May 2020)</b></p>
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Issue	January	February	March	April	May
Reported Case directly UP	7101	6570	5724	372	234
Refer case from formal courts	310	248	310	19	03
<b>Total Reported case</b>	<b>7411</b>	<b>6818</b>	<b>6034</b>	<b>391</b>	<b>237</b>

**CHT areas:**

- Due to current prolonged lockdown and limited income opportunities by most of the communities in the CHT, access to justice might have become less prioritized needs for them.
- Like in other places of the globe and across Bangladesh the cases of domestic violence, other types of violence against women and girls might be on rise in CHT and that needs justice attention, However, due to restriction of gathering and social distance regular access to justice means are not accessible like earlier.

**Discussions Point**

**Discussion and decisions:**

1. Next PSC meeting will be held on 9<sup>th</sup> July 2020 as shared by SPM
2. Bilateral discussions between Airin and AFM Hamid will take place in the early next week on the extension of NGOs in plain land
3. The furniture case is in RACP review. There were some queries and that were addressed
4. Review the NGO case and it will take time. Furniture case will be faster than the NGO case
5. NGOs delivery are a great concern for both plain land and CHT. If the CHT NGOs are RPA then it will be a huge challenge to meet the delivery (financial and programme) by December knowing that NGOs will request the advance and are expected to adjust the advance before the next requisition. Attention should be required to keep the track
6. PAGODA, ProDoc needs to be amended by December and partnership unit requested to keep an alternative option in case the amendment is not being made by December. To extent the NGOs in plain land also require the approved document. So, the SPM of AVCB II mentioned that both PAGODA and ProDoc need to be amended by 1<sup>st</sup> week of September
7. Kazu mentioned that Sirazul Haq, AVCB II has been updating Monitoring Log (activity and document upload), Risks and Issues Log, Project information upload in Atlas (transparency), etc. of plain land. But who will do the same for CHT part. SPM mentioned that according to implementation modality guideline, SID-CHT is supposed to do this. Kazu mentioned that he will check with SID-CHT
8. Approximately \$3.37 (Plain land : \$1.11 mil and CHT: \$2.26 mil) million has been reduced from AVCB II and AVCB II-CHT part from the total budget of AWP 2020 due to CoVID pandemic.
9. Meeting minutes with updated PPT (if any) should be shared by Monday with CO team
10. CHT delivery plan for Q3 and Q4 are very high as they hold a big chunk of money \$993,509 for Q3 and \$989,173 for Q4. Previous years' experience was not good as all payment requests and documents came even after the closing date in December. If it continues for this year, it will be a disaster. So, a close attention is required to address this issue and not to repeat the same things
11. SPM shared that there is possibility for next phase covering all UPs of Bangladesh as EU, UNDP and GOB have shown their interest. It might be a possibility to start next phase of AVCB II in January 2022
12. Regarding newly introduced Digital CDR bridge Platform, Mr. Rafiq informed that each quarter CDR will directly go to the NPD's email through system and further email will notify to NPD if the CDR is not signed within 15 days. SPM, AVCBII requested, if a copy of email communication reach Project Manager's email then it will be easy to communicate with NPD for signature of the CDR. Mr. Monzurul Kamal requested to call another session with Finance

	<p>and admin people to share the knowledge of newly introduced system.</p> <p>13. In response to Mr. Mujin Lee, Ms. Jhuma Dewan informed that IEC material in Hill districts will be printed in Bangla and English language since local people in 3 districts are not well in local written communications.</p> <p>14. Mr. Sajjadul Islam, Head of HR informed that recruitment process of 2 DF position under AVCBII evaluation is complete and wants to know whether Project management has any plan to recruit them shortly. In response SPM, AVCB informed the issue will be settled through official communication soon.</p> <p>15. SPM, AVCB urging Cluster support for developing AVCB next phase covering country wide programme. Ms. Mahmuda Afroz requested Mr. Mujin Lee to get more involve with the next phase process along with the AVCBII upcoming extension issue.</p>
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**UNDP Bangladesh NIM/DEX project Recruitment Plan - 2020**  
**Project/Cluster:AVCII CHT component of Strengthening Inclusive Development in Chittagong Hill Tracts (SID-CHT), UNDP**

**1. Existing Project Staff and ongoing recruitments - contract types: SC, IFTA**

Sl	Name	Post title	Contract modality	Category/Band		Contract end date	proposed extension
1	Prasenjit Chakma	National Project Manager	SC	SB5	Q5	30-Jun-2021	1 year initially
2	Jhuma Dewan	Chief Gender & Community Cohesion	SC	SB4	Q4	30-Jun-2021	1 year initially
3	Uchimong Chowdhury	Programme Officer-Justice and Confidence Building	SC	SB4	Q2	30-Jun-2021	1 year initially
4	Ratan Khisha	Operations Manager	SC	SB4	Q4	31-Jul-2021	1 year initially
5	Rikta Mohinta	HR Officer	SC	SB4	Q2	30-Jun-2021	1 year initially
6	Syed Ibrahim Hossain	Budget Expert	SC	SB3	Q4	31/12/2020	1 year initially
7	Protul Chandra Dewan	Procurement Associate	SC	SB3	Q3	30-Jun-2021	1 year initially
8	Samar Bijoy Chakma	Finance and Accounts Officer	SC	SB4	Q3	30-Jun-2021	1 year initially
9	Subarun Chakma	Procurement Associate	SC	SB3	Q3	30-Jun-2021	1 year initially
10	Md. Aminul Haque	Admin Associate	SC	SB 3	Q2	31-Dec-2020	1 year initially
11	Chowdhury Kaikobad Hasnain	IT Associate	SC	SB 3	Q2	14-May-2021	1 year initially
12	Md. Moniruzzaman	Communications and Reporting Officer	SC	SB4	Q2	30-Sep-2021	1 year initially
13	Bancha Nidhi Khusha	Finance Associate	SC	SB3	Q2	31-Dec-2020	1 year initially
14	Shymal Chakma	Programme Officer (Advocacy)	SC	SB3	Q4	31-Dec-2020	1 year initially
15	Priyangbada Chakma	Project Officer	SC	SB3	Q4	31-Dec-2020	1 year initially
16	Md. Sohel Rana	Programme Officer (Planning & Monitoring)	SC	SB3	Q5	31-Dec-2020	1 year initially
17	Anupam Chakma	District Facilitators	SC	SB3	Q4	31-Dec-2020	1 year initially
18	Mya Mya Nue	District Facilitators	SC	SB3	Q4	31-Dec-2020	1 year initially
19	Suvash Datta Chakma	District Facilitators	SC	SB3	Q4	31-Dec-2020	1 year initially
20	Lipika Tripura	Programme Associate	SC	SB3	Q2	31-Dec-2020	1 year initially
21	Moshiur Rahman Chowdhury	Legal Specialist	SC	SB4	Q1	31-Dec-2020	NA

**2. Ongoing recruitments - contract types: SC, IFTA, Others**

Name	Post title	Position reflected in Annual Work Plan Yes/No	Contract modality	No of positon	Category/Band	Duration	Remarks
1	NA						
2							

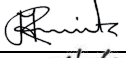

**3. Recruitment Plan for 2020 - New Hire**

Name	Post title	Position reflected in Annual Work Plan Yes/No	Contract modality	No of positon	Category/Band	Duration
NA						

NOTE:\* Request for Service to be submitted at least 2 months prior the recruitment process

\*\* The SCs salaries and Performance Bonus amount shall be allocated under 71405

\*\* All new recruitment is subject to avilability of funds

	Name	Designation	Date	Signature
Prepared by	Rikta Mohinta	HR Officer	11/9/2020	
Endorsed By	Ratan Khisa	Operations Manager	11/9/2020	
Approved by	Prasenjit Chakma	National Project Manager	11/9/2020	

**UNDP Bangladesh NIM project Recruitment Plan - 2020**  
**Project/Cluster: Activating Village Courts in Bangladesh Phase II Project**

**1. HR Plan for 2020**

Position	Number of position(s)	Category/Band	Contract Duration	Person Expected on board* Already on board from	Budgeted Amount in USD	Position budgeted & reflected in AWP Yes/No**
District Facilitator	1	SB3	11.5 months	16-Jan-20	124,189	Yes
District Facilitator	1	SB3	11.5 months	16-Jan-20		Yes
District Facilitator	1	SB3	11.5 months	19-Jan-20		Yes
District Facilitator	1	SB3	11 months	2-Feb-20		Yes
District Facilitator	1	SB3	10 months	2-Mar-20		Yes
United Nations Volunteer (UNV) under National Youth Category.	1	National Youth Category	6 months	5-Jan-20	6,500	Yes
Procurement Officer	1	SB3	4 months	6-Sep-20	6,401	Yes



NOTE:.\* All the staff are on board

\*\* The SCs salaries and Performance Bonus amount shall be allocated under 71405

**2. Position management - Existing Staff (both national and international if applicable) - all contract type (SC, IFTA, ITA, SSA)**

Name	Position Title	Contract Modality	Level/Band	Contract end date (DD/MM/YYYY)	Planned extension	Remarks
Sarder M Asaduzzaman	Senior Project Manager	SC	SB5	30-Sep-2021	31-Dec-21	Yes
Mohammad Sirazul Haq	Research and Evaluation Manager	SC	SB4	31-Dec-2020	31-Dec-21	Yes
A F M Abdul Hamid	Operations and Procurement Manager	SC	SB4	31-Dec-2020	31-Dec-21	Yes
Kaumal Kumar Ghosh	Accounts and Finance Manager	SC	SB4	31-Dec-2020	31-Dec-21	Yes
Moshiur Rahman Chowdhury	Legal Specialist	SC	SB4	31-Dec-2020	31-Dec-21	Yes
Anamul Haque	Senior Capacity Development Officer	SC	SB4	31-Dec-2020	31-Dec-21	Yes
Mable Silvea Rodrigues	Project Coordination Officer	SC	SB3	31-Dec-2020	30-Jun-21 or 31-Dec-21	Out of two PCOs one position is budgeted up to 30 June'21 and another is up to 31 Dec'21. Based on Perf. Evaluation it will be decided later on.
Md. Shahadat Hossain	Project Coordination Officer	SC	SB3	31-Dec-2020	30-Jun-21 or 31-Dec-21	Out of two PCOs one position is budgeted up to 30 Sept'21 and another is up to 31 Dec'21. Based on Perf. Evaluation it will be decided later on.
Ashutosh Mazumder	Monitoring and Lessons Learning Officer	SC	SB3	31-Dec-2020	30-Sept-21 or 31-Dec-21	Out of two MLOs one position is budgeted up to 30 Sept'21 and another is up to 31 Dec'21. Based on Perf. Evaluation it will be decided later on.
Mohammad Abdullah	Monitoring and Lessons Learning Officer	SC	SB3	31-Dec-2020	30-Sept-21 or 31-Dec-21	Out of two MLOs one position is budgeted up to 30 Sept'21 and another is up to 31 Dec'21. Based on Perf. Evaluation it will be decided later on.
Shahed Mehbub	Village Court Management Information System Officer (VCMIS) Officer	SC	SB3	31-Dec-2020	31-Dec-21	Yes
Md. Mahbubur Rahman Bhuiyan	Logistics and Asset Management As	SC	SB3	31-Dec-2020	31-Dec-21	Yes

Md. Gausul Alam	Finance Officer-Field Monitoring	SC	SB3	30-Sep-2021	30-Sep-21	Yes
Farhana Gaffar	Procurement Officer	SC	SB3	31-Dec-2020	31-Dec-20	Yes
Kawsar Hasan	IT Associate	SC	SB3	31-Dec-2020	31-Dec-21	Yes
Nur Mohammad	Finance Associate	SC	SB3	2-Nov-2020	31-Dec-21	Yes
Uma Das	Human Resources Associate	SC	SB3	31-Dec-2020	31-Dec-21	Yes
Mohammed Rashedul Islam	Office Assistant	SC	SB2	31-Dec-2020	31-Dec-21	Yes
Swarna Jyoti Chakma	Project Assistant	SC	SB2	30-Jun-2021	30-Jun-21	Yes
Soyed Zahir Alam	Driver cum Messenger	SC	SB1	31-Dec-2020	31-Dec-21	Yes
Ahammed Ali Sarder	Driver cum Messenger	SC	SB1	31-Dec-2020	31-Dec-21	Yes
Md. Johurul Islam	Driver cum Messenger	SC	SB1	31-Dec-2020	31-Dec-21	Yes
Amirul Islam Khan	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
S M Raju Jobed	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Mallick Shamim Akhtar	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Md. Shafiqur Rahman	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Mohitosh Kumar Roy	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Md. Jillur Rahman	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Md. Abdullah Al Muzahid Khan	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Md. Amir Hossain	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Uzzal Kumar Das Chowdhury	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Syed Moenseenul Abedin	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Akhyai Mong Marma	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Khandkar Rabiul Aual Nasim	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Reghunath	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
A.H.M. Akram Hossain	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Md. Mahabub ul Alam	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Mr. Ch. Md. Khalid Hussain Ershad	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Md. Shariful Islam	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
A.F.M. Rukunul Islam	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Md. Mamunur Rashid Khan	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Saikat Mazumder Saurav	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Md. Babul Aktar	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
ATM Rafiqul Islam	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
Md. Moniruzzaman	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes
AKM Nizamul Haq	District Facilitator	SC	SB3	31-Dec-2020	30-Jun-21	Yes



	Designation	Date
Prepared by	HR Associate <i>Uma Das</i>	20-Oct-2020
Checked by	Operations and Procurement Manager 	20-Oct-2020
Certified by	Senior Project Manager 	20-Oct-2020
Approved by NPD/Cluster Head	Portfolio Manager, a.i.	

## Revised Procurement Plan - 2020\_Activating Village Courts in Bangladesh Project Phase II

Country Office		Bangladesh						Instructions: - Only include procurements to be done by UNDP for DIM, Management, support-to-NIM projects - If you need additional lines, right-click and "Insert" rows, do not copy-paste, to keep drop-down menus & format.										
Submitted by:		Activating Village Courts in Bangladesh Project Phase II																
Date:		9-Nov-20																
Project Name	Project ID	Type of Procurement Action	Title of Procurement Action	Procurement Category	Description of goods, services or works required	Unit of Measure	Quantity	Estimated Unit Price in USD	Estimated Total Price in USD	Multi-year contractmin USD		Is Amendment?	Amendment Value (USD)	Procurement request submission date	Target Purchase Order Date (if Goods) and Planned Contract Start Date	Final Delivery Date of Good/Service s/Civil works/IC	End user of goods, services or works	
										2020								
AVCB Phase -II	115133	Services	Higing NGO_Strengthening Traditional Justice System in CHT (Rangamati)	NGO/CSO Engagement	Services	EA	1	\$60,000.00	\$60,000.00	\$60,000.00	N/A	No	N/A	Recurring	Recurring	9/20/2020	NGO/CSO Engagement	
AVCB Phase -II	115133	Services	Higing NGO_Strengthening Traditional Justice System in CHT (Rangamati)	NGO/CSO Engagement	Services	EA	1	\$60,000.00	\$60,000.00	\$60,000.00	N/A	No	N/A	Recurring	Recurring	9/20/2020	NGO/CSO Engagement	
AVCB Phase -II	115133	Services	Higing NGO_Strengthening Traditional Justice System in CHT (Rangamati)	NGO/CSO Engagement	Services	EA	1	\$60,000.00	\$60,000.00	\$60,000.00	N/A	No	N/A	Recurring	Recurring	9/20/2020	NGO/CSO Engagement	
AVCB Phase -II	115133	Individual Contract	Individual Contract	Individual Consultants - National	Individual Contract	EA	1	\$4,715.00	\$4,715.00	\$4,715.00	N/A	No	N/A	Recurring	Recurring	1/26/2020	Individual Consultants - National	
AVCB Phase -II	115133	Individual Contract	Individual Contract	Individual Consultants - National	Individual Contract	EA	1	\$4,715.00	\$4,715.00	\$4,715.00	N/A	No	N/A	Recurring	Recurring	1/26/2020	Individual Consultants - National	
AVCB Phase -II	115133	Individual Contract	Individual Contract	Individual Consultants - National	Individual Contract	EA	1	\$4,715.00	\$4,715.00	\$4,715.00	N/A	No	N/A	Recurring	Recurring	1/26/2020	Individual Consultants - National	
AVCB Phase -II	115133	Individual Contract	Individual Contract	Nat Consul Printing and dissemination of customary law Publicaiton of customary laws and practices	Individual Contract	EA	1	\$4,811.80	\$4,811.80	\$4,811.80	N/A	No	N/A	Recurring	Recurring	8/31/2020	Individual Consultants - National	
AVCB Phase -II	115133	Services	5 days ToT on Traditional System in 3 District	5 days ToT on Traditional System in 3 District	Events	EA	1	\$16,520.00	\$16,520.00	\$16,520.00	N/A	No	N/A	Recurring	Recurring	2/12/2020	Services	
AVCB Phase -II	115133	Services	Workshop On Local justice with multiple stakeholder at National level in Dhaka ( local administratio	Workshop / Seminar Cost (Location and/or Catering)	Services	EA	1	\$26,890.00	\$26,890.00	\$26,890.00	N/A	No	N/A	Recurring	Recurring	4/20/2020	Services	
AVCB Phase -II	115133	Services	Local Farm/Consultant for audio visual material in different tribal languages	Consultancy Services - Firms	Services	EA	1	\$3,666.00	\$3,666.00	\$3,666.00	N/A	No	N/A	Recurring	Recurring	5/3/2020	Services	
AVCB Phase -II	115133	Goods	Awareness raising support (Citizen charter) & maintenance to Deputy Commissioner's offices on	ICT Equipment	Goods	EA	1	\$28,000.00	\$28,000.00	\$28,000.00	N/A	No	N/A	Recurring	Recurring		Goods	

AVCB Phase -II	115133	Services	Hiring Firm to conduct Baseline Survey in CHT areas (3 Hill Distri	Consultancy Services - Firms	Services	EA	1	\$22,149.35	\$22,149.35	\$22,149.35	N/A	No	N/A	Recurring	Recurring	4/5/2020	Services
AVCB Phase -II	115133	Services	Hiring Firm/NGO to generate policy recommendations from the lessons learnt of action	Other Services - Hiring a Firm/NGO	Services	EA	1	\$9,000.00	\$9,000.00	\$9,000.00	N/A	No	N/A	Recurring	Recurring	9/1/2020	Services
AVCB Phase -II	115133	Services	Carrying out HACT assessment of 3 AVCB II CHT NGOs	Other Services - HACT Assessment	Services	EA	1	\$2,677.00	\$2,677.00	\$2,677.00	N/A	No	N/A	Recurring	Recurring	9/30/2020	Services

**Total 307,859**

Name		Designation	Signature
Reviewed by	Jhuma Dewan	Chief Gender and Community Cohesion	
Endorsed by	Prasenjit Chakma	National Project Manager, SID-CHT, UNDP	

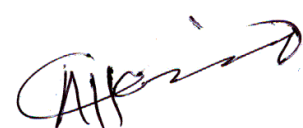
## Activating Village Courts in Bangladesh Project Phase II, Revised Procurement Plan - 2020

Country Office	Bangladesh
Submitted by:	Activating Village Courts in Bangladesh Project Phase II
Date:	20-Oct-20

## Instructions:

- Only include procurements to be done by UNDP for DIM, Management, support-to-NIM projects
- If you need additional lines, right-click and "Insert" rows, do not copy-paste, to keep drop-down menus & format.

Project Name	Project ID	Type of Procurement Action	Title of Procurement Action	Procurement Category	Description of goods, services or works required	Unit of Measure	Quantity	Estimated Unit Price in USD	Estimated Total Price in USD	Multi-year contract USD	Is Amendment?	Amendment Value (USD)	Procurement request submission date	Target Purchase Order Date (if Goods) and Planned Contract Start Date (if Civil Works, IC, or Services)	Final Delivery Date of Good/Services/ Civil works/IC	End user of goods, services or works	Remarks	
										2021								
AVCB Phase -II	00091274	Individual Contractor	Individual Consultant (IC) - Intl.	Communications and Advocacy Services	Human resources for Research and Knowledge Development	EA	1	\$10,000.00	\$10,000.00	\$75,000.00	No	N/A	1/11/2020	1/12/2020	4/30/2021	Research, M&E Component		
					<b>GRAND TOTAL</b>			<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$75,000.00</b>								
<b>Total Estimated 2020 Procurement Plan (USD) =10,000.00</b>																		




Farhana Gaffar

## Activating Village Courts in Bangladesh Project Phase II, Procurement Plan - 2020 for Micro purchase cases

ATLAS Activity Code	Activity results are the Outputs of the project and Actions are the activities for achieving each output. (Not to be included in ATLAS)	Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Qty	Total Amount (USD)	Remarks
1.1.1_NGO	Motor Cycle Repairing and Maintenance	UNDP (001981)	EU (30079)	EU (10159)	73400	Rental & Maint of Other Equip		6,528.00	Done
1.2.5_LEARNING	National level consultation on legal review and draft proposed amendment of Village Court Act and Rules by national consultant of legal review	UNDP (001981)	EU (30079)	EU (10159)	75700	Training, Workshops and Confer	1	7,156.00	
2.1.3_VISIBILIT	Communication consultant for materials development	UNDP (001981)	EU (30079)	EU (10159)	71300	Local Consultants	1	6,155.00	Done
2.1.3_VISIBILIT	CoVID-19 Poster Print	UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs		4,800.00	Done
2.1.3_VISIBILIT	Develop and update of VC website and other social media avenues	UNDP (001981)	EU (30079)	EU (10159)	72100	Contractual Services-Companies		500.00	
2.1.3_VISIBILIT	Newsletters	UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs	1	921.00	Done
2.2.5_PRINT_PUB	Publish Annual Reports (Design, photography, Print etc.)	UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs	1	3,492.00	Done
2.2.5_PRINT_PUB	Publish leaflet highlighting results (bilingual)	UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs	1	778.00	Done
2.2.2_STUDIES_	Short-Term IC National	UNDP (001981)	EU (30079)	EU (10159)	71300	Local Consultants	1	1,299.00	Done
3.8_OTHER_EQU	Office equipment (Shredder machine, spiral binder, vacuum cleaner, lamination machine etc.)	UNDP (001981)	EU (30079)	EU (10159)	72400	Communic & Audio Visual Equip		1,000.00	
3.8_OTHER_EQU	Misc. equipment (need based)	UNDP (001981)	EU (30079)	EU (10159)	72400	Communic & Audio Visual Equip		500.00	
2.1.3_VISIBILIT	Photography on voices from the field on VC	UNDP (001981)	EU (30079)	EU (10159)	74200	Audio Visual&Print Prod Costs	1	1,190.00	Done
3.4_PROC ICT	Computer Software, license renewals	UNDP (001981)	EU (30079)	EU (10159)	72800	Information Technology Equipmt		8,000.00	
3.6_OFF EQUIP	Installation of Electrical System (Electric wirings for server room, meeting room and other places as required)	UNDP (001981)	EU (30079)	EU (10159)	72300	Materials & Goods		2,554.65	
3.7_SPARE PARTS	Spare parts/equipment for machines, tools	UNDP (001981)	EU (30079)	EU (10159)	72800	Information Technology Equipmt		5,301.00	done
3.8_OTHER_EQU	Modem Devices	UNDP (001981)	EU (30079)	EU (10159)	72400	Communic & Audio Visual Equip		1,500.00	Done
3.8_OTHER_EQU	Equipment and Accessories for MOSS compliance (Trauma kit, First aid Kit, Fire extinguisher, regular refill, smoke detector, blanket, CCTV camera etc.)	UNDP (001981)	EU (30079)	EU (10159)	72300	Materials & Goods		1,228.00	
3.8_OTHER_EQU	Uniform for Drivers cum messenger	UNDP (001981)	EU (30079)	EU (10159)	72300	Materials & Goods		1,162.00	Summer order done
3.11_STATIONARY	Stationary and other expendable office supplies for PMU & Field office	UNDP (001981)	EU (30079)	EU (10159)	72500	Supplies		11,642.00	Ordering recurringly
<b>Total=</b>								<b>65,706.65</b>	

**Kaumal Kumar Ghosh**  
Finance & Accounts Manager  
AVCB Project Phase-II  
I.GD, MoLGRD&C



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# Activating Village Courts in Bangladesh Phase-II Project

## Local Government Division

### Ministry of Local Government, Rural Development & Cooperatives

## Communications Action

<b><u>Target audience</u></b> <i>(ranked by importance; highlight if contacts already made)</i>	<b><u>Communication Activities &amp; Tools</u></b> <i>(how best to reach your respective target audiences with the key messages? )</i>	<b><u>Timing</u></b> <i>(when is the activity due or how often?)</i>	<b><u>Expected Result/Indicator or of achievement</u></b> <i>(for each tool chosen)</i>	<b><u>Resource requirements</u></b> <i>(person/days required, budget implications (also consider outsourcing costs))</i>	<b><u>Responsible CO Unit/Person</u></b> <i>(And supporting unit/persons if any)</i>
Rural poor at 1,080 unions	Poster describing key services/benefit of Village Courts	Jan 2020-once annually	Beneficiaries would recall at least 2 key messages	30 days, \$117,808 (GOB)	AVCB II Comms, DFs
Rural poor at 1,080 unions	2 Leaflets (reprint) describing key services, benefits, process etc. of Village Courts	April 2020 (once annually)	Beneficiaries would recall at least 3-5 key messages	30 days, \$22605 (GOB+PA)	AVCB II Comms, DFs





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## Activating Village Courts in Bangladesh Phase-II Project

### Local Government Division

### Ministry of Local Government, Rural Development & Cooperatives

<p style="text-align: center;"><b><u>Target audience</u></b> <i>(ranked by importance; highlight if contacts already made)</i></p>	<p style="text-align: center;"><b><u>Communication Activities &amp; Tools</u></b> <i>(how best to reach your respective target audiences with the key messages? )</i></p>	<p style="text-align: center;"><b><u>Timing</u></b> <i>(when is the activity due or how often?)</i></p>	<p style="text-align: center;"><b><u>Expected Result/Indicator or of achievement</u></b> <i>(for each tool chosen)</i></p>	<p style="text-align: center;"><b><u>Resource requirements</u></b> <i>(person/days required, budget implications (also consider outsourcing costs))</i></p>	<p style="text-align: center;"><b><u>Responsible CO Unit/Person</u></b> <i>(And supporting unit/persons if any)</i></p>
Rural poor at 1,080 unions	Sticker describing one key service/benefit of Village Courts	December 2020	Beneficiaries would recall the key message	30 days; \$ 40,050 (GOB)	AVCB II Comms, DFs
Donors, GOB and other stakeholders including UP representatives	Newsletter	March-April 2020 Oct-December 2020	Newsletter publish and dissemination: which would describe key news stories, remarks of beneficiaries & stakeholders, success stories, photo feature etc.-	40 days; \$7000 (GOB)	AVCB II Comms, DFs



## Activating Village Courts in Bangladesh Phase-II Project

### Local Government Division

### Ministry of Local Government, Rural Development & Cooperatives

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<b>Target audience</b> <i>(ranked by importance; highlight if contacts already made)</i>	<b>Communication Activities &amp; Tools</b> <i>(how best to reach your respective target audiences with the key messages? )</i>	<b>Timing</b> <i>(when is the activity due or how often?)</i>	<b>Expected Result/Indicator or of achievement</b> <i>(for each tool chosen)</i>	<b>Resource requirements</b> <i>(person/days required, budget implications (also consider outsourcing costs))</i>	<b>Responsible CO Unit/Person</b> <i>(And supporting unit/persons if any)</i>
Donors, GOB and other stakeholders including UP representatives	Photobook-Design & Print- Voices from the field on VC	December 2020	Photo book print and distribution: by presenting photo stories of VC including beneficiaries	30 days; \$ 12,000 (PA)  (Comms budget + PM's VC Conference event budget)	AVCB II Comms, CO Comms(support)
Rural poor at 1,080 unions	Maintenance of VC signboard Prepare and distribute Poster on nCOVID-19	December 2020	Maintain visibility of VC with UP names	180 days; \$78,000	AVCB II Comms, DFs
Rural beneficiaries throughout the	Airing TV spot (TVC)	November-December 2020	Increase awareness on benefits and	60 days; \$75,000	AVCB II Comms, DFs, CO Comms



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## Activating Village Courts in Bangladesh Phase-II Project

### Local Government Division

### Ministry of Local Government, Rural Development & Cooperatives

<p style="text-align: center;"><b><u>Target audience</u></b> <i>(ranked by importance; highlight if contacts already made)</i></p>	<p style="text-align: center;"><b><u>Communication Activities &amp; Tools</u></b> <i>(how best to reach your respective target audiences with the key messages? )</i></p>	<p style="text-align: center;"><b><u>Timing</u></b> <i>(when is the activity due or how often?)</i></p>	<p style="text-align: center;"><b><u>Expected Result/Indicator or of achievement</u></b> <i>(for each tool chosen)</i></p>	<p style="text-align: center;"><b><u>Resource requirements</u></b> <i>(person/days required, budget implications (also consider outsourcing costs))</i></p>	<p style="text-align: center;"><b><u>Responsible CO Unit/Person</u></b> <i>(And supporting unit/persons if any)</i></p>
country including working areas, donors, GOB and other stakeholders			process of VC, branding promotion etc.		(support for sharing on website, social media etc.)
Rural beneficiaries of Barguna, Gaibandha and Moulvibazar	Sensitize through community radio-RDC, drama and magazines	Dec 2019-Feb 2020	Benefits and process of VC, branding promotion etc. among extreme poor and low educated people	90 days; \$ 5000	AVCB II Comms, DFs, CO Comms (support for sharing on website, social media etc)
Donors, GOB and other stakeholders	Produce video documentary on	December 2020	Video production and sharing narrating overall	60 days; \$8,670	AVCB II Comms, DFs, CO Comms (support for sharing



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## Activating Village Courts in Bangladesh Phase-II Project

### Local Government Division

### Ministry of Local Government, Rural Development & Cooperatives

<p style="text-align: center;"><b><u>Target audience</u></b> <i>(ranked by importance; highlight if contacts already made)</i></p>	<p style="text-align: center;"><b><u>Communication Activities &amp; Tools</u></b> <i>(how best to reach your respective target audiences with the key messages? )</i></p>	<p style="text-align: center;"><b><u>Timing</u></b> <i>(when is the activity due or how often?)</i></p>	<p style="text-align: center;"><b><u>Expected Result/Indicator or of achievement</u></b> <i>(for each tool chosen)</i></p>	<p style="text-align: center;"><b><u>Resource requirements</u></b> <i>(person/days required, budget implications (also consider outsourcing costs))</i></p>	<p style="text-align: center;"><b><u>Responsible CO Unit/Person</u></b> <i>(And supporting unit/persons if any)</i></p>
including UP representatives	the progress of the project		success of the project		on website, social media along with guidance on contents etc.)
Donors, GOB and NGOs, other policy maker level stakeholders	Coordination meeting with outreach NGOs at central level	December 2020	Consultation meeting urging outreach GOB-NGOs to share messages of VC in their own events	15 days; \$2000	AVCB II Comms, DFs, CO Comms (support for media coverage, sharing on website, social media etc.)



## Activating Village Courts in Bangladesh Phase-II Project

### Local Government Division

### Ministry of Local Government, Rural Development & Cooperatives

<b>Target audience</b> <i>(ranked by importance; highlight if contacts already made)</i>	<b>Communication Activities &amp; Tools</b> <i>(how best to reach your respective target audiences with the key messages? )</i>	<b>Timing</b> <i>(when is the activity due or how often?)</i>	<b>Expected Result/Indicator or of achievement</b> <i>(for each tool chosen)</i>	<b>Resource requirements</b> <i>(person/days required, budget implications (also consider outsourcing costs))</i>	<b>Responsible CO Unit/Person</b> <i>(And supporting unit/persons if any)</i>
Outreach GOB and NGOs at district level	District level awareness building on VC outreach NGOs	December 2020	Consultation meeting urging outreach GOB-NGOs to continue sharing messages of VC in their own events	90 days; \$31,594 (GOB)	AVCB II Comms, DFs
District level Journalists from both national and local media and their Dhaka level counterparts	District level consultation meetings with journalists	December 2020	Orientation on VC benefits, process and consultation meeting urging to share messages of VC, success of AVCB II Project and	120 days; \$32,496 (GOB)	AVCB II Comms, DFs, CO Comms (support for media coverage, sharing on website, social media etc)



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# Activating Village Courts in Bangladesh Phase-II Project

## Local Government Division

### Ministry of Local Government, Rural Development & Cooperatives

<p><b><u>Target audience</u></b> <i>(ranked by importance; highlight if contacts already made)</i></p>	<p><b><u>Communication Activities &amp; Tools</u></b> <i>(how best to reach your respective target audiences with the key messages? )</i></p>	<p><b><u>Timing</u></b> <i>(when is the activity due or how often?)</i></p>	<p><b><u>Expected Result/Indicator or of achievement</u></b> <i>(for each tool chosen)</i></p>	<p><b><u>Resource requirements</u></b> <i>(person/days required, budget implications (also consider outsourcing costs))</i></p>	<p><b><u>Responsible CO Unit/Person</u></b> <i>(And supporting unit/persons if any)</i></p>
			<p>ensuring media coverages monthly</p>		

## Results Framework

***OVERALL OBJECTIVE:***  
To contribute to improving access to justice for disadvantaged and marginalized groups in Bangladesh

***SPECIFIC OBJECTIVE 1:***  
To make local authorities more responsive to local justice needs and offer appropriate legal services in the form of well- functioning village courts/local justice mechanisms in CHT

***SPECIFIC OBJECTIVE 2:***  
To empower local people, especially women, the poor and vulnerable groups to seek remedies for injustices and to resolve their disputes at the local level in an expeditious, transparent and affordable manner

***Result 1.1: Village Courts Functioning***

Capacity of relevant stakeholders at local and national level improved and key skills strengthened to enable VCs in new target UPs and local justice mechanisms in CHT to function effectively by the end of project implementation.

***Result 1.2: Legal & Policy Framework***

Legal and policy framework revised to enhance efficiency and effectiveness of VCs and local justice mechanisms in CHT.

***Result 1.3: Monitoring Capacity***

GoB monitoring capacity for evaluating VCs and other local justice mechanisms' performance is strengthened and systematised.

***Result 2.1: Outreach and awareness***

Beneficiaries in project areas understand the roles and functions of the VCs and other local justice mechanisms and are able to access their services when required.

***Result 3: Evidence-base***

Evidence-base and knowledge management on VCs and local justice mechanisms increased.







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## PROJECT MONITORING AND EVALUATION PLAN

<b>Project Title and Duration</b>	<b>:</b>	<b>Activating Village Courts in Bangladesh Project Phase-II CHT Component (2019-2020)</b>
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<b>Overall Objective: To contribute to improving access to justice for disadvantaged and marginalized groups in Bangladesh</b>									
<b>Project Indicators</b>	<b>Baseline (Year)</b>	<b>Target (Year)</b>	<b>Progress Against Target (M/Y)</b>	<b>Data Collection Methods (M&amp;E Activities)</b>	<b>Means of Verification (data sources)</b>	<b>Frequency</b>	<b>Responsibilities</b>	<b>Resources (Cost)</b>	<b>Assumptions and Risks</b>
CHT has self-sustaining local justice mechanisms providing improved justice services to the local population	-	70% (Dec'20)	-	Impact study (Baseline and End line)	Survey Report	Annual	SID-CHT Project		Political will and supportive policy framework.
% of female complaints in CHT registers at traditional justice mechanisms and other local justice mechanism	Will be collected in baseline	Will set after baseline	-	Impact study (Baseline and End line) Review case Statistics database	Survey Report	Annual	SID-CHT Project		Support from the local government division continues and GOB officials remain positive on promoting traditional justice system.
% of TC users in CHT are satisfied with the services of traditional justice mechanisms and other local justice mechanism (gender disaggregated)	Will be collected in baseline	80% (Dec'2021)	-	Impact study (Baseline and End line)	Survey reports	Annual	SID-CHT Project		CHTRC and circle chief offices continues to support in developing self-sustaining traditional justice system and allocates staff to take it forward.
<b>Specific objective:01 To make local authorities more responsive to local justice needs and offer appropriate legal services in the form of well-functioning village courts</b>									
Average number of traditional cases registered per year per court in project areas by 2020	Will be collected in baseline	Will set after baseline		Impact study (Baseline and End line)	Survey reports	Annual	SID-CHT Project		CHTRC and circle chief offices continues to support in developing self-sustaining traditional justice system and allocates staff to take it forward.
Average days required to resolve a dispute through traditional	Will be collected in baseline	Will set after baseline	-	Impact study (Baseline and End line)	Survey Report	Annual	SID-CHT Project		



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## PROJECT MONITORING AND EVALUATION PLAN

system and other mechanism									
% of cases resolved through traditional justice and other mechanism following developed system of the project	Will be collected in baseline	70 percent (Dec'2021)	-	Impact study (Baseline and End line)	Survey Report	Annual	SID-CHT Project		
Perception of traditional leaders (disaggregated by gender) about women's participation as panel member of traditional court	-	-		Impact study (Baseline and End line)	Survey reports	Annual	SID-CHT Project		
<b>Specific object:02 To empower local people especially women, the poor and vulnerable groups in particular to seek remedies for injustices and to resolve their disputes at the local level in an expeditious, transparent and affordable manner</b>									
% of women involved in disputes resolution mechanism of local justice delivery system	Will be collected in baseline	10 percent (Dec'20)		Impact study (Baseline and End line)	Survey reports	Annual	SID-CHT Project		CHTRC and circle chief offices continues to support the involvement of women in traditional justice.
<b>Expected Output-1.1 Capacity of relevant stakeholders at national and local level improved and key skills strengthened to enable Village Courts in new target Unions and local justice mechanisms in CHT to function effectively by the end of project implementation.</b>									
<b>Project Indicators</b>	<b>Baseline (Year)</b>	<b>Target (Year)</b>	<b>Progress Against Target (M/Y)</b>	<b>Data Collection Methods (M&amp;E Activities)</b>	<b>Means of Verification (data sources)</b>	<b>Frequency</b>	<b>Responsibilities</b>	<b>Resources (Cost)</b>	<b>Assumptions and Risks</b>
1.1.10 # of traditional leaders, local CSOs, local administrations, judiciary, legal professionals and other relevant actors are trained on local dispute resolution systems and	0(2019)	500 (2020) 4500 (2021)	126 (Sep 2020)	Review	Training data base and Progress report	2019 and 2020	AVCB II CHT	Not require	CHTRC and circle chief offices continues to support the project and motivates the traditional leaders to participate in the training.





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## PROJECT MONITORING AND EVALUATION PLAN

<b>Indicators:</b> 1.1.13# Monitoring Visits conducted by CHT institutions and other GOB officials	-	1 (Dec, 20)	No progress	Institutional assessment and Review progress report	Progress Report	Annual	SID-CHT Project	Budget mentioned earlier	Support from the local government division continues and GOB officials remain positive on promoting traditional justice system.
A monitoring system of access to justice for the most vulnerable in CHT is in place	-	Yes (Dec, 20)	No progress	Institutional assessment and Review progress report	Progress Report	Annual	SID-CHT Project	Budget mentioned earlier	CHTRC and circle chief offices continues to support in developing monitoring system and allocates staff to take it forward.

### Expected Output-2.1 Beneficiaries in project areas understand the roles and functions of the Village Courts and are able to access their services when required

Project Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
% of people in CHT areas are aware of local justice mechanisms and its functions.	Will be collected in baseline	70% (Dec, 20)	No progress	Impact study (Baseline and End line)	Survey reports	Annual	SID-CHT	Budget mentioned earlier	Political will and supportive policy and legislative framework including supports from the relevant stakeholders on promoting traditional justice system continues
% of women involved in disputes resolution mechanism of local justice delivery system	Will be collected in baseline	10 % (Dec'20)	No progress	Impact study (Baseline and End line)	Survey reports	Annual	SID-CHT Project		

### Expected Output-2.2 Evidence-base and knowledge-management on Village Courts and traditional justice system increased

Project Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
Conduct Baseline survey in CHT areas (3 districts)	-	Baseline 2020		Survey	Study reports	Annual	SID-CHT	-	Political stability continues throughout the project period
Conduct Endline survey (3 districts)	-	Endline 2021		Survey	Study reports	Annual	SID-CHT	-	



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## PROJECT MONITORING AND EVALUATION PLAN

Key Result 1 (2019): Traditional justice system provided efficient and effective legal services							
Indicators	Baseline (Year)	Target (M/Year)	Progress Against Target (M/Y)*	Evidence (Data sources/Name of Document/Website, etc)			
				Full Title	Date of Publication	Author	Link (if available)
1.1 # of people have access to Traditional justice system	-	-					
1.2 # Cases filled to the Traditional justice system	-	20,000	No Progress				
1.3 % of cases resolved through Traditional justice system	-	70 percent (Dec'20)	No Progress				
1.4 % of cases Enforcement rate (decisions implemented) by Traditional justice system	TBD	20 percent (Dec'20)	No Progress				
1.4 % of VC users who are satisfied with Traditional justice system service	TBD	80% (Dec'20)	No Progress				

## PROJECT MONITORING AND EVALUATION PLAN

<b>Project Title and Duration</b>	:	Activating Village Courts in Bangladesh Project Phase-II (January 2016- December 2020)
<b>Project ID (Atlas)</b>	:	00091274
<b>CPD Outcome/Output</b>	:	CPD Outcome-2 <i>Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups,</i>  CPD Output-2.2 The Government has the capacity to carry out formal or quasi-formal, demand-driven and gender-sensitive reforms of the justice sector to provide more equal access to justice to women and men, especially those from marginalized groups
<b>UNDAF Outcome/Output</b>	:	UNDAF Outcome 1: <i>Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups,</i>
<b>Strategic Plan Outcome/Output (2018-2021)</b>	:	SP Outcome 3: Accelerate structural transformations for sustainable development  SP Output 2.2.3 (Governance) Capacities, functions and financing of rule of law and national human rights institutions and systems strengthened to expand access to justice and combat discrimination, with a focus on women and other marginalised groups
<b>SDG</b>	:	SDG Goal 16: Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels  SGD Target 16.3 Promote the rule of law at the national and international levels and ensure equal access to justice for all

### Overall Objective: To contribute to improving access to justice for disadvantaged and marginalized groups in Bangladesh

Project Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
% of Union Parishads have fully self-sustaining village courts ('Self-sustaining' means: Assistant Accountant cum Computer Operator (AACO) appointed, hearings carried out weekly on designated hearing days, and compliant with VC Act and Rules).	0 (2016)	100% (2020)	No progress (June '20)	Impact study (Baseline, and End line)	Survey Report	2017 and 2020	M&E and Knowledge Management unit of AVCB Project	Impact study: USD 2,22,901	Political will and supportive policy framework.  GoB appoints AACO's to take over VCA role in accordance with stated timelines.

## PROJECT MONITORING AND EVALUATION PLAN

Percentage of female complainants registered at VC	20% (April 2017)	30% (2018) 31% (2020)	29% (December '19) 29% (June'20)	Impact study (Baseline, and End line) Review case Statistics database	Case Statistics database.	2017, 2020, and Bi-Annual	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
% of VC users who are satisfied with VC service (gender disaggregated)	-	80% (2020)	The progress will measure during End line evaluation.	Impact study (Baseline, and End line)	Survey reports	2017, and 200	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
% of VC complainants who are poor or extreme poor (using World Bank definition)	66% (April 2017)	70% (2020)	The progress will measure during End line evaluation.	Impact study (Baseline, and End line)	Survey reports	2017, and 2020	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	

### Specific objective:01 To make local authorities more responsive to local justice needs and offer appropriate legal services in the form of well-functioning village courts/ local justice mechanisms in CHT.

Project Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
1.1 Average number of VC cases registered per year per UP in project areas by 2020	16 (April 2017)	60 (2018) 60 (2020)	54 cases reported (Dec'18) 60 cases reported (Dec'2019)	Impact Study (Baseline, and end line) Review case statistics database	Survey report and Case Statistics database	2017, 2018, 2019, 2020, and Bi-Annual	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	Political will and supportive policy and legislative framework including supports from Police and Courts.
1.2 % of registered cases in village courts which are resolved within 6 weeks	68% (April 2017)	70% (2020)	The progress will measure during End line evaluation.	Impact Study (Baseline, and End line)	Survey report	2017, and 200	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
1.3 # of cases in VCs referred by court and police (disaggregated)	0 (April 2017)	4500 (2018)	1,550 (2017) Female: 329 (2017)	Impact Study (Baseline, and End line)	Case Statistics database	2017,2018, 2019, 2020 and Bi-Annual	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	

## PROJECT MONITORING AND EVALUATION PLAN

		<b>Female:</b> 1170 (2018)  11,500 (2019) Female: 3000 (2019)  11,500 (2020) Female: 3000 (2020)	4,660 (Dec 2018) <b>Female:</b> 1,030  8,422 (Dec 2019) Female: 1,847 (Dec 2019)  9,362 (June'20) Female: 2,037 (June'20)						
1.4 % of people in project area who say VC has reduced crime (disaggregated by gender)	31% (April 2017)	60% (2020)	The progress will measure during End line evaluation.	Impact Study (Baseline, and End line)	Survey reports	2017, and 2020	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
Perception of UP members (disaggregated by gender) about women's participation as panel member of village courts	-	-	The progress will measure during End line evaluation.	Impact Study (End line)	Survey reports	2020	M&E and Knowledge Management unit of AVCB Project	USD 133,740	
<b>Specific object:02 To empower local people especially women, the poor and vulnerable groups in particular to seek remedies for injustices and to resolve their disputes at the local level in an expeditious, transparent and affordable manner</b>									
<b>Project Indicators</b>	<b>Baseline (Year)</b>	<b>Target (Year)</b>	<b>Progress Against Target (M/Y)</b>	<b>Data Collection Methods (M&amp;E Activities)</b>	<b>Means of Verification (data sources)</b>	<b>Frequency</b>	<b>Responsibilities</b>	<b>Resources (Cost)</b>	<b>Assumptions and Risks</b>



## PROJECT MONITORING AND EVALUATION PLAN

2.1 % of people who say they would first approach the VC to resolve petty dispute (disaggregated by gender)	19%(April 2017)	45% (2020)	The progress will measure during End line evaluation.	Impact Study (Baseline, and End line)	Survey reports	2017, and 2020	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	AVCB still able to achieve good impact despite change of project methodology, reducing the amount, and period of outreach by PNGOs.
2.2 % of women involved as panelists in village courts' decision-making process	2% (April 2017)	12% (2018) 15% (2019) 16% (2020)	13% (Dec 2018) 15% (Dec'19) 17% (June'20)	Impact Study (Baseline, and End line); review case statistics databases	Case statistics database	2017, 2018, 2019, 2020 and Bi-Annual	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
<b>Expected Output-1.1 Capacity of relevant stakeholders at national and local level improved and key skills strengthened to enable Village Courts in new target Unions and local justice mechanisms in CHT to function effectively by the end of project implementation.</b>									
Project Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
1.1.1 # UPs equipped with <i>ejlas</i> (court bench), court forms and registers and have trained Village Courts Assistants (VCAs)/AACOs.	0 (Jan' 16)	1080 (2018) 1,080 (2019)	1078 UPs are equipped with trained VCAs , forms & registers and <i>ejlas</i> (Dec '18) 1078 (Dec'19) 1,079 (June'20)	Review documents (progress reports)	Progress report	Quarterly	M&E and Knowledge Management unit of AVCB Project	-	AACOs appointed in project areas in the timeline provided by LGD.  Central and local Government political and operational support continues.  National training institutes are supportive  Trainers in DTPs committed to
1.1.2 # of national training institutes who have updated information on	01(Jan'16)	2 (2018)	NILG endorsed	Review documents	Progress reports and Directive issued by training institute	Quarterly	M&E and Knowledge	-	

## PROJECT MONITORING AND EVALUATION PLAN

VC issues in their regular training curriculum/ syllabus.		3 (2019) 3 (2020)	Training Manual (Dec '18) 1(Dec'19) 1 (June'20)	(Progress reports and GO, etc.)			Management unit of AVCB Project		delivering high quality training.  LGD assigns AACOs to all project areas by Jan 2019.
1.1.3 # of District Training Pools established	0 (Jan'16)	27 (2017)	27 (Dec. '18) 27 (Oct'19)	Review documents (Progress reports and GO, etc.)	Progress Reports and training plan	Quarterly	M&E and Knowledge Management unit of AVCB Project	-	
1.1.4 # Officials and representatives of Union Parishads trained on village courts functions (disaggregated by gender)	0 (Jan'16)	9074(2017)  16,200(2018)  32,400 (2019) Female: 6,500  32,400 (2020) Female: 6,500	8,522 (2017) Female: 1,869 (2017)  15,000 (2018) Female: 3,400 (2018)  28,479 (Dec'19) Female: 6,155  30,845 (June'20)  Female: 7,306 (June'20)	Review documents (MIS, Progress reports and GO, etc)	Progress Reports and training reports	Quarterly	M&E and Knowledge Management unit of AVCB Project	-	
1.1.5 % UP representatives and officials in AVCB project areas who gave correct responses to 9 key knowledge questions.	0% April (2017)	55% (2020)	The progress will measure during End line evaluation.	Impact Study (Baseline, and End line)	Survey reports	2017, and 2020	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
1.1.5(a) % Female UP representatives in AVCB project areas who gave	0 (April 2017)	30% (2020)	The progress will measure during End	Impact Study (Baseline, and End line)	Survey reports	2017, and 2020	M&E and Knowledge	Budget mentioned earlier	

## PROJECT MONITORING AND EVALUATION PLAN

correct responses to 9 key knowledge questions			line evaluation.				Management unit of AVCB Project		
1.1.6 % UPs in project area which correctly maintain all VC forms and registers.	1% (April 2017)	100% (2020)	The progress will measure during End line evaluation.	Impact Study (Baseline, and End line)	Survey reports	2017, and 2020	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
1.1.7 # AACOs trained to take over role of Village Court Assistant (disaggregated by gender)	0 (2016)	540 (2018) 1080 (2019) 1080 (2020)	89 (Dec'18) 93 (Dec'19) 123 (June'20)	Review documents (MIS, Progress reports and GO, etc.)	Progress reports, Training Reports and MIS	Quarterly	M&E and Knowledge Management unit of AVCB Project	-	
1.1.8 % of resolved cases which are enforced	80% (April 2017)	80% (2018) 80%(2019) 80%(2020)	90% (Dec. '18) 90% (Dec'19) 93% (June'20)	Impact Study (Baseline, and End line), and Case Statistics database	Survey reports and case statistic database	2017, 2018, 2019, 2020 and Bi-Annual	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
1.1.9 % of cases heard in AVCB area which are within the VCs jurisdiction and in compliance with the correct procedure	0 (April 2017)	100% (2020)	The progress will measure during End line evaluation.	Impact Study (Baseline, and End line),	Survey reports	2017, and 2020	AVCB Project	Budget mentioned earlier	
<b>Expected Output-1.2 Legal and policy framework revised to enhance efficiency and effectiveness of VCs and local justice mechanisms in CHT</b>									
<b>Project Indicators</b>	<b>Baseline (Year)</b>	<b>Target (Year)</b>	<b>Progress Against Target (M/Y)</b>	<b>Data Collection Methods (M&amp;E Activities)</b>	<b>Means of Verification (data sources)</b>	<b>Frequency</b>	<b>Responsibilities</b>	<b>Resources (Cost)</b>	<b>Assumptions and Risks</b>

## PROJECT MONITORING AND EVALUATION PLAN

1.2.1 Progress towards development of amend Village Court Act <sup>1</sup>	0 (Jan'16)	3( Proposal is in placed (2018)  3 (Proposal is in placed (2019)  3 (Proposal is in placed (2020)	Series of recommendations has been generated through consultations (Dec 2018)  1 (Dec'19)  Finalized the proposal for amendment in consultation with relevant stakeholders (June'20)	Document review	Proposal	Bi-Annual	M&E and Knowledge Management unit of AVCB Project	-	Judiciary supportive and institute mechanisms to screen and refer appropriate cases early to the VC.  IG Police willing/able to issue Directive to require police to refer appropriate cases to VC before they enter formal system.  Changed legal framework agreed by GoB stakeholders
1.2.2 Progress towards development of proposal to amend Cr.PC to facilitate transfer of cases to Village Courts <sup>2</sup>	0 (Jan'16)	1(Proposal is developed (2018))  1(Proposal is developed (2019)) 2 (Proposal is developed and submitted (2020)	0 (Dec'18)  0 (Dec'19) 0 (June'20)	Document Review	Proposal	Bi-Annual	M&E and Knowledge Management unit of AVCB Project	-	

<sup>1</sup> Score from 0-3 (a. Prepared draft proposal through document review & consultations-1 point; b. Finalized the proposal for amendment in consultation with relevant stakeholders-1 point; and c. Submitted proposal for amendment to the concern ministry-1 point)

<sup>2</sup> Score from 0-2 (a. Developed and finalized proposal for amendment of Cr.PC to allow police to refer matters to VCs-1 point; b. Submitted proposal to the concern ministry and relevant stakeholder-1 point)

## PROJECT MONITORING AND EVALUATION PLAN

1.2.3 Progress towards issuing directive from IG Police to facilitate referrals to VCs in place <sup>3</sup> .	0 (Jan'16)	4 (Directive Issued)-2020	0(Dec'18) 2(Dec'19)  Sent proposal to the Ministry of Home Affairs by LGD highlighting the rational of issuing directive (June'20)	Document Review	Directive from IG	Bi-Annual	M&E and Knowledge Management unit of AVCB Project	-	
1.2.4 Progress towards issuing Practice Note from CJ on screening and referral of cases by District Courts <sup>4</sup>	0 (Jan'16)	4 (PN issued) (2020)	0(Dec'18) 0(Dec'19)  Sent proposal to the MoLJ&PA by LGD highlighting the rational of issuing PN (June'20)	Document Review	Directive from CJ	Bi-Annual	M&E and Knowledge Management unit of AVCB Project	-	
1.2.5 Judicial officers authorized to participate in VC training and become part of District Training Pool	0 (Jan'16)	Authorization issued from CJ (2017)	GOs issued by NLASO and MoLJ&PA with the necessary	Document Review	Directive from CJ	Bi-Annual	M&E and Knowledge Management unit of AVCB Project	-	

<sup>3</sup> Score from 0-4 (a. Developed proposal for IG police for issuing directive-1 point; b. Sent proposal to the Ministry of Home Affairs by LGD highlighting the rational of issuing directive-1 point; c. Sent proposal to the IG police by Ministry of Home Affaires-1 point; d. Issued directive from IG Police to facilitate referrals to VCs- 1 point)

<sup>4</sup> Score from 0-4 (a. Developed proposal for supreme court to issue PN highlighting the rational for issuing PN- 1 point; b. Sent proposal to the MoLJ&PA by LGD highlighting the rational of issuing PN- 1 point ; c. Sent proposal to the Supreme Court by MoLJ&PA- 1 point and d. Issued Practice Note from CJ on screening and referral of cases by District Courts- 1 point)

## PROJECT MONITORING AND EVALUATION PLAN

			guidance of Bangladesh Supreme Court (Dec.'17)						
<b>Expected Outout-1.3 GoB monitoring capacity for evaluating Village Courts and other local justice mechanisms' performance is strengthened and systematized</b>									
Project Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
1.3.1 # Districts submitting reports to LGD in accordance with Decentralized M&E (DMIE) system.	0 (2016)	27(2018)  27 (2020)	Prepare government order (GO) on DMIE System (Dec '19)  19 (June'20)	Institutional assessment and Review progress report	Institutional assessment report and Progress Report	Bi-Annual  2020	M&E and Knowledge Management unit of AVCB Project	Institutional Assessment: 13,500	DDLGs are in place in all relevant districts to support project.  Once VCA replaced by, AACO they still undertake proper reporting.
1.3.2 % UPs supported by the project which submit quarterly reports to UNO in accordance with DMIE system.	0 (2016)	90% (2020)	No progress (Dec 2019)  70% (June'20)	Institutional assessment and Review progress report	Institutional assessment report and Progress Report	Bi-Annual  2020	M&E and Knowledge Management unit of AVCB Project	Budget of this survey mentioned earlier	Government ensures each UP has access to computer and other relevant hardware needed for VCMIS.  LGD continues to support the DMIE system and allocates staff to take it forward.
1.3.3 % District and Upazila VCMCs in project areas which are meeting in accordance with the GO 2012	0 (2016)	70% (2020)	27 District and 128 Upazila VCMC formed.  41% District VCMC and 42% UVCMC met (Dec'19)  65% District VCMC and	Institutional assessment and Review progress report	Institutional assessment report and Progress Report	Annual  2020	M&E and Knowledge Management unit of AVCB Project	Budget of this survey mentioned earlier	

## PROJECT MONITORING AND EVALUATION PLAN

			67% Upazila VCMC (June'20)						
1.3.4 # UPs using VCMIS system for reporting and monitoring purposes	15 (Jan'2016)	115 (2020)	No Progress (Dec'18)  Updated VCMIS and UP selection is completed (Dec 2019)  VCMIS software upgraded and ready for implementation (June'20)	Institutional assessment and Review progress report	Institutional assessment report and Progress Report	Annual 2020	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
1.3.5 LGD produces trends and pattern-based reports on VC performance.	0 (Jan'16)	At least 1 annual report on VC performance issued (2018)  At least 1 annual report on VC performance issued (2020)	No progress (2019)  No Progress (June'20)	Institutional assessment	Institutional assessment report	2020	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
<b>Expected Output-2.1 Beneficiaries in project areas understand the roles and functions of the Village Courts and other local justice mechanisms and are able to access their services when required</b>									
<b>Project Indicators</b>	<b>Baseline (Year)</b>	<b>Target (Year)</b>	<b>Progress Against Target (M/Y)</b>	<b>Data Collection Methods (M&amp;E Activities)</b>	<b>Means of Verification (data sources)</b>	<b>Frequency</b>	<b>Responsibilities</b>	<b>Resources (Cost)</b>	<b>Assumptions and Risks</b>

## PROJECT MONITORING AND EVALUATION PLAN

2.1.1 % People in project UPs who say they are aware of VCs and its functions.	9% (April 2017)	70% (2020)	The progress will measure during End line evaluation.	Impact study (Baseline, and End line)	Survey reports	2017, and 2020	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	AVCB still able to achieve good impact despite change of project methodology, reducing the amount, and period of outreach by PNGOs.
2.1.1 (a) % women in project UPs who say they are aware of VCs and its functions.	7% (April 2017)	40% (2020)	The progress will measure during End line evaluation.	Impact study (Baseline, and End line)	Survey reports	2017, and 2020	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
2.1.2 % People in project areas able to correctly answer that Village Courts deals with minor conflicts and disputes.	1% of those aware of the Village Courts (April 2017)	50% of those aware of VCs (2020)	The progress will measure during End line evaluation.	Impact study (Baseline, and End line)	Survey reports	2017, and 200	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
2.1.2(a) % Female in project areas able to correctly answer that Village Courts deals with minor conflicts and disputes.	1% of those aware of the Village Courts (April 2017)	29% of those aware of VCs (2020)	The progress will measure during End line evaluation.	Impact study (Baseline, and End line)	Survey reports	2017, and 2020	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
2.1.3 Knowledge gap on VCs between men and women narrowed compared to baseline.	-	Less than 10% knowledge gap (2020)	The progress will measure during End line evaluation.	Impact study (Baseline, and End line)	Survey reports	2017, and 2020	M&E and Knowledge Management unit of AVCB Project	Budget mentioned earlier	
<b>Expected Output-2.2 Evidence-base and knowledge-management on Village Courts increased</b>									
<b>Project Indicators</b>	<b>Baseline (Year)</b>	<b>Target (Year)</b>	<b>Progress Against Target (M/Y)</b>	<b>Data Collection Methods (M&amp;E Activities)</b>	<b>Means of Verification (data sources)</b>	<b>Frequency</b>	<b>Responsibilities</b>	<b>Resources (Cost)</b>	<b>Assumptions and Risks</b>
2.2.1 # Studies commissioned which support VC's ability to deliver access to justice.	0 (2016)	1 (Baseline 2017) 2 (Baseline and MTR) (2018)	02 ( MTR and Baseline reports are available (Dec'18)	Document Review	Study reports	Annual	M&E and Knowledge Management unit of AVCB Project	-	



## PROJECT MONITORING AND EVALUATION PLAN

		6 <sup>5</sup> (2019)	MTR and Baseline reports are available and one study is underway (Dec'19)						
		6 <sup>6</sup> (2020)	4 (MTR, Baseline reports, Impact study/Midline survey, and Women empowerment reports are available) (June'20)						
2.2.2 # Lessons learned studies undertaken and disseminated.	0 (2016)	1 (2019)	Study is underway (Dec 2019)  1 lessons learned study is available (June'20)	Document Review	Study reports	Annual	M&E and Knowledge Management unit of AVCB Project	-	
2.2.3 Increased understanding of gender and justice issues	0 (2016)	At least one report by 2020	-Study is underway (Dec'2019)	Document Review	Study reports	Annual	M&E and Knowledge Management unit of AVCB Project	-	

<sup>5</sup> Baseline, MTR (Qualitative), Midline Survey (Quantitative), End line Survey (Quantitative), Women empowerment and Study on institutional Monitoring system

<sup>6</sup> Baseline, MTR (Qualitative), Midline Survey (Quantitative), End line Survey (Quantitative), Women empowerment and Study on institutional Monitoring system

## PROJECT MONITORING AND EVALUATION PLAN

			A study on “Measuring Impact in Promoting Gender Equality and Women’s Empowerment” is available (June’20)						
SP Output 3.4 Functions, financing and capacity of rule of law institutions enabled, including to improve access to justice and redress									
SP Output Indicators with code number	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
3.4.1.B.2.1 Number of people who have access to justice, disaggregated by sex and marginalised groups	106,400 (2017) Female: 31,920 (2017)	171,200 (2018) <b>Male:</b> 119,840 (2018) <b>Female:</b> 51,360 (2018)  223,000 (2019) <b>Male:</b> 156,100 (2019) <b>Female:</b> 66,900 (2019)  261,000 (2020) <b>Male:</b> 182,700 (2020) <b>Female:</b> 78,300 (2020)	166,514 (Dec’18) Male: 119,620 (Dec’18) Female: 46,894 (Dec’18)  248,893 (Dec19) Male: 177,252 (Dec’19) Female: 71,641 (Dec’19)  273,364 (June’20) Male: 194,348 (June’20) Female: 79,016	Impact Study (Baseline and End line) and Review case statistics database	Case Statistic database	2018, 2019, 2020 and Annual	M&E and Knowledge Management unit of AVCB Project	Impact study: USD 2,22,901	Political will and supportive policy and legislative framework including supports from Police and Courts.



Empowered lives.  
Resilient nations.

## PROJECT MONITORING AND EVALUATION PLAN

			(June'20)						
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## PROJECT MONITORING AND EVALUATION PLAN

<b>Key Result 1 (2020): Established Union Parishad as a Hub of Local Justice</b>							
Indicators	Baseline (Year)	Target (M/Year)	Progress Against Target (M/Y)*	Evidence (Data sources/Name of Document/Website, etc)			
				Full Title	Date of Publication	Author	Link (if available)
1.1 # of cases refer from ULAC to DLAC	0(2020)	Jun'2020: 140 Dec'2020: 60	213 (June'20)	Progress Report and Case Statistic data base		M&E and Knowledge Management unit of AVCB Project	
1.2 # Cases filled to the Arbitration Council (AC)	0 (2020)	Jun'2020: 400 Dec'2020: 200	139 (June'20)	Progress Report and Case Statistic data base		M&E and Knowledge Management unit of AVCB Project	
1.3 % of cases resolved through AC	0 (2020)	Jun'2020: 70 Dec'2020: 80	45% (June'20)	Progress Report and Case Statistic data base		M&E and Knowledge Management unit of AVCB Project	
<b>Result-02 (2020): Legal and policy framework revised to enhance efficiency and effectiveness of VCs</b>							
Proposals developed to amend Village Court Act	0(2019)	Proposal is in placed (2020)	Finalized the proposal for amendment in consultation with relevant stakeholders (June'20)	Progress Report		M&E and Knowledge Management unit of AVCB Project	
Proposal developed to facilitate transfer of cases to Village Courts	0 (2019)	Proposal is in placed to facilitate transfer of cases to Village Courts (2020)	Proposal submitted to concern ministries	Progress Report		M&E and Knowledge Management unit of AVCB Project	
Directive from IG Police to facilitate referrals to VCs in place issued.	0 (2019)	Issued Directive from IG Police (2020)	Sent proposal to the Ministry of Home Affairs by LGD highlighting the rational of issuing directive (June'20)	Progress Report		M&E and Knowledge Management unit of AVCB Project	

## PROJECT MONITORING AND EVALUATION PLAN

Practice Note from Chief Justice (CJ) on screening and referral of cases by District Courts in place.	0 (2019)	Issued Directive from CJ (2020)	Sent proposal to the MoLJ&PA by LGD highlighting the rational of issuing PN  (June'20)	Progress Report		M&E and Knowledge Management unit of AVCB Project	
<b>Result-03 (2020): Increased capacity of GOB for monitoring of Village Courts performance for sustaining VCs after phasing out of the project</b>							
3.1 GO issued by LGD to replicate DMIE system	0(2016)	GO issued by LGD (2020)	GO issued by LGD (June'20)	Progress Report		M&E and Knowledge Management unit of AVCB Project	
3.2 # districts send quarterly Village Courts performance report to LGD	0(2016)	27 (2020)	19 (June'20)	Progress Report		M&E and Knowledge Management unit of AVCB Project	

### CPD Output-2.3 The Government has the capacity to carry out formal or quasi-formal, demand-driven and gender-sensitive reforms of the justice sector to provide more equal access to justice to women and men, especially those from marginalized groups

Project Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost) in USD	Assumptions and Risks
2.2.1. % of Union Parishads with access to a local village court	7.8% (2015)	32% (2018) 32%(2019) 32%(2020)	32% (2018) 32% (2019) 32%( June 2020)	Document Review	Case Statistic database	2018, 2019, 2020 and Annual	M&E and Knowledge Management unit of AVCB Project		

## PROJECT MONITORING AND EVALUATION PLAN

UNDAF Outcome 1 Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups,									
UNDAF Output Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
1.7b Number of cases settled per year under Alternate Dispute Resolution (ADR) compared to total cases (reported).	0(2016)	6,500(2017)  48,000 (2018) <b>Female:</b> 14,000 (2018)  48,000 (2019) <b>Female:</b> 14,000 (2019)  48,000(2020) Female: 15,000	14,400 (2017)  47,000 (2018) <b>Female:</b> 13,500 (2018)  70,000 (Dec'19) Female: 21,000(Dec '19)  22,000 (June'20) Female: 6,700 (June'20)	Impact Study and  Review case statistics database	Case Statistic database	2017,2018, 2019, 2020 and Annual	M&E and Knowledge Management unit of AVCB Project	Impact study:  USD 2,22,901	Political will and supportive policy and legislative framework including supports from Police and Courts.

## PROJECT MONITORING AND EVALUATION PLAN

SGD target 16.3 Promote the rule of law at the national and international levels and ensure equal access to justice for all									
SDG Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
16.3.1 Proportion of victims of violence in the previous 12 months who reported their victimization to competent authorities or other officially recognized conflict resolution mechanisms									

### Evaluation Plan:

Evaluation Title	UNDP Strategic Plan Outcome	Partners (joint evaluation) <sup>[1]</sup>	Evaluation commissioned by (if not UNDP)	Type of Evaluation	Planned Evaluation Completion Date (Month/Year)	Planned Evaluation Completion Date (Month/Year)	Estimated Cost	Provisional Source of Funding	Commissioned to external firm/consultant
Conduct Impact Evaluation (Baseline, Midline and End line) through RCT in two divisions		No	-	Impact Evaluation		Baseline: April 2017 Midline: 2019 End line: October 2020	USD 529,470 (3ie: USD 429,916 and UNDP: USD 99,554)	UNDP, 3ie and Yale University	Baseline and midline commissioned.

<sup>[1]</sup> A number of evaluations will be completed collaboratively with development partners, including EC, DFID, Danida and others

## PROJECT MONITORING AND EVALUATION PLAN

Evaluation Title	UNDP Strategic Plan Outcome	Partners (joint evaluation) <sup>[1]</sup>	Evaluation commissioned by (if not UNDP)	Type of Evaluation	Planned Evaluation Completion Date (Month/Year)	Planned Evaluation Completion Date (Month/Year)	Estimated Cost	Provisional Source of Funding	Commissioned to external firm/consultant
Conduct Impact Evaluation (Baseline and Endline) through pre-post in six divisions		No	-	Impact Evaluation		Baseline: April 2017 End line: October 2020	USD 123,347	Donor resources	Baseline commissioned
Study on institutional monitoring system		No	-	-		October 2020	USD 13,412	Donor resources	No
Lessons learned Study		No	-	-		January 2020	USD 25,000	Donor resources	Completed
Study on evaluation women empowerment and gender equality		No	-	-		January 2020	USD 13,260	Donor resources	Completed



## PROJECT MONITORING AND EVALUATION PLAN

### M&E Budget 2020

Description	Revised Budget allocated in 2020 (USD)		Total cost, including cost projected towards end of 2020 (USD)	Time spent on 1) monitoring and 2) evaluation
<b>1. Dedicated M&amp;E staff</b>				
a) Research and Evaluation Manager (1)	48,800.00			
b) Monitoring and lessons learning Officer (2)	43,400.00			
c) MIS Officer (1)	19,100.00			
<b>Sub-Total</b>	<b>111,300.00</b>			
<b>2. Monitoring Activities</b>				
a) Monitoring/assessment travel	11,174.00			
b) Provide training/workshop	7,132.00			
c) Knowledge product (Annual Report, and Leaflet)	4,270.00			
<b>Sub-Total</b>	<b>22,576.00</b>			
<b>3. Evaluation Activities</b>				
a) Conduct Impact Evaluation through RCT (Endline survey)			-	
b) Conduct Impact Evaluation (Endline) through pre-post in six divisions	24,650.00		-	
c) Study on institutional Monitoring system (VCMC, DMIE system, etc.)			-	

## PROJECT MONITORING AND EVALUATION PLAN

d) Conduct case audit along with NGOs' performance assessment in each year	6,926.00			
<b>Sub-Total</b>	<b>31,576.00</b>			
<b>Grand Total</b>	<b>165,452.00</b>			
<b>Proportion to Total Budget</b>	<b>3.58%</b>			

## Field Monitoring Plan

January - December 2020

**Project Name: SID-CHT**

<b>DATE (Month/Year)</b>	<b>LOCATION (District / Upazila)</b>	<b>MISSION MEMBERS (Name / Designation)</b>	<b>PURPOSE</b>	<b>METHODOLOGY</b>
February 2020	Khagrachari	- Sohel Rana, Programme Officer- PMR, SID-CHT.	- To attend ToR of traditional leaders to assess training quality and conduct pre-post training assessment.	- Pre-post training assessment tools
February 2020	Rangamati	- Sohel Rana, Programme Officer- PMR, SID-CHT. - Shareful Hassan- Team leader, PMR	- To conduct orientation session on monitoring tools and database management for ACVB-CHT part.	- Presentation, hands on training, group discussion and group work
March 2020	Khagrachari, Rangamati, Khagrachari	- Sohel Rana, Programme Officer- PMR, SID-CHT.	- To coordinate and assess data quality for SID-CHT baseline Survey	- Spot Check, Back check and feedback session
March 2020	Khagrachari, Rangamati, Khagrachari	- Sohel Rana, Programme Officer- PMR, SID-CHT.	- To coordinate and assess data quality for AVCB-CHT part baseline Survey -	- Spot Check, Back check and feedback session
April 2020	Rangamati	- Sohel Rana, Programme Officer- PMR, SID-CHT. - Shareful Hassan- Team leader, PMR	- To conduct orientation session on monitoring tools and database management for ACVB-CHT part.	- Presentation, hands on training, group discussion and group work
April 2020	Rangamati	- Sohel Rana, Programme Officer- PMR, SID-CHT. - Shareful Hassan- Team leader, PMR	- To conduct orientation session on monitoring tools and database management for Girls empowerment project.	- Presentation, hands on training, group discussion and group work
May 2020	Bandarban, Rangamati, Khagrachari	- Sohel Rana, Programme Officer- PMR, SID-CHT.	- Progress review of implementing partners (database management, use of monitoring formats, analysis, documents maintenance, reporting)	- Discussion with Implementing partner's core staff and review the progress of activities as per agreements, - Review the monitoring and reporting mechanism they have been maintained with necessary feedbacks;

				<ul style="list-style-type: none"> <li>- Prepared action point for upcoming completing reports requirements;</li> </ul>
June 2020	Bandarban, Rangamati, Khagrachari	<ul style="list-style-type: none"> <li>- Sohel Rana, Programme Officer-PMR, SID-CHT.</li> <li>- UNO and other officials</li> </ul>	<ul style="list-style-type: none"> <li>- Progress review of implementing partners</li> </ul>	<ul style="list-style-type: none"> <li>- Participatory discussion with community/villagers;</li> <li>- Discussion with Implementing Partners,</li> <li>- Review of documents of case management</li> </ul>
July 2020	Bandarban, Rangamati, Khagrachari	<ul style="list-style-type: none"> <li>- Sohel Rana, Programme Officer-PMR, SID-CHT.</li> <li>- UNO and other officials</li> </ul>	<ul style="list-style-type: none"> <li>- Progress review of implementing partners</li> </ul>	<ul style="list-style-type: none"> <li>- Participatory discussion with community/villagers;</li> <li>- Discussion with Implementing Partners,</li> <li>- Review of documents of case management</li> </ul>
August 2020	Bandarban, Rangamati, Khagrachari	<ul style="list-style-type: none"> <li>- Sohel Rana, Programme Officer-PMR, SID-CHT.</li> </ul>	<ul style="list-style-type: none"> <li>- Progress review of implementing partners (database management, use of monitoring formats, analysis, documents maintenance, reporting)</li> <li>-</li> </ul>	<ul style="list-style-type: none"> <li>- Discussion with Implementing partner's core staff and review the progress of activities as per agreements,</li> <li>- Review the monitoring and reporting mechanism they have been maintained with necessary feedbacks;</li> <li>- Prepared action point for upcoming completing reports requirements;</li> </ul>
September-2020	Bandarban, Khagrachari & Rangamati Cox's Bazar	<ul style="list-style-type: none"> <li>- Shareful Hassan-PMR</li> <li>- Sohel Rana, Programme Officer, PMR</li> </ul>	<ul style="list-style-type: none"> <li>- M&amp;E training for key staff</li> <li>- Monitor the project components</li> <li>- Data quality assessment</li> </ul>	<ul style="list-style-type: none"> <li>- Discussion, group work and field exercise.</li> </ul>
October -2020	Bandarban, Khagrachari & Rangamati	<ul style="list-style-type: none"> <li>- Shareful Hassan-PMR</li> <li>- Sohel Rana, Programme Officer, PMR</li> </ul>	<ul style="list-style-type: none"> <li>- Data quality assessment</li> <li>- Training on qualitative data collection</li> <li>- M&amp;E training for PNGO</li> </ul>	<ul style="list-style-type: none"> <li>- Discussion, group work and field exercise.</li> </ul>
November-2020	Bandarban, Khagrachari & Rangamati	<ul style="list-style-type: none"> <li>- Shareful Hassan-PMR</li> <li>- Sohel Rana, Programme Officer, PMR</li> </ul>	<ul style="list-style-type: none"> <li>- Training on reporting (specially for GoB funded activities)</li> <li>- Data quality assessment</li> <li>- Monitor the project components</li> </ul>	<ul style="list-style-type: none"> <li>- Discussion, group work and field exercise.</li> </ul>
December-2020	Bandarban, Khagrachari & Rangamati	<ul style="list-style-type: none"> <li>- Shareful Hassan-PMR</li> <li>- Sohel Rana, Programme Officer, PMR</li> </ul>	<ul style="list-style-type: none"> <li>- Reporting training for annual report</li> <li>- Survey preparation for annual report</li> <li>- Progress monitoring</li> </ul>	<ul style="list-style-type: none"> <li>- Discussion, group work and field exercise.</li> </ul>

**Guideline**

- Use the table above. Expand it, if needed. Info in *Italic* is shown as an example.
- Add all field monitoring visits **1) already conducted in 2019 and 2) planned in 2019**. Both are important for record purposes.
- **Add only M&E-related field visits**. DO NOT ADD any other field visit for attending a workshop/meeting, which is not relevant to M&E.
- M&E-related field visits include but are not limited to: **progress monitoring, results/data verification, data quality check, survey preparation, field testing of survey instruments, enumerator's training, and data collection monitoring**.
- **Describe a methodology briefly**, if the purpose of field visit is progress monitoring or results/data verification, or data quality check. It cannot be a rigorous method due to limited time of a field visit, but a rapid method should be identified before going to the field.

## Revised Field Monitoring Plan

January - December 2020

### Project Name: Activating Village Courts in Bangladesh Phase II

DATE (Month/Year)	LOCATION (District / Upazila)	MISSION MEMBERS (Name / Designation)	PURPOSE	METHODOLOGY
January-March 2020	- Bagerhat/Kachua - Sakhira/Kaliganj - Coxbazar/Cakoria - Sunamganj/Biswambharpur - Panchagarh/Boda - Kurigram/Rajibpur	- Md. Sirazul Haq, Research and Evaluation Manager - Ashutosh Mazumder, Monitoring & Lessons Learning Officer - Mohammad Abdullah, Monitoring & Lessons Learning Officer	- Review the case resolved following the VC rule 31 - Assess quality of monitoring data/Court User Survey data collected by district facilitators - Assess the village court performance - Review the performance of justice hub piloting in Panchagarh district	- Using a mixed method of qualitative and quantitative data collection techniques
April-June 2020	- Cancelled due to nCOVID-19			
July-September 2020	- Cancelled due to nCOVID-19			
October-December 2020	- Kurigram/Vurungamari - Pabna/Vangura - Naogaon/Badalgachi - Sirajganj/Beljuchi - Mymensingh/Haluaghat - Madaripur/Kalkini	- Md. Sirazul Haq, Research and Evaluation Manager - Ashutosh Mazumder, Monitoring & Lessons Learning Officer - Mohammad Abdullah, Monitoring & Lessons Learning Officer	- Review the case resolved following the VC rule 31 - Assess quality of monitoring data/Court User Survey data collected by district facilitators - Assess the village court performance	- Using a mixed method of qualitative and quantitative data collection techniques

**Annexure-VI****13.B.III.h REVISED RISK LOG (Jan 2016-June 2022)**

<b>Project Title: Activating Village Courts in Bangladesh Project Phase II</b>	<b>Award ID: 91274</b>	<b>Date: October 2020</b>
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#	Description	Date Identified	Type	Impact & Probability	Counter measures/Mgt response	Owner	Submitted, updated by	Last Update	Status
	Enter a brief description of the issue	When was the issue first identified	Environmental Financial Operational Organizational Political Regulatory Strategic Other	Describe the potential effect on the project if this risk were to occur  Enter probability on a scale from 1 (low) to 5 (high) P =  Enter impact on a scale from 1 (low) to 5 (high) I =	What actions have been taken/will be taken to address this issue	Who has been appointed to address this risk	Who submitted the risk	When was the status of the issue last checked (In Atlas, automatically recorded)	e.g. pending, solved  (In Atlas, use the Management Response box. If solved, check the "Solved" box)
•	Turbulent political situation, marked by frequent <i>hartal</i> , violence and civil unrest.	2015 (During designing)	Political	Day to day operations are hampered. This impacts on: VCs' ability to conduct hearing; PMU's ability to monitor project; field awareness activities and advocacy initiatives. If it continues at high intensity for an extended period it	There have been increased political tensions in Phase I which the project has managed through <i>ad hoc</i> solutions dependent on the nature, seriousness and geographical	NA	Project and Cluster	October 2020	This is prediction. May will have in future

#	Description	Date Identified	Type	Impact & Probability	Counter measures/Mgt response	Owner	Submitted, updated by	Last Update	Status
				<p>will have a negative impact on project achievement and delivery. At the date of formulation the intensity has diminished.</p> <p><b>P = 3</b> <b>I = 3</b></p>	<p>spread of the issue. Hence, in Phase II the project will continue to use local level <i>ad hoc</i> mechanisms devised with national and local level input to mitigate risks.</p>				
•	Reduced political buy-in by GoB.	2015 (During designing)	Political	<p>This could lead to less LGD commitment to VC implementation which could seriously hamper all aspects of Phase II implementation, which are built around government engagement.</p> <p><b>P = 1</b> <b>I = 4</b></p>	<p>The Prime Minister has stressed her commitment to VCs publicly, and political engagement is high. GoB has pledged USD 5M to the project thus reduced engagement is unlikely.</p> <p>LGD issued different GOs on VCs activation</p> <p>Project continues to engage with senior decision makers, and sensitise them to VC success.</p> <p>Strong visibility plan.</p> <p>National Conference on Village Courts</p>		Project/ Cluster	October 2020	Continue



#	Description	Date Identified	Type	Impact & Probability	Counter measures/Mgt response	Owner	Submitted, updated by	Last Update	Status
					during Phase II with high level participation to ensure continued visible engagement.				
•	Full-fledged DDLG not in place in all districts by end of project inception phase.	2015 (During designing)	Strategic	Without DDLG the capacity building interventions might be threatened, and the monitoring of VCs will be less effective.  <b>P = 4</b> <b>I = 4</b>	No timeline exists but DDLGs can be quickly appointed. LGD agreed to take this into account during the selections of which UPs will be selected.  UNDP and Project will do advocacy with LGD to ensure DDLGs are in place in all project districts.		Project and Cluster	October 2020	Continue
•	Fluctuations in exchange rates lead to continuing decrease in project budget	2015 (During designing)	Financial	EU funds will be provided 12 months after formulation, and currency fluctuations are unpredictable. Even a small drop would have a significant impact on activities.  <b>P = 3</b> <b>I = 4</b>	This is an ongoing risk. UNDP Management should continue to seek additional donor support for the project to expand available resources and allow for contingencies.		Project and Cluster	October 2020	Continue

#	Description	Date Identified	Type	Impact & Probability	Counter measures/Mgt response	Owner	Submitted, updated by	Last Update	Status
•	Project design & implementation highly dependent on government personnel.	2015 (During designing)	Strategic	<p>Officials from all levels of local government, from LGD to UPs are necessary for the success of Specific Objective 1. If they do not fulfil their roles, the project would fail to achieve a sustainable Village Court activation after the VCAs are removed.</p> <p><b>P = 2</b> <b>I = 5</b></p>	<p>By building on existing mechanism and incentives the project design aims to mitigate this risk.</p> <p>The project design has strong political support from GoB, hence management pressure to perform exists.</p> <p>The project will supply Upazila and District level support (Upazila/District Coordinator and District Facilitator) who can support and sensitise UNOs and DDLGs and DCs.</p> <p>The DMIE component (<b>activity 1.3</b>) will enable LGD to identify poor performing areas and respond accordingly.</p>		Project and Cluster	October 2020	Continue.

#	Description	Date Identified	Type	Impact & Probability	Counter measures/Mgt response	Owner	Submitted, updated by	Last Update	Status
•	UP Chair and others see VC as a competitor to the <i>Shalish</i> and refuse or hamper activation.	2015 (During designing)	Strategic	<p>As <i>shalish</i> is unregulated and local elites can levy fees from disputants, VCs can be an unwelcome competitor. Without UP Chair cooperation, VC activation will be very difficult.</p> <p><b>P = 2</b> <b>I = 3</b></p>	<p>The project will work with LGD to ensure a strong message to UPs that the GoB supports VCs.</p> <p>UPs will be geographically clustered, so well-performing VCs pressure on reluctant UP Chairs.</p> <p>The project will work with LGD to implement DMIE system and accountability (Upazila and District VC Management Committees) mechanisms to allow corrective action for poor performance.</p> <p>Outreach and awareness activities will create demand for, and knowledge about, proper operation of VCs from constituents.</p>		Project and Cluster	October 2020	Continue

#	Description	Date Identified	Type	Impact & Probability	Counter measures/Mgt response	Owner	Submitted, updated by	Last Update	Status
•	Appointment of AACO to take over responsibility from VCAs delayed.	2015 (During designing)	Strategic	<p>The VCA is a major resource commitment for the project. While some delay can be absorbed, if AACO appointment is significantly delayed, there will be a serious impact on project budget and on sustainability after departure of VCA.</p> <p><b>P = 2</b> <b>I = 4</b></p>	<p>LGD plans to deploy AACOs on a yearly basis so all UPs in Bangladesh should have an AACO by June 2021. Project budget apportions funds for 1,080 VCAs until January 2021 which allows a financial cushion.</p> <p>Continued engagement with LGD and GoB decision makers to ensure deployment of AACOs.</p> <p>The inception phase (Jan – Jun 2016) and MTR will undertake reassessment of the implementation plan based on actual deployments of AACOs by LGD.</p>		Project and Cluster	October 2020	The process of recruitment was stopped in July 2019 due to court order but recently LGD has started the recruitment after getting positive signal from the court. Meanwhile 376 AACOs have been recruited in project areas and the project has already provided

#	Description	Date Identified	Type	Impact & Probability	Counter measures/Mgt response	Owner	Submitted, updated by	Last Update	Status
									training to 105 of them. It is expected that by mid-2021, all UPs of the project areas will have AACOs and the project will provide capacity building training to them so that they can take over the responsibility of the VCs from VCA.

#	Description	Date Identified	Type	Impact & Probability	Counter measures/Mgt response	Owner	Submitted, updated by	Last Update	Status
•	The period and amount of outreach by dedicated PNGOs has been reduced compared to the pilot Phase.	2015 (During designing)	Strategic	Reduction of demand-side activities compared to pilot phase leads to negative impact on project results. Less awareness, hence less pressure for VCs to be held regularly and correctly. The impact is access to justice not increased significantly by the project.  <b>P = 2</b> <b>I = 4</b>	<p>PNGOs will be undertaking outreach for 2 years, allowing time for them to work with and capacitate non-partner NGOs.</p> <p>Local NGO networks undertaking outreach will be capacitated to provide simple information about VC to their beneficiaries.</p> <p>Synergies with other sources of information will be maximised, such as police open days and information at Friday prayers.</p> <p>All VCAs will be doing outreach on a part-time basis until January 2021, so will be able support and supplement the work of network NGOs.</p>		Project and Cluster	October 2020	Continue

#	Description	Date Identified	Type	Impact & Probability	Counter measures/Mgt response	Owner	Submitted, updated by	Last Update	Status
•	District courts still accept appeals against village courts' absolute decisions even where no right to appeal is granted in Village Courts Act.	2015 (During designing)	Operational	Very few VC cases went to appeal in the pilot phase. If this was more widespread in Phase II it would reduce impact of VCs on access to justice by requiring respondents to engage in an expensive and lengthy legal procedure.  <b>P = 2</b> <b>I = 1</b>	Project will advocate for: ➤ An assistant District Judge in each District Training Pool. ➤ A manual/ guidelines for judiciary about VCs approved and disseminated by the Chief Justice (CJ). ➤ Practice Note from the CJ about VC referrals and appeals.  Project will do sensitization with judiciary about VCs.		Project and Cluster	October 2020	Continue
•	Legislative framework not clarified.	2015 (During designing)	Strategic	Village Court Act 2016 gives VCs exclusive jurisdiction over certain offences but the Code of Criminal Procedure doesn't allow police referrals. The impact is that the project is unable to clearly advocate for/develop training materials which encourage referrals.	Project will advocate for a clear basis for referrals through seeking Directive from IG Police to police officers and amendments to the law.  Project has already developed amendment		Project and Cluster	October 2020	Continue

#	Description	Date Identified	Type	Impact & Probability	Counter measures/Mgt response	Owner	Submitted, updated by	Last Update	Status
				<p><b>P = 3</b> <b>I = 3</b></p>	proposal and consultation is going on for finalization and getting approval.				
•	Lack of cooperation from police in referring cases to VCs.	2015 (During designing)	Operational	<p>Many police officers refer minor matters to district courts which are in exclusive jurisdiction of VCs or engage in unauthorized 'mediation' themselves. Both of these reduce the impact of VCs on access to justice.</p> <p><b>P = 3</b> <b>I = 2</b></p>	<p>District and sub-district level advocacy and sensitization activities will be carried out with police.</p> <p>The project has been working with the home ministry for issuing directives from the police chief to facilitate referrals to VCs</p> <p>Project will work with Community Policing Fora (which have powers of referral) to ensure appropriate cases are referred to VCs.</p> <p>Demand-side activities help educate</p>		Project and Cluster	October 2020	Continue



#	Description	Date Identified	Type	Impact & Probability	Counter measures/Mgt response	Owner	Submitted, updated by	Last Update	Status
					community about role of VC.				
•	Absent Chairs of UP refuse/fail to delegate VC functions to the Panel Chair.	2015 (During designing)	Operational	This is a significant cause of delays to case hearings, exacerbated by the current political situation which has led some UP Chairs to go into hiding. Without a delegation of function the alternate Chair usually refuses to sit, making the VC totally inactive.  <b>P = 2</b> <b>I = 4</b>	Project will work with Ministry and UPs to ensure implementation of the UP Law, which enables delegation of powers in the absence of a UP Chair to take place.		Project and Cluster	October 2020	Continue
•	Hardware to support for VCMIS system not provided by GoB	2015 (During designing)	Operational	The 100 UPs involved in VCMIS in Phase II require the VCA/AACO to have access to a computer. Most UP complexes now have a shared computer so risk is low. Without the hardware the pilot will not be able to proceed. This would not have a significant impact as the majority of project UPs will be using paper-based systems.  <b>P = 1</b> <b>I = 2</b>	Continued engagement with LGD to ensure hardware provided.  LGSP-III under LGD confirmed that the AVCB II project can use ICT equipment that LGSP-III project provide to UPs. But procurement of ICT equipment under the LGSP-III project is still under process and		Project and Cluster	October 2020	Continue

#	Description	Date Identified	Type	Impact & Probability	Counter measures/Mgt response	Owner	Submitted, updated by	Last Update	Status
					getting delayed due to nCOVID-19.  NPD wrote a letter to Senior Secretary, LGD requesting to provide ICT supports for piloting VCMIS in 100 UPs				
•	VC Chair or panel members unwilling to participate without incentives	2015 (During designing)	Operational	Although this was a problem in Phase I, it did not appear to be widespread. If it becomes more widespread in Phase II it could have a significant negative impact on VC functioning.  <b>P = 2</b> <b>I = 3</b>	The LGD acknowledged this as a potential spoiler and is willing to consider providing either an honorarium or allowing UPs to use some of their budget to provide some minimal reimbursement for travel/refreshments.  PMU will monitor this issue, and continue to advocate with LGD to provide an appropriate mechanism.		Project and Cluster	October 2020	Continue
•	Delays in appointing the PMU and NGOs	2015 (During designing)	Operational	Delays during Phase I, largely attributable to the failure to plan for slow procurement processes led to full implementation	All parties (Government, EU and UNDP) have agreed to work together to ensure that the process		Project Cluster	October 2020	Resolved

#	Description	Date Identified	Type	Impact & Probability	Counter measures/Mgt response	Owner	Submitted, updated by	Last Update	Status
				<p>taking a number of years and could lead to ineffectiveness and limited impact.</p> <p><b>P = 4</b> <b>I = 4</b></p>	<p>is expedited to approve project and recruit the core PMU staff in January 2016.</p> <p>To maximise the time available whilst the process to appoint partner NGOs is implemented, an inception phase has been included.</p>				
•	Lack of confidence by the Chief Justice (CJ) in the capacity of Village Courts	2015 (During designing)	Strategic	<p>The CJ appears to be of the opinion that VCs do not have the capacity, training or skills to handle cases and is reluctant to have District Courts refer matters to them. This creates a significant risk since he may resist changes to the law to allow for increased referrals from District Courts, the creation of a screening process, and/or the issuing of a practice note to refer matters to Village Courts.</p> <p><b>P = 4</b> <b>I = 2</b></p>	<p>The project will regularly share statistical data and progress reports with the Supreme Court and will actively engage with the Supreme Court to find ways to increase confidence in the Village Courts capacity. Such data should include the number of decisions overturned on appeal, the type of cases that are being resolved, and the impact this may have on reducing</p>		Project and Cluster	October 2020	Continue

**Objectives:**

1. To ensure Better integration & mainstreaming of GE in all projects and programmes
2. To support monitoring of gender specific indicators and achievements
3. To create safe work place
4. To compliance with UNDP Gender Equality Seal

**Guideline for Gender Action Plan:**

1. Identify activities under each output with in your existing annual work plan for 2020 that will directly contribute to gender equality.
2. Identify strategies for gender mainstreaming within existing activities of your work plan (including your communication related activities) which do not directly contribute to gender equality (for example, a training will be conducted on service delivery. You may add one dedicated session on women's access to different service delivery to discuss different needs and priorities of women, constraints for women in accessing those services etc.)
3. Mention your Outcome, output statement first, then mention gender specific broad indicators in the same row. Mention all identified activities under each output following your AWP and insert relevant information in each column. Please see the example below.
4. Mention budgetary allocation for the identified activities directly contributing to gender equality (as it is now) and under % column write 100%. If contribution to gender equality is just a portion of the main activity (10% or 15% or 50%) insert the calculated percentage in % column and the money under budgeted amount column.
5. Keep budget allocation for joint programmes on International Women's Day, 16 Days of Activism etc.; for producing and printing IEC materials for raising awareness on SHAA and SEA among your project staff and beneficiaries
6. Identify the person or unit who will be responsible for conducting the activities or monitoring and ensuring that the activities are done following the Gender Action plan
7. Include measurable indicators for activities identified (we will do this exercise once again along with our M&E focal for finalizing the indicators)

Actions	Person/Unit Responsible	Timeline	Budget allocation	% of Budget	Proposed Indicator
<b>Activity result 1.1: Capacity of relevant stakeholders at national and local level improved and key skills strengthened to enable village courts in new target unions to function effectively by end of the project implementation</b>					
<b>1.1.1: Equip 1080Ups with all necessary forms, furniture, ejlas (court bench), VCA and others</b>					
Equip 1080 Ups with all necessary forms, furniture, ejlas (court bench), VCA and others	Project Coordination Unit	1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> Quarter	1450566	50%	# of female staff working for service delivery
<b>1.1.2. Develop, update and print training materials (mainstreaming gender and vulnerability issues)</b>					
Review and reprint of Gender Commitments (UP-1080, UPZ-128, PMU-2)	Gender Focal Person Senior Project Manger	2 <sup>nd</sup> Quarter	616850	100%	#of Gender Commitments produced

Actions	Person/Unit Responsible	Timeline	Budget allocation	% of Budget	Proposed Indicator
<b>1.1.4 Train all key VC actors (AACO, VCA, UP Secretary, UP Chair, Panel Chair, UP members, Village Police, etc) in Project area on role and functions of Village Courts mainstreaming gender issues</b>					
Refresher Training on Village Courts for UP Chair and Panel Chair at district level (2 days long) 8 <b>training</b>	Capacity Development Unit & DF	1 <sup>st</sup> quarter	17600	100%	<ul style="list-style-type: none"> <li>• Training Manual and session plan highlighting gender issue is in place</li> <li>• # of people received training on ????? by sex</li> <li>•</li> </ul>
Refresher Training on Village Courts for UP Secretary and VCA at district level (2 days long) 16 <b>training</b>	Capacity Development Unit & DF	1 <sup>st</sup> Quarter	35200	1%	<ul style="list-style-type: none"> <li>• Training Manual &amp; Session Plan</li> <li>• # of people received training by sex</li> </ul>
Training on Village Courts for newly recruited VCA against Dropout (4 days long) one (1) <b>training</b>	Capacity Development Unit & DF	1st Quarter	2200	1%	<ul style="list-style-type: none"> <li>• Training Manual &amp; Session Plan</li> <li>• # of people received training by sex</li> </ul>
Training on Village Courts for newly recruited UP Secretary (4 days long) one (1) <b>training</b>	Capacity Development Unit & DF	2nd Quarter	2200	0%	<ul style="list-style-type: none"> <li>• Training Manual &amp; Session Plan</li> <li>• # of people received training by sex</li> </ul>
Refresher Training on Village Courts for UP Members (except panel chair) at Upazila level (2 days long non-residential) 115 <b>training</b>	Capacity Development Unit & DF	1st Quarter	253000	0%	<ul style="list-style-type: none"> <li>• Training Manual &amp; Session Plan</li> <li>• # of people received training by sex</li> </ul>
Training on Village Courts for newly elected UP representative at Upazila level (3 days long non-residential) 2 <b>trainings</b>	Capacity Development Unit & DF	3 <sup>rd</sup> & 4 <sup>th</sup> Quarter	4400	1%	<ul style="list-style-type: none"> <li>• Training Manual &amp; Session Plan</li> <li>• # of people received training by sex</li> </ul>
Training on Village Courts for AACOs at District level (3	Capacity Development Unit & DF	2 <sup>nd</sup> & 3 <sup>rd</sup> Quarter	85800	1%	<ul style="list-style-type: none"> <li>• Training Manual &amp; Session Plan</li> </ul>

Actions	Person/Unit Responsible	Timeline	Budget allocation	% of Budget	Proposed Indicator
days long at District level) <b>39 training</b>					<ul style="list-style-type: none"> <li># of people received training on ????? by sex</li> </ul>
Sensitize key stakeholders (UNOs; DDLGs; judges; police; UP members; district and UZ women affairs office, civil society members, Women's Development Forum etc.) in project area on gender and village courts ( <b>one at district level</b> )	Gender FP, Cap Dev Unit and Df	1 <sup>st</sup> Quarter	121165.8	100%	<ul style="list-style-type: none"> <li>Event report on this issue is in place</li> <li># of people oriented on gender and village courts by sex</li> </ul>
<b>Activity 2.1: Beneficiaries in Project areas understand the roles and functions of the Village Courts and are able to access their services when required.</b>					
2.1.1: Grassroots level awareness activities by NGOs (WDF workshop)					
Day long workshop with Women Development Forum at Upazila level to sensitize them for their engagement in VC	Project Coordination team Gender FP	2 <sup>nd</sup> & 3 <sup>rd</sup> quarter	1664000	100%	<ul style="list-style-type: none"> <li>WDF Workshop report</li> <li># No of participants sensitized</li> </ul>
Incentives to backup support during Maternity leave of VCAs	Project Coordination Team	2 <sup>nd</sup> & 3 <sup>rd</sup> quarter	1450566	100%	<ul style="list-style-type: none"> <li># No of female staffs acquired the facility</li> </ul>
<b>2.1.3: Develop, update and print public education and awareness materials and distribute to project area</b>					
Posters, leaflet, stickers	Communication Personnel Gender FP	1st and 2nd quarter	128500	40%	<ul style="list-style-type: none"> <li># of Posters, leaflet, stickers produced highlighting gender issues</li> </ul>
<b>2.2.3: Undertake baseline survey, evaluations, surveys of beneficiaries and officials and other need-based assessments</b>					
Study on Evaluating women empowerment and gender equity	Gender FP, M&E Unit SPM	1st Quarter	381600 (contract was in 2019)	100%	<ul style="list-style-type: none"> <li>Study report on Evaluating women empowerment and gender equity is in place</li> </ul>
Review M&E plan of AVCB II project to	M&E and Knowledge	Q1	Non-Budgetary		M&E plan with gender segregated

Actions	Person/Unit Responsible	Timeline	Budget allocation	% of Budget	Proposed Indicator
make it gender sensitive	Management Unit and Gender FP				indicators/data is in place where applicable
Review data collection tools & questionnaire to ensure women empowerment data	M&E and Knowledge Management Unit and Gender FP	Q1	Non-Budgetary	-	Data collection tools & questionnaire are in placed with gender segregated data.
Impact study to be conducted in 2020 will ensure collection of women empowerment data and results	M&E and Knowledge Management Unit and Gender FP and consulting firm	Q3-Q4	Non-Budgetary		Impact study report highlighting status of women empowerment results is in place

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Actions	Person/Unit Responsible	Timeline	Budget allocation		Proposed Indicator
			Budgeted amount	%	
<b>Outcome 1.1: Capacity of relevant stakeholders at national and local level improved and key skills strengthened to enable Village Courts in new target Unions to function effectively</b>	AVCB II CHT part				Write gender specific indicators at outcome level (if you have any)





Actions	Person/Unit Responsible	Timeline	Budget allocation		Proposed Indicator
			Budgeted amount	%	
& responsibilities, HR, Gender etc) for traditional leaders (Total Headman 377+ Karbari 4475 (including woman karbari)= 4852 participants)					<p>participated in the training.</p> <ul style="list-style-type: none"> <li>• Sessions on Gender, women's position in justice system, Equality, Equity &amp; Justice awareness are included in the training.</li> </ul>
Training/orientation on Traditional justice mechanism for the elected public representatives of Union parishad and Upazilla Parishad [1516 representatives, 51 batches, 2 days per batch, 30 participants per batch)	AVCB II CHT part CHT	Jan-Nov 2020	\$ 181,096		<ul style="list-style-type: none"> <li>• Number of elected women representatives participated in the training.</li> <li>• Sessions on Gender, women's position in justice system, Equality, Equity &amp; Justice awareness are included in the training.</li> </ul>
<b>Outcome 1.3: GoB Monitoring capacity for evaluating VCs and other local justice mechanisms' performance is strengthened and systematized.</b>					
<b>2.1 Beneficiaries in project areas understand the roles and functions of the VCs and other local justice mechanisms</b>					% of women beneficiaries in project areas are aware of access to legal services.

Actions	Person/Unit Responsible	Timeline	Budget allocation		Proposed Indicator
			Budgeted amount	%	
<b>and are able to access their services when required.</b>					
Activities: Printing of legal awareness materials in ethnic languages			\$13324		Gender elements are ensured in communications material.



# Baseline Study of Activating Village Courts in Bangladesh (Phase II)

## INCEPTION REPORT

Submitted to:



*Empowered lives.  
Resilient nations.*

Submitted by:



**Submission Date:**  
25 JUNE 2020



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# 1 Background and Understanding of the Assignment

## 1.1 Background

Access to justice is one of the prerequisites for poverty alleviation<sup>1</sup>. Justice in the state courts in Bangladesh is difficult to access for the poor people because of the legal complexities, cost, delayed justice, corruption, too much emphasis on the normative aspect of law<sup>2</sup>. Besides, the formal justice system is under tremendous pressure with huge workload and inadequate number of officials and staff to dispose of the cases<sup>3</sup>. Due to the limited access to the state courts, poor people in Bangladesh are more dependent on local justice system<sup>1</sup>.

There are two types of state-led local justice systems in Bangladesh, 'Arbitration Council' and 'Village Courts'<sup>1</sup>. Village courts were established under the 'Village Courts Ordinance 1976' with a view to dealing with petty criminal and civil disputes in rural Bangladesh<sup>1</sup>. However, such court was not into operation. In 2006, Village Courts were constituted again with the provisions of the 'Village Courts Act 2006', which has now subsequently adopted with the 'Village Courts (Revision) Act, 2013'. A village court functions under the institutional framework of a Union Parishad (Council). Union Parishads have to take the responsibility of ensuring that the village courts are functioning but in reality, the village courts are predominantly dysfunctional<sup>1</sup>.

Main objective of activating village courts is to strengthen rural justice system and to ensure access to justice and fair trial to the rural community. The Village Court system has gained acceptance both with the government and the community due to its simple legal structure, high enforcement rate, speedy processing of cases - lasting between 23-28 days from filing of petition to judgment, and low filing fees and transaction costs<sup>2</sup>. However, there is a lack of awareness among the mass people about village courts and its jurisdiction<sup>3</sup>. The Village Courts (VCs) could play a vital role in settling petty disputes in the rural areas and help the formal judicial system to decrease its burden<sup>3</sup>.

Activating Village Court (AVCB) project is being implemented by The Local Government Division (LGD) of the Ministry of Local Government, Rural Development and Cooperatives (MoLGRD&C) with financial supports and a tri-partnership with European Union (EU), United Nations Development Programme (UNDP) and the Government of Bangladesh to ensure wider access to dispute resolutions services for the rural people particularly poor and vulnerable at the community level<sup>4</sup>.

Based on the success of the phase I of the AVCB project, phase II is being implemented with the objective of making local authorities more responsive to local justice needs and offer appropriate legal services in the form of well-functioning village courts and to empower local people, especially women,

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<sup>1</sup><https://bigd.bracu.ac.bd/jdownloads/WORKING%20PAPERS/Village%20Courts%20Series%20No%202022.pdf>

<sup>2</sup><https://www.undp.org/content/dam/bangladesh/docs/Projects/Village%20Court/2016/Research-Publication-3%20%20MTR%20Report%20%20of%20AVCB%20Phsae-I%20Project.pdf>

<sup>3</sup><https://www.undp.org/content/dam/bangladesh/docs/Projects/Village%20Court/2016/Research-Publication-2%20Social%20Barrier%20Report.pdf>

<sup>4</sup><https://www.villagecourts.org/about-avcb/>

the poor and vulnerable groups to seek remedies for injustice to resolve their disputes at local level in an expeditious, transparent and affordable manner.

In the second phase, project aims to strengthen the traditional justice mechanisms in the Chittagong Hill Tracts (CHT) areas by introducing the core implementation modality of AVC project. As a distinct judicial system of CHT, the Strengthening Inclusive Development in CHT (SID-CHT) project of UNDP has been implementing this component.

A dual justice system exists in the CHT; one is formal within the laws of the country and the other is customary. Many national laws apply are applicable to CHT, but some do not such as laws on land tenancy and on civil procedure, while others apply to a limited degree. The CHT Regulation of 1900 provides the statutory framework for CHT's distinct legal system. In CHT, apart from the formal judicial system, the traditional system centered around the positions of Circle Chief, Mouza Headmen and village Karbaris, still serve as interlocutors with regard to access to justice for the people. Bangladesh law formally recognizes traditional local institutions' dispute resolution functions with regard to a number of matters, including custom based family laws and some land and natural resource related rights.

To make the local justice system in CHT more functional, the SID-CHT project will work closely. UNDP will support to improve the facilities of traditional courts, develop the capacity of the traditional leaders and strengthen the institutions and monitoring system of local justice mechanism which will ensure appropriate legal services to the community at an affordable cost. The SID-CHT project will empower the local community people, especially women, poor and marginalized groups to improve access to easy and affordable justice system. To empower the community people UNDP will focus on increasing knowledge and understanding of local justice system and their services.

## 1.2 Objectives

### 1.2.1 Objectives of the AVCB phase II

The overall objective of the project is to contribute to improving the access to justice for disadvantaged and marginalized groups in Bangladesh. The specific objectives of the project are:

- To make local authorities more responsive to local justice needs and offer appropriate legal services in the form of well-functioning village courts/local justice mechanism in CHT;
- To empower local people, especially women, the poor and vulnerable groups to seek remedies for injustices and to resolve their disputes at the local level in an expeditious, transparent and affordable manner.

### 1.2.2 Objectives of the Assignment

The overall objective of the study is to collect baseline information of the project's key indicators. The study will focus on following areas:

- Knowledge, attitude and perception of service recipients and service providers (traditional leaders, Karbari, Headman and other leaders and UP representatives) about traditional justice delivery system and its function
- Performance of existing traditional justice system (Karbari courts, Headman courts, Circle courts, etc.)



- Justice seeking behavior of community peoples/ the status of access to justice system and justice needs
- Women empowerment
- Beneficiary's perception level on trust and communal harmony
- Beneficiary's perception on sense of security

### 1.3 Study Area

The AVCB Project is working in 121 UPs of 26 Upazilas under 3 CHT districts (Rangamati, Khagrachari, and Bandarban). Geographical coverage of the project area is given below:

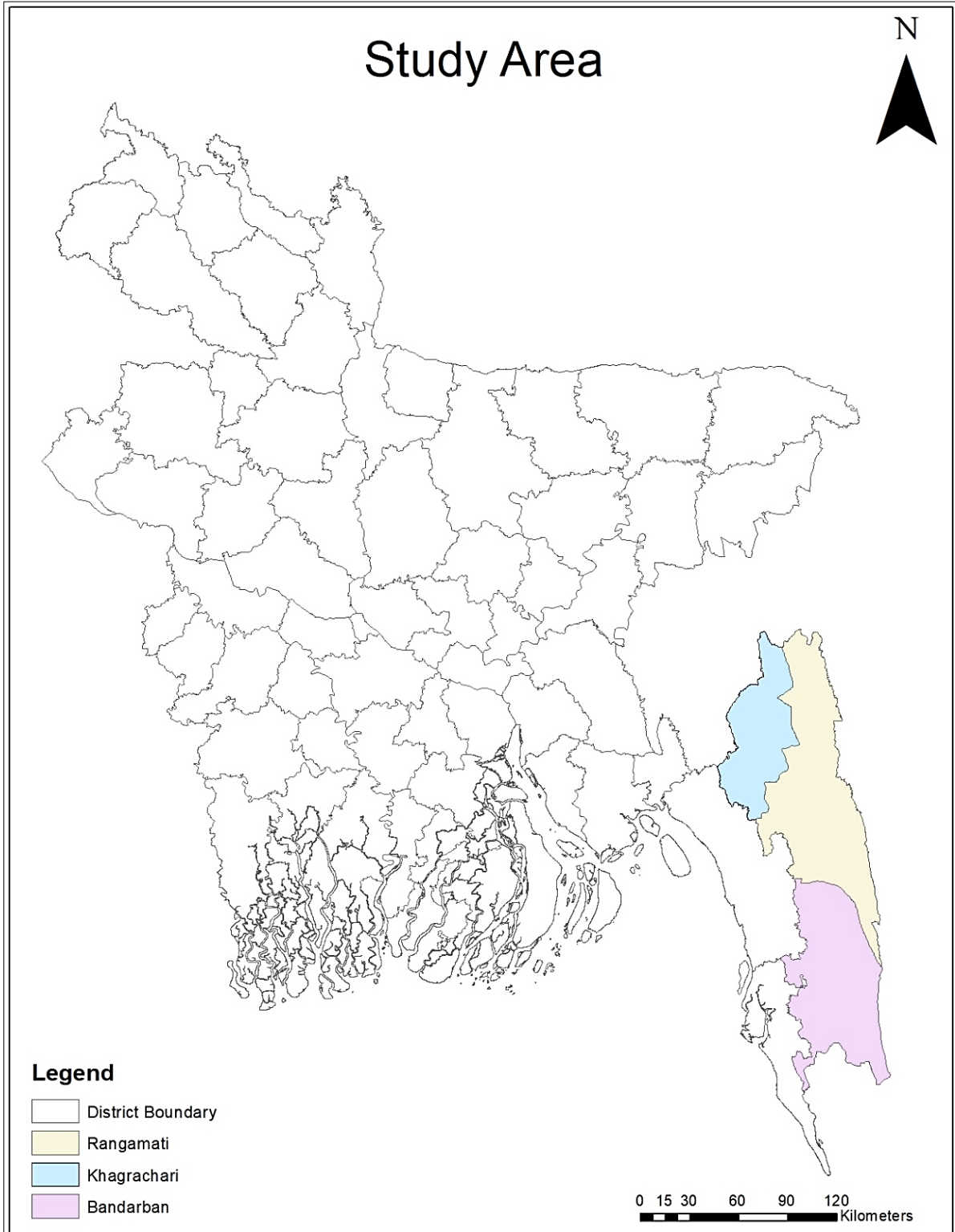


Figure 1: Study area

## 2 Methodology of the Assignment

### 2.1 Study Approach

To achieve the objectives, the study will adopt a comprehensive methodology in each of the activities, e.g., desk-based review, strong team mobilization and data collection. A mixed-method design, where both qualitative and quantitative data will be collected from the target population will be employed. The research design will utilize multiple methods, relying on both existing secondary data and the collection of primary data through survey, interviews with different stakeholders and focus group discussions.

### 2.2 Methodological Framework

Table 1: Methodological Framework

Objectives	Indicators	Tools	Stakeholders
Knowledge, attitude and perception of community and service providers (traditional leaders- Karbari, Headman and other leaders and UP representatives) about traditional justice delivery system and village courts and their function	% of traditional leaders, local CSOs, local administrations, judiciary, legal professionals and other relevant actors are knowledgeable about local dispute resolution systems and norms;	<ul style="list-style-type: none"> <li>Survey of household head</li> <li>Survey of service providers</li> <li>Perception survey</li> <li>KII</li> </ul>	<ul style="list-style-type: none"> <li>Local population</li> <li>UP chairman</li> <li>Community leaders</li> <li>Karbari, Headman and Circle Chief</li> </ul>
	% of people in CHT areas reporting that they are aware of local justice delivery system		
	Attitude and perception of community and service providers on traditional courts and village courts		
Performance of existing traditional justice system (Karbari courts, Headman courts, Circle courts, etc.) and village courts (in 15 UPs in which UNDP is conducting action researches (section 2.3.3))	Type of disputes resolved by traditional justice and village courts	<ul style="list-style-type: none"> <li>Survey of service providers</li> <li>KII</li> <li>FGD</li> </ul>	<ul style="list-style-type: none"> <li>Community leaders</li> <li>Karbari, Headman and Circle Chief</li> <li>UP Chairman</li> <li>Local population</li> </ul>
	% of cases resolved through traditional justice system and village courts following developed system of the project		
	Average days required to resolve a dispute through traditional system and village court		

Objectives	Indicators	Tools	Stakeholders
	<p>Enforcement rare of traditional system and village court</p> <p>% of people in CHT are satisfied with the services of traditional justice mechanisms and village courts</p> <p>% of the traditional court and village courts in the project area maintain all the forms and registers and others</p>		
Justice seeking behavior of community people/ the status of access to justice system and justice needs	<p>Type of disputes and crimes taking place at local level and trend of disputes/incidents/crimes in last three years</p> <p>Ways disputes are resolved/the ways that the target peoples specially women in the project areas resolve the dispute/incidents</p> <p>Places/institutes where target groups visit to resolve the disputes and why</p> <p>Time taken to resolve the disputes and money required to resolve disputes from the said institute</p> <p>Fairness and transparency of justice to the target groups of rural society</p> <p>Satisfaction level of the target groups</p>	<ul style="list-style-type: none"> <li>• Survey of household head</li> <li>• Survey of service providers</li> <li>• Perception survey</li> <li>• KII</li> <li>• FGD</li> </ul>	<ul style="list-style-type: none"> <li>• Local population</li> <li>• Community leaders</li> <li>• Karbari, Headmen and Circle Chief</li> <li>• UP Chairman</li> </ul>
Women empowerment	<p>% of female complaints in CHT registers at traditional justice mechanisms and village courts</p> <p>% of women involved in decision making process of traditional justice system and village courts /( % of</p>	<ul style="list-style-type: none"> <li>• Survey/FGD with women service providers</li> <li>• KII</li> </ul>	<ul style="list-style-type: none"> <li>• Community leaders</li> <li>• Karbari, Headmen and Circle Chief</li> <li>• UP Chairman</li> </ul>

Objectives	Indicators	Tools	Stakeholders
	women participating as panelist in traditional courts and village courts /whether women's voices being hard in the decision making process or not?		
Beneficiary's perception level on trust and communal harmony	% of beneficiaries keep their trust on the traditional justice system	<ul style="list-style-type: none"> <li>• Survey of household head/adult person of the household</li> <li>• Perception survey</li> <li>• FGD</li> <li>• Secondary document review</li> </ul>	<ul style="list-style-type: none"> <li>• Local population</li> </ul>
	What motivates them to keep their trust on the justice system?		
	The level of communal harmony exists in CHT region		
	Does communal harmony influence the traditional justice system?		
	What factors motivate the community people to maintain communal harmony?		
Beneficiary's perception level on sense of security	<p>% of beneficiaries feel the sense of security relying on the traditional justice system on matters relating to dispute.</p> <p>What motivates them to feel secure?</p> <p>If they possess insecurity, why?</p>	<ul style="list-style-type: none"> <li>• Survey of household head</li> <li>• Perception survey</li> <li>• FGD</li> </ul>	<ul style="list-style-type: none"> <li>• Local population</li> </ul>

## 2.3 Data Collection Tools

### 2.3.1 Secondary Document Review

A thorough and detailed review of secondary documents including government policies will be carried out to achieve the objectives. The study will include desk review of the relevant project documents which include monitoring and evaluation guidelines, project implementation guidelines, and project proposal. Other secondary materials such as village court act 1976, amendment of Village act, Chittagong Hill Tracts regulations 1900 and Chittagong Hill Tracts' Peace Accord 1997 will also be reviewed.

### 2.3.2 Primary Data Collection Tools

Primary data applying appropriate qualitative and quantitative methods such as structured questionnaire, key Informant interviews and focused group discussion (FGD) from the community will

be collected from those who have received services from the traditional courts (Karbari, Headmen and Circle Chief)/ village courts, member of the traditional /village court, traditional leaders, traditional institutes and other relevant stakeholders. KAP surveys for service providers of village courts and the service recipients from them will be conducted in 15 UPs where UNDP is conducting action research on village courts. Therefore, two additional questionnaires will be prepared and added for the KAP survey of the service providers and recipients. Intensive documents review will be carried out at Karbari, Headman courts and Circle courts level to assess the documentation of both traditional justice system and village court. Types of tools to be used for data collection are shown in the table below:

Table 2: Primary Data Collection Tools

Tools	Approach	Purpose of the tools
Structured questionnaire (KAP survey and performance of traditional and village courts)	One to one interview with the respondents of the study area with structured questions	To assess knowledge, attitude and perception of community and service providers about traditional justice delivery system/ village courts and their function and justice seeking behavior of the community people. Apart from the perception survey data on performance of both traditional and village courts will be also collected traditional leaders and UP chairmen.
Key Informant Interview (KII)	Informant interviews involve interviewing people who have particularly informed perspectives on different aspects of the project. A semi structured questionnaire will be used to conduct KII.	To assess the performance of the existing justice system/village courts, justice seeking behavior of the community and challenges associated with the process of traditional justice system/ village courts.
Focus Group Discussion (FGD)	Participatory group activity that includes close interactions with the respondents. FGDs will be conducted with both male and female groups consisting of 8-12 community people. An open-ended structured FGD guideline will be used for conducting FGD session.	To assess the justice seeking behavior of the community, perception level on trust and communal harmony and sense of security

## 2.4 Sample Distribution

Study area consists of 121 Union Parishads of 26 Upazilas under 3 CHT districts. Multi-stage sampling technique will be used to take sample from the whole study area. At the first stage, we will select 3 Upazilas from each of the three Districts purposively. Then at the second stage, we will select 40 UPs/Wards purposively from 9 sampled Upazilas. Finally, the predetermined sample size will be distributed in the 40 UPs/ Wards maintaining gender proportion. Steps of sample distribution are given below:

- 3 Upazilas will be selected purposively from each district.
- 40 UPs/Wards will be selected purposively maintaining the diversity of the respondents from the 9 Upazilas (3 Upazilas from each district).
- Samples will be proportionately distributed in the 40 UPs/ Wards.

### 2.4.1 Selection of UZPs

3 Upazilas will be selected purposively from each district. One will be Sadar Upazila and another two will be chosen from a remote area. Nine Upazilas (3 from each district) will be selected based on geographical characteristics (rural, urban, and semi-urban) of CHT region as well as concentration of ethnic communities (e.g., Chakma, Marma, Tripura, and others). Both urban and the hard to reach/remote Upazilas will be selected based on household structure, infrastructure, and concentration of industries. Upazilas will be selected based on their geographical locations (rural, urban, and semi-urban) and ethnic diversity of the population.

### 2.4.2 Selection of UPs

A total of 40 UPs have been proposed as study area, selecting them purposively based on ethnic diversity and geographical location (rural, urban, and semi-urban) of the UPs/Wards from nine Upazilas of 3 CHT districts. As the UNDP is going to conduct an action research on 15 village courts in the study area, we have purposively added some UPs involving that study, so as to help preparing for the intended study.

### 2.4.3 Beneficiary sampling process

Once UPs are purposively selected considering ethnic diversity, at this stage our enumerators will meet experienced and knowledgeable persons within the UP and divide the administrative unit into four sub-UP areas in terms of its dispute proneness. The enumerators will approach 4 Headmen for KAP survey from each union in the selected areas. Out of 377 Headmen and 4475 Karbaris in the CHT region, the number of women representatives include 10 Headmen and 600 Karbaris, respectively. While short-listing the Headmen and Karbaris, they will ensure the proportional representation of women. Similarly, 4 Karbaris from each sub-UP area will also be selected and interviewed, keeping in mind proportional gender balance. Finally, 4/5 households from each of the 480 Karbaries will be selected for interview. Of them, 50% will be service recipients from the traditional in the last 2 years and the rest 50 % will be those who did not seek services from the local justice system.

### 2.4.4 Proposed Areas of the Study

Table 3: Proposed UZPs and UPs/Wards

District	Upazila	Union/Ward
Bandarban	Bandarban Sadar	Kuhalong
		Rajbila
		Ward No-01 (Bandarban Paurashava)
		Ward No-05 (Bandarban Paurashava)
	Lama	Aziznagor
		Faitong
		Gozalia
		Lama Sadar
		Ruposhipara
		Ruma
	Ruma	Ghalangya
		Paindu
		Remakri Pransa
		Ruma
Khagrachhari	Dighinala	Babuchara
		Boalkali

District	Upazila	Union/Ward	
		Dighinala	
		Kabakali	
		Merung	
	Khagrachhari Sadar		Kamalchhari
			Perachhara
			Ward No-01 (Khagrachhari Paurasava)
			Ward No-07 (Khagrachhari Paurasava)
	Panchhari		Chengi
			Latiban
			Logang
			Panchhari
	Rangamati	Belaichari	Kangara Chhari
			Belaichari
Farua			
Langadu			Atarakh chara
			Bhasanya Adam
			Bogachattar
			Kalapagujjya
			Langadu Sadar
Rangamati Sadar			Balukhali
			Banduk Bhanga
			Jibtali
			Kutukchhari
			Ward No-08 (Rangamati Paurashava)
			Ward No-09 (RangamatiPaurashava)

## 2.4.5 Quantitative Sample Distribution

Table 4: Quantitative sample distribution

Activity	Respondent	Sample size/unit	Tools	Remark
KAP survey	Household Head/adult member of the family	1920	Structured questionnaire	50% will be selected from those households who have received service from traditional courts and 50% percent from those households who have not received any services. Samples will also be distributed having considered ethnicity (e.g., Bengali and Chakma) and Sex. An additional questionnaire will be added for the 15 pre-determined Unions on village courts.
KAP survey with service providers	Karbari	480	Structured questionnaire	Proportionately distributed by District and Sex
	Headman	120		Proportionately distributed by District and Sex



Activity	Respondent	Sample size/unit	Tools	Remark
KAP survey with service providers	Member of traditional courts/ village courts	90	Structured questionnaire	Proportionately distributed by District, type of court and sex. An additional questionnaire will be added for the 15 pre-determined Unions on village courts.
Perception survey	UP Chairman	40	Structured questionnaire	N/A
<b>Total</b>		<b>2650</b>		

## 2.4.6 Qualitative Sample Distribution

Table 5: Qualitative sample distribution for the study

Activity	Respondent	Sample size/unit	Tools	Remark
Key Informant Interviews (KII)	Circle office	3	Checklist/ Guideline	N/A
	DC Office	3		
	Hill District Council	1		
Focused Group Discussion on traditional courts (FGD)	Community people	10	Checklist/ Guideline	N/A
	Service recipients	9		
	Service provider	9		
Focused Group Discussion on Village court (FGD)	Community people	3	Checklist/ Guideline	N/A
<b>Total</b>		<b>38</b>		

## 2.5 Data Collection Process

### 2.5.1 Preparing and Finalizing of Study Tools (Checklist and Survey Questionnaire)

In realization of the project objectives and deliverables of the assignment, the following data collection instruments will be used in this study.

- a) Secondary Document Review
- b) Questionnaire for KAP survey
- c) FGD Checklist
- d) KII Checklist

### 2.5.2 Data Collection (Digital Data Collection Method)

After the approval of the quantitative and qualitative tools, a digital form will be developed in the KoboToolbox for Android (KoBoToolbox, Harvard Humanitarian Initiative, Cambridge, USA, available at: <https://www.kobotoolbox.org/>) using the pre-developed questionnaire. The survey will be carried out using modern Tablet-based survey instrument. The system will also record the geographical location of the beneficiaries (GPS coordinate), which will ensure the transparency in data collection method. Moreover, KoBoToolbox is committed to protecting the data of its users. It employs industry standard best practices (both technical and administrative) to protect against unauthorized access of

users' data. To protect from loss of data, it does frequent system and incremental backups which are stored encrypted in various locations.

### 2.5.3 Pre-test of Tools

A pilot survey will be conducted using the app to look for any bugs and further adjustments. The feedbacks from the pilot survey will be recorded to use in the final adjustment of the questionnaire and observation checklist and, hence, troubleshooting.

### 2.5.4 Guideline for Data Collection

After finalizing the checklists and questionnaires, a comprehensive guideline will be developed for enumerators and research assistants for conducting (one-to-one) individual survey questionnaire, FGD, and KII. The guideline will specifically describe important definitions, terminology, question objective, data input instructions, skipping etc. This guideline will be easy to use and helpful in data collection process.

### 2.5.5 Recruitment and Contracting

A team of local enumerators will be recruited based on their knowledge of collecting information on similar projects. Considering the language, culture and other local aspects, all the enumerators will be local, who have long experience of working in the local setting. Most of the enumerators already worked previously with DM WATCH in different projects. In addition, their prior experience of collecting data in similar domain will be an added benefit.

### 2.5.6 Training of enumerators and research assistants

At this point, the full team of local enumerators will be trained in a convenient venue for three days following a pre-prepared schedule. The team will be trained by study team using best practice of training. An enumerator manual with training contents will be disseminated to the enumerators before starting the training session. Roles and responsibilities of each enumerator will be delineated clearly at the onset of the training. The training will, in broad terms, include a theoretical section followed by a practical section, for each item of training. For example, enumerators will conduct pre-test by themselves so that things get familiarize.

### 2.5.7 Field Mobilization

As process of field mobilization, the consultant will familiarize themselves with the local authority prior to the data collection. A detail schedule with date, time and venue will be prepared and shared with the local authority prior to the survey.

## 2.6 Data Management and Processing

### 2.6.1 Quality Control and Quality Assurance

Disaster Management Watch places a high priority on the quality of the data. Its policy guidelines support rigorous process of data collection and management. Different quality control mechanism will be in place for this study.

#### 2.6.1.1 Quantitative Data Management

After every day's survey work, the tablet data will be exported to local server from each survey station for further management. It is always our commitment to ensure quality data collection to facilitate high level of database functionalities. Field survey team will ensure the quality of data, for which a number of validation checks will be conducted during data collection:

- *Accompany check*: Research assistants will review the process of the interview by accompanying the enumerators.
- *Spot check*: The research assistants will go back to the respondent and validate the accuracy of the collected data.
- *Daily check*: Research assistants will check the data every day to make sure that the data has been entered correctly. Research associates will do a logical check of the database.
- *Back check*: After data collection has been completed, 3% household will be randomly chosen, and go to the field for further investigation.

#### 2.6.1.2 Qualitative Data Management

- *Note keeping*: Research assistants will keep the notes during the discussion which will be used later on to prepare transcripts.
- *Observation*: Making report based on observation of daily activities to keep the team on track.
- *Feedback*: Research associates will discuss with the team leader and experts in the research team on the findings at the end of each day.

## 2.6.2 Data Processing

### 2.6.2.1 Data Cleaning and Editing

After collecting data from the field, corrupt or inaccurate records will be identified from the record set, table or database. Consequently, these identified data will be referred to as incomplete, incorrect or irrelevant which will be finally replaced, modified or deleted. Hence respective respondents will be contacted again to collect those missing data.

### 2.6.2.2 Screening of the Data and Coding

After cleaning and editing the collected data a final screening will be performed which ensures the usability, reliability and validity for testing. Besides, in need basis data will be transformed into suitable code for computer-aided analysis.

## 2.7 Triangulation of Data

### 2.7.1 Quantitative and Qualitative Data Triangulation

Triangulation involves the conscious combination of quantitative and qualitative methodologies as a powerful solution to strengthen a research design where the logic is because a single method can never adequately solve the problem of rival causal factors<sup>5</sup>. The quantitative data collected from questionnaire surveys will be triangulated within themselves and with the qualitative data collected from KII and FGD.

## 2.8 Data Analysis Plan

The study will use data from both secondary and primary sources. Primary and secondary data will be consulted based on the indicators. To assess the current situation state of traditional courts, both qualitative and quantitative data will be analyzed. Different statistical tools like descriptive statistics will be used for quantitative data analysis. Throughout the analysis, three types of desegregation will be considered—district, ethnicity, and gender. Statistical analysis will be based on respondents' response concerning individual question. For analytical convenience, the questionnaires will be

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<sup>5</sup> <https://www.napier.ac.uk/~media/worktribe/output-220012/triangulationpdf.pdf>

framed close-ended as much as possible where respondents' responses will be recorded in numeric expression predominantly.

Qualitative data collected from different types of stakeholders through various qualitative data collection methods, i.e. FGD and KII will be organized in four steps.

- Thematic coding of data according to content and specific categories;
- Compiling data by themes to systematically analyses qualitative data; and
- Compiling qualitative observations by themes and selecting issues and appropriate Quotations.
- Analysis of the findings with research assistants and supervisors who were involved in qualitative data collection.

To understand and realize the overall scenario, analysis will be carried out through leveraging the empirical data and secondary records of the project documents.

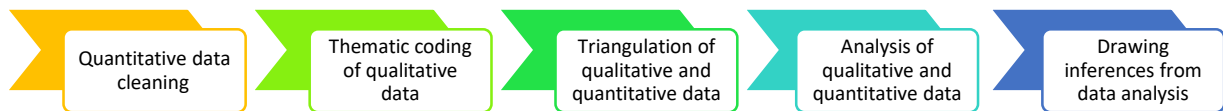


Figure 2: Data Analysis Plan

### 3 Ethical Guideline

During the data collection process, consent from the respondents will be taken following the UNDP data collection guideline.

- Informed consent: Following the UNDP data collection guideline, all participants will be informed and requested to give their consent before any data collection. The enumerators will carry consent forms and read them out to the respondents.
- Systematic inquiry: Enumerators will conduct systematic, database inquiries.
- Competence: Enumerators will provide competent performance to stakeholders.
- Integrity/honesty: Enumerators will display honesty and integrity in their own behavior, and attempt to ensure the honesty and integrity of the entire survey process.
- Respect for people: Enumerators will respect the security, dignity and self-worth of respondents, program participants, clients, and other survey stakeholders. The Enumerators will obtain the informed consent of participants to ensure that they can decide in a conscious, deliberate way whether they want to participate.
- Responsibilities for general and public welfare: Enumerators will articulate and take into account the diversity of general and public interests and values that may be related to the study.

- Survey respondents will not receive any monetary benefits. Facilitation process will be monitored and equal participation from the respondents will be ensured.
- Confidentiality of the data will be maintained throughout the project period.

## 4 Challenges and Mitigation Strategies

During the study, different challenges might arise in different stages of the assignment. DM WATCH will adopt proper strategies to overcome and mitigate the challenges. Following are some possible challenges and mitigation strategies to be employed to overcome the challenges:

### 4.1 Local Language

Because of the linguistic diversity of CHT region, the language of the study area might pose a challenge. However, as we will deploy a local team of enumerators, the language barrier will not be a major issue. Moreover, the local enumerators will be familiar with the culture of CHT region and they will have easy access for data collection. Importantly, most of the local enumerators have already worked with DM WATCH in different projects.

### 4.2 COVID-19 Situation

It can be expected that the transmission rate of COVID-19 will slow down as soon as the time of survey arrives. However, DM WATCH has already been following a safety guideline prepared based on the guideline by the WHO and the Government of Bangladesh. The core study team, as well as hired enumerators, will strictly follow social distancing and other safety measures in the field, at the office, during data collection, or in any other public gathering.

### 4.3 Other Risk Mitigation Measures

DM WATCH identifies a few unforeseeable circumstances which might be beyond its control. The study team is proposing the following mitigation approaches against the identified risks:

Table 6: Other identified potential risks and likely mitigation approach

Identified risk	Possible mitigation approach
<b>Accidents</b>	For avoiding accidents, no driving after sun set and before Sun rise will be allowed.
<b>Natural disasters, weather conditions and unexpected shift in climate change impact</b>	For avoiding natural disaster and weather conditions, regular weather updates and forecast will be followed. We have processes in place to anticipate and plan for the impact of climate change. While these have long time horizons, they are reviewed regularly to ensure that any changes are identified early.

<b>Identified risk</b>	<b>Possible mitigation approach</b>
<b>Armed conflicts, strikes and other political unrest, restrictions imposed by a government or government agency</b>	Proper communication will be maintained with the UNDP authorities prior to the field movement.
<b>Health and safety precaution/ team contingency management</b>	In-house team of DM WATCH has a pool of local enumerators having expertise in the relevant works, who can replace any member of the core team in case anyone becomes sick or has to leave the station for emergency cause. Our health and safety policy and safety management system define clear arrangements and responsibilities for implementation and management throughout the Company. This is audited as part of our quality and environmental management system. Furthermore, taking the current COVID-19 pandemic into consideration, the timeframe of the assignment has been extended from 12 weeks to 16 weeks to mitigate any unforeseeable risks.

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## 5 Detail Work Plan for the Assignment

Sl. No.	Activity	W1	W2	W3	W4	W5	W6	W7	W8	W9	W10	W11	W12	W13	W14	W15	W16	Milestone Dates
1.	Final methodology with sampling frame, data collection methods, data quality control, data cleaning and analysis plan																	18th June 2020
2.	Inception report with agreed revised detail work plan with timeframe																	25th June 2020
3.	Prepare, review and approve a set of both quantitative and qualitative data collection tools including survey questionnaire, checklist and guideline (Bangla and English version) and Training on data collection tools.																	9th July 2020
4.	Data collection and preparation of dataset and transcripts																	20th August 2020
5.	Data analysis, presentation of findings and submission of draft report																	10th September 2020
6.	Feedback incorporation and submission of final report																	24th September 2020
7.	Final dataset with level and description of variable (SPSS and Excel) and transcripts in English.																	24th September 2020



## DM WATCH

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### **Top key results-2020**

1. A total of 1,404 karbari and headmen were equipped with file cabinets in Rangamati and Bandarban districts.
2. the traditional laws and practices of Chakma, Tripura, and Marma communities were reviewed and compiled incorporating the human rights issues, particularly women's rights and child rights in the respective customary laws and practices separately.
3. A training manual on documentation and case management of traditional justice system in CHT was developed.

## **Activating Village Courts in Bangladesh Phase-II Project Expected Key Results -2020**

### **Result-01 Established Union Parishad as a Hub of Local Justice**

Hub of Local Justice will be established in 43 UPs of Panchagar district in coordination with National Legal Aid Society Organization (NLASO), Local Government Division (LGD) and relevant stakeholders of Arbitration Council. Under this, in addition to village courts, UNDP will provide supports to activate Union Legal Aid Committee (ULAC), and Arbitration Council in 43 UPs so that no justice seers left helpless. It is expected that in a total of 600 cases will be registered to Arbitration Council (AC) in 2020 and ULAC will refer 200 cases to District Legal Aid Committee (DLAC). Being capacitated by the project, ACs of project working areas will resolve 80% of registered cases.

### **Result-02: Legal and policy framework revised to enhance efficiency and effectiveness of VCs**

The legal framework of the village courts is Village Courts Act 2006 (amended in 2013) which will be revised, and an amendment proposal will be placed to LGD for starting the process of amendment. A “Practice Note” that require for district courts to transfer appropriate cases from district courts to village courts will be issued by Chief Justice (CJ) and Directive from Inspector General Police (IGP) that also require for police station to transfer appropriate cases from police station to village courts will be issued by IGP with lobby with Chief Justice (CJ) , Supreme Court and Public Security Division/Ministry of Home Affairs.

### **Result-03 Increased capacity of GOB for monitoring of Village Courts performance for sustaining VCs after phasing out of the project**

Decentralized Monitoring, Inspection and Evaluation (DMIE) system, tested during pilot phase, will be replicated in 1,078 unions of Bangladesh. Revised Government Order (GO) on DMIE will be developed and issued by LGD. Capacity of 1,078 UP Chairmen, 1078 UP Secretaries, 1078 Panel Chairs and 1078 Village Courts Assistants (VCAs) will be enhanced on DMIE system. Monitoring, Inspection and Evaluation (MIE) Wing of LGD will receive quarterly Village Courts performance reports from 27 project districts and produce compiled report on VC performance.

## Matching entry reconciliation in pivot between AWP and ATLAS entry

Revised AWP'2020		
ATLAS Activity	Budget Code	Sum of Revised Budget for 2020 (USD)
1.1.9_NGO_CHT	72100	185,073
1.2.3_PRINT_CHT		
	75700	3,432
1.2.5_LEARN_CHT	71300	13,250
	75700	36,171
1.2_CONSULTNT	71300	20,000
1.3.5_NGO_CHT	72100	65,209
	72200	619,767
2.1.7_NGO_CHT	71600	1,621
	72100	130,923
2.1_PRINT_PUB	71300	1,190
	74200	12,024
	74200	1,300
	75700	21,053
2.2.7_STUD_CHT	72100	88,732
2.2_LEARN_CHT	75700	4,000
2.3_TRVL_CHT	71600	33,600
3.13_IND_COST	75100	125,570
ACCNT_SAL_CHT	71400	6,398
ADM ASSO SAL CH	71400	18,215
BUD_EX_SAL_CHT	71400	4,169
COM_SAL_CHT	71400	36,000
COMPUEQUIP_CHT	72800	51,526
DF_SAL_CHT	71400	54,647
FIN ASO SAL_CHT	71400	18,215
FUEL_MAIN_CHT	73400	15,000
FURNITRE_CHT	72200	5,000
HR_SAL_CHT	71400	6,398
IT ASSO SAL_CHT	71400	3,643
LS_SAL_CHT	71400	15,000
NPM_SAL_CHT	71400	51,706
OFFEQUIP_CHT	72200	25,323
OFFRENT_CHT	73100	14,805
OM_SAL_CHT	71400	11,557
OTHER_SER_CHT	72500	15,779
PA_SAL_CHT	71400	15,585
PO_ADV_SAL_CHT	71400	24,000
PO_JCB_SAL_CHT	71400	31,988
PO_PMR_SAL_CHT	71400	24,000
PO_SAL_CHT	71400	31,988
PRCUMNT_ASS_SAL	71400	7,286
PS_SAL_CHT	71400	57,984
STATIONARY_CHT	72500	2,200
VHILE_RENT_CHT	73400	8,107
<b>Grand Total</b>		<b>1,919,430.14</b>

ATLAS Entry		
Activity	Budget Item	Sum of Amount
1.1.9_NGO_CHT	72100	185,073
1.2.3_PRINT_CHT	71300	-
	74200	-
	75700	3,432
1.2.5_LEARN_CHT	71300	13,250
	75700	36,171
1.2_CONSULTNT	71300	20,000
1.2_TRVL_CHT	71600	0
1.3.5_NGO_CHT	72100	65,209
	72200	619,767
2.1.7_NGO_CHT	71600	1,621
	72100	130,922
2.1_PRINT_PUB	71300	1,190
	74200	13,324
	75700	21,053
2.2.7_STUD_CHT	72100	88,732
2.2_LEARN_CHT	75700	4,000
2.3_TRVL_CHT	71600	33,600
	75700	-
3.13_IND_COST	75100	125,570
ACCNT_SAL_CHT	71400	6,398
ADM ASSO SAL CH	71400	18,215
BUD_EX_SAL_CHT	71400	4,169
COM_SAL_CHT	71400	36,000
COMPUEQUIP_CHT	72800	51,526
DF_SAL_CHT	71400	54,647
FIN ASO SAL_CHT	71400	18,215
FUEL_MAIN_CHT	73400	15,000
FURNITRE_CHT	72200	5,000
GS_SAL_CHT	71400	-
HR_SAL_CHT	71400	6,398
IT ASSO SAL_CHT	71400	3,643
LS_SAL_CHT	71400	15,000
NPM_SAL_CHT	71400	51,706
OFFEQUIP_CHT	72200	25,323
OFFRENT_CHT	73100	14,805
OM_SAL_CHT	71400	11,557
OTHER_SER_CHT	72500	15,779
PA_SAL_CHT	71400	15,585
PO_ADV_SAL_CHT	71400	24,000
PO_JCB_SAL_CHT	71400	31,988
PO_PMR_SAL_CHT	71400	24,000
PO_SAL_CHT	71400	31,988
PRCUMNT_ASS_SAL	71400	7,286
PS_SAL_CHT	71400	57,984
STATIONARY_CHT	72500	2,200
VHILE_RENT_CHT	73400	8,106
<b>Grand Total</b>		<b>1,919,430.14</b>

**Status: RAWP & ATLAS Posted RAWP  
AVCB**

Activity Result	ATLAS Activity Code	Responsible Party	Fund Code	Donor	Budget Code	Revised AWP	Revised AWP- ATLAS Posted	Difference between RAWP vs ATLAS posted		
Activity Result 1.1	1.1.1_NGO	1981	30079	10159	73400	6,528.00	6,528.00	-		
					74700	7,797.00	7,797.00	-		
					71800	698,081.00	698,081.00	-		
			9367	30079	10159	72100	38,920.00	38,920.00	-	
						73100	32,789.00	32,789.00	-	
						75100	53,885.30	53,885.30	-	
			9368	30079	10159	71800	594,551.00	594,551.00	-	
							72100	34,016.00	34,016.00	-
							73100	35,596.00	35,596.00	-
			9369	30079	10159	75100	46,491.41	46,491.41	-	
							71800	502,547.00	502,547.00	-
							72100	28,830.00	28,830.00	-
			9370	30079	10159	73100	35,299.00	35,299.00	-	
							75100	39,667.32	39,667.32	-
							71800	574,695.00	574,695.00	-
						72100	33,045.00	33,045.00	-	
						72200	4,456.00	4,456.00	-	
						73100	39,004.00	39,004.00	-	
						75100	45,584.00	45,584.00	-	
		1.1.10_PCO_SAL	1981	30079	10159	71400	45,856.00	45,856.00	-	
		1.1.11_SCDO_SAL	1981	30079	10159	71400	36,000.00	36,000.00	-	
		1.1.12_TO_SAL	1981	30079	10159	71400	14,185.00	14,185.00	-	
		1.1.14_DF_SAL	1981	30079	10159	63100		-	-	
						63300	14.00	14.00	-	
						71400	458,000.00	458,000.00	-	
						72300	1,310.00	1,310.00	-	
		1.1.2_PRINT_PUB	1981	30079	10159	71300	123.00	123.00	-	
						72400	21.00	21.00	-	
						74200		-	-	
		1.1.2_PS_SAL	1981	30079	10159	71400	11,831.00	11,831.00	-	
		1.1.27_PA_SAL	1981	30079	10159	71400	12,800.00	12,800.00	-	
		1.1.3_LEARNING	1981	30079	10159	75700	33.00	33.00	-	
		1.1.4_LOCAL_TRA	1981	30079	10159	71600	13,663.00	13,663.00	-	
					73400	7,546.00	7,546.00	-		
					75700	6,421.00	6,421.00	-		
	1.1.8_GS_SAL	1981	30079	10159	71400		-	-		
	3.13_IND_COST	1981	30079	10159	75100	43,548.96	43,548.96	-		
<b>Activity Result 1.1 Total</b>						<b>3,503,133.99</b>	<b>3,503,133.99</b>	<b>-</b>		
Activity Result 1.2	1.1.33_ILE_SAL	1981	30079	10159	71200	1,295.00	1,295.00	-		
					71600	80.00	80.00	-		
					73400	99.00	99.00	-		
		1.1.7_LS_SAL	1981	30079	10159	71400	14,319.00	14,319.00	-	
		1.2.1_LOCAL_TRA	1981	30079	10159	71600	1,865.00	1,865.00	-	
						73400	1,495.00	1,495.00	-	
		1.2.5_LEARNING	1981	30079	10159	75700	7,156.00	7,156.00	-	
		3.13_IND_COST	1981	30079	10159	75100	1,841.63	1,841.63	-	
	<b>Activity Result 1.2 Total</b>						<b>28,150.63</b>	<b>28,150.63</b>	<b>-</b>	
	Activity Result 1.3	1.1.15_VO_SAL	1981	30079	10159	71400	19,100.00	19,100.00	-	
1.1.17_MLLO_SAL		1981	30079	10159	71400	19,100.00	19,100.00	-		
1.3.2_LEARNING		1981	30079	10159	75700		-	-		
3.13_IND_COST		1981	30079	10159	75100	2,674.00	2,674.00	-		
<b>Activity Result 1.3 Total</b>						<b>40,874.00</b>	<b>40,874.00</b>	<b>-</b>		
Activity Result 2.1	1.1.9_ACOS_SAL	1981	30079	10159	71400	26,114.00	26,114.00	-		
			30079	10159	75100	3,326.54	3,326.54	-		
						75700	47,522.00	47,522.00	-	
			9368	30079	10159	75100	4,483.08	4,483.08	-	
						75700	64,044.00	64,044.00	-	
			9369	30079	10159	75100	2,712.22	2,712.22	-	
						75700	38,746.00	38,746.00	-	
			9370	30079	10159	75100	2,991.80	2,991.80	-	
						75700	42,740.00	42,740.00	-	
		2.1.3_VISIBILIT	1981	30079	10159	71300	6,155.00	6,155.00	-	

Activity Result	ATLAS Activity Code	Responsible Party	Fund Code	Donor	Budget Code	Revised AWP	Revised AWP-ATLAS Posted	Difference between RAWP vs ATLAS posted
					72100	500.00	500.00	-
					72400	2,987.00	2,987.00	-
					74200	6,911.00	6,911.00	-
	2.1.4_LEARNING	1981	30079	10159	71300	15.00	15.00	-
					75700		-	-
	2.1.5_LOCAL TRA	1981	30079	10159	71600	1,437.00	1,437.00	-
					73400	1,087.00	1,087.00	-
					75700		-	-
	3.13_IND_COST	1981	30079	10159	75100	3,164.42	3,164.42	-
<b>Activity Result 2.1 Total</b>						<b>254,936.06</b>	<b>254,936.06</b>	<b>-</b>
Activity Result 2.2	1.1.17_MLLO SAL	1981	30079	10159	71400	24,300.00	24,300.00	-
	1.1.32_MERS_INT	1981	30079	10159	71200	10,000.00	10,000.00	-
	1.1.4_REM SAL	1981	30079	10159	71400	48,800.00	48,800.00	-
	2.2.1_LEARNING	1981	30079	10159	71600		-	-
					75700	7,132.00	7,132.00	-
	2.2.2_STUDIES_	1981	30079	10159	71300	6,622.00	6,622.00	-
					71500	7,211.00	7,211.00	-
					72100	24,650.00	24,650.00	-
					75700		-	-
	2.2.3_LOCAL TRA	1981	30079	10159	71600	8,251.00	8,251.00	-
					73400	9,849.00	9,849.00	-
	2.2.4_INTER_TRA	1981	30079	10159	71600		-	-
					75700		-	-
	2.2.5_PRINT_PUB	1981	30079	10159	71600		-	-
					73400		-	-
					74200	4,270.00	4,270.00	-
	2.2.6_NAT_CONF	1981	30079	10159	71300	95.00	95.00	-
					75700		-	-
	NON_EU	1981	4000	12	72100		-	-
			30079	12	72100		-	-
	3.13_IND_COST	1981	30079	10159	75100	10,582.60	10,582.60	-
<b>Activity Result 2.2 Total</b>						<b>161,762.60</b>	<b>161,762.60</b>	<b>-</b>
Activity Result 3.0	1.1.1_NPC SAL	1981	30079	10159	71400	46,000.00	46,000.00	-
	1.1.13_NPO SAL	1981	30079	10159	71400	95,520.00	95,520.00	-
	1.1.18_FO_FM_SA	1981	30079	10159	71400	21,756.00	21,756.00	-
	1.1.20_PO SAL	1981	30079	10159	71400	16,203.00	16,203.00	-
	1.1.21_ITASSO_S	1981	30079	10159	71400	19,200.00	19,200.00	-
	1.1.22_LAMA SAL	1981	30079	10159	71400	19,100.00	19,100.00	-
	1.1.23_HA SAL	1981	30079	10159	71400	16,600.00	16,600.00	-
	1.1.25_FINASSO_	1981	30079	10159	71400	19,100.00	19,100.00	-
	1.1.26_FINASSI_	1981	30079	10159	71400	4,335.00	4,335.00	-
					72400	62.00	62.00	-
	1.1.29_OA SAL	1981	30079	10159	71400	12,800.00	12,800.00	-
	1.1.3_OPM SAL	1981	30079	10159	71400	42,300.00	42,300.00	-
	1.1.30_DCM SAL	1981	30079	10159	71400	37,000.00	37,000.00	-
	1.1.5_FAM SAL	1981	30079	10159	71400	36,000.00	36,000.00	-
	2.2.1_LEARNING	1981	30079	10159	75700	1,942.00	1,942.00	-
	3.10_OFF RENT M	1981	30079	10159	72500	100.00	100.00	-
					73100	115,841.00	115,841.00	-
					73400	100.00	100.00	-
					74300	8,912.00	8,912.00	-
	3.11_STATIONARY	1981	30079	10159	71600	800.00	800.00	-
					72500	10,842.00	10,842.00	-
					74200	317.00	317.00	-
	3.12_OTHER_SER	1981	30079	10159	72300	692.00	692.00	-
					72400	24,156.00	24,156.00	-
					72500	166.39	166.39	-
					73100	334.00	334.00	-
					73400	500.00	500.00	-
	3.14_Moni_Visit	1981	30079	10159	71600	969.00	969.00	-
					72300	301.00	301.00	-
					73400	1,000.00	1,000.00	-
	3.4_PROC_ICT	1981	30079	10159	72400		-	-
					72800	8,000.00	8,000.00	-
	3.5_PROC_FUR	1981	30079	10159	72200		-	-

Activity Result	ATLAS Activity Code	Responsible Party	Fund Code	Donor	Budget Code	Revised AWP	Revised AWP-ATLAS Posted	Difference between RAWP vs ATLAS posted
	3.6 OFF EQUIP	1981	30079	10159	72300	2,554.00	2,554.00	-
					72800	166.00	166.00	-
	3.7 SPARE PARTS	1981	30079	10159	72400		-	-
					72800	5,301.00	5,301.00	-
					73400	499.00	499.00	-
	3.8 OTHER EQU	1981	30079	10159	72300	2,390.00	2,390.00	-
					72400	5,500.00	5,500.00	-
					74700	280.00	280.00	-
	3.9 FUEL MAINT	1981	30079	10159	72300	3,471.00	3,471.00	-
					73400	4,701.00	4,701.00	-
					74500	3,610.00	3,610.00	-
	5.5 EXP AUDIT	1981	30079	10159	74100	3,970.00	3,970.00	-
	3.13 IND_COST	1981	30079	10159	75100	41,537.33	41,537.33	-
<b>Activity Result 3.0 Total</b>						<b>634,927.72</b>	<b>634,927.72</b>	<b>-</b>
<b>Grand Total</b>						<b>4,623,785.00</b>	<b>4,623,785.00</b>	<b>-</b>

Project ID	Activity	Account	Approved Budget	Proposed Budget	Commitment	Expen	Total Exp	Budget Balance
91274	1.1.1_NGO	71800	1,740,797.66	2,369,874.00	-	-	1,584,216.57	785,657.43
91274	1.1.1_NGO	72100	104,650.06	134,811.00	-	-	91,294.67	43,516.33
91274	1.1.1_NGO	72200	2,821.42	4,456.00	-	-	2,954.76	1,501.24
91274	1.1.1_NGO	73100	139,982.53	142,688.00	-	-	97,306.43	45,381.57
91274	1.1.1_NGO	73400	-	6,528.00	39.20	-	6,488.65	0.15
91274	1.1.1_NGO	74700	-	7,797.00	-	-	7,796.01	0.99
91274	1.1.1_NGO	75100	139,177.62	185,628.03	-	-	124,304.07	61,323.96
91274	1.1.1_NPC_SAL	71400	47,000.00	46,000.00	-	-	38,449.37	7,550.63
91274	1.1.10_PCO_SAL	71400	45,000.00	45,856.00	-	-	36,932.41	8,923.59
91274	1.1.11_SCD0_SAL	71400	36,150.00	36,000.00	-	-	29,975.17	6,024.83
91274	1.1.12_TO_SAL	71400	9,550.00	14,185.00	-	-	14,184.14	0.86
91274	1.1.13_NPO_SAL	71400	95,520.00	95,520.00	-	-	95,520.00	-
91274	1.1.14_DF_SAL	63100	6,300.00	-	-	-	-	-
91274	1.1.14_DF_SAL	63300	-	14.00	-	-	13.55	0.45
91274	1.1.14_DF_SAL	71400	496,000.00	458,000.00	-	-	384,559.18	73,440.82
91274	1.1.14_DF_SAL	72300	-	1,310.00	-	-	1,309.31	0.69
91274	1.1.15_VO_SAL	71400	19,100.00	19,100.00	-	-	15,883.79	3,216.21
91274	1.1.17_MLLO_SAL	71400	43,300.00	43,400.00	-	-	35,966.91	7,433.09
91274	1.1.18_FO_FM_SA	71400	22,000.00	21,756.00	-	-	17,449.20	4,306.80
91274	1.1.2_PRINT PUB	71300	-	123.00	-	-	123.00	-
91274	1.1.2_PRINT PUB	72400	400.00	21.00	-	-	20.62	0.38
91274	1.1.2_PRINT PUB	74200	3,500.00	-	-	-	-	-
91274	1.1.2_PS_SAL	71400	49,329.00	11,831.00	-	-	11,830.08	0.92
91274	1.1.20_PO_SAL	71400	14,325.00	16,203.00	-	-	13,012.99	3,190.01
91274	1.1.21_ITASSO_S	71400	19,100.00	19,200.00	-	-	16,080.78	3,119.22
91274	1.1.22_LAMA_SAL	71400	19,100.00	19,100.00	-	-	15,883.79	3,216.21
91274	1.1.23_HA_SAL	71400	16,600.00	16,600.00	-	-	13,784.97	2,815.03
91274	1.1.25_FINASSO_	71400	-	19,100.00	-	-	15,415.14	3,684.86
91274	1.1.26_FINASSI_	71400	19,100.00	4,335.00	-	-	3,617.16	717.84
91274	1.1.26_FINASSI_	72400	-	62.00	-	-	47.13	14.87
91274	1.1.27_PA_SAL	71400	11,100.00	12,800.00	-	-	10,552.26	2,247.74
91274	1.1.29_OA_SAL	71400	13,000.00	12,800.00	-	-	10,450.94	2,349.06
91274	1.1.3_LEARNING	75700	51,507.00	33.00	-	-	32.54	0.46
91274	1.1.3_OPM_SAL	71400	42,600.00	42,300.00	-	-	35,334.22	6,965.78
91274	1.1.30_DCM_SAL	71400	37,000.00	37,000.00	-	-	29,967.07	7,032.93
91274	1.1.32_MERS_INT	71200	176,778.00	10,000.00	-	-	-	10,000.00
91274	1.1.33_ILE_SAL	71200	132,000.00	1,295.00	-	-	1,294.30	0.70
91274	1.1.33_ILE_SAL	71600	5,000.00	80.00	-	-	79.03	0.97
91274	1.1.33_ILE_SAL	73400	-	99.00	-	-	98.87	0.13
91274	1.1.4_LOCAL TRA	71600	10,000.00	13,663.00	-	-	9,641.15	4,021.85
91274	1.1.4_LOCAL TRA	73400	10,000.00	7,546.00	-	-	832.47	6,713.53
91274	1.1.4_LOCAL TRA	75700	6,307.00	6,421.00	-	-	754.72	5,666.28
91274	1.1.4_REM_SAL	71400	49,000.00	48,800.00	-	-	40,693.31	8,106.69
91274	1.1.5_FAM_SAL	71400	36,150.00	36,000.00	-	-	29,975.71	6,024.29
91274	1.1.7_LS_SAL	71400	14,500.00	14,319.00	-	-	14,318.10	0.90
91274	1.1.8_GS_SAL	71400	18,075.00	-	-	-	-	-
91274	1.1.9_ACOS_SAL	71400	21,100.00	26,114.00	-	-	26,113.29	0.71
91274	1.2.1_LOCAL TRA	71600	5,000.00	1,865.00	-	-	865.40	999.60
91274	1.2.1_LOCAL TRA	73400	4,000.00	1,495.00	-	-	614.83	880.17
91274	1.2.5_LEARNING	75700	7,156.00	7,156.00	-	-	-	7,156.00
91274	1.3.2_LEARNING	75700	6,000.00	-	-	-	-	-
91274	2.1.1_NGO	75100	15,434.77	13,513.64	-	-	13,352.46	161.18
91274	2.1.1_NGO	75700	220,496.75	193,052.00	-	-	190,749.41	2,302.59
91274	2.1.3_VISIBILIT	71300	9,950.00	6,155.00	4,725.44	-	258.00	1,171.56
91274	2.1.3_VISIBILIT	72100	1,175.00	500.00	-	-	-	500.00
91274	2.1.3_VISIBILIT	72400	2,000.00	2,987.00	-	-	2,487.58	499.42
91274	2.1.3_VISIBILIT	74200	24,276.00	6,911.00	-	-	4,888.07	2,022.93
91274	2.1.4_LEARNING	71300	-	15.00	-	-	15.00	-
91274	2.1.4_LEARNING	75700	2,000.00	-	-	-	-	-
91274	2.1.5_LOCAL TRA	71600	5,000.00	1,437.00	-	-	437.03	999.97
91274	2.1.5_LOCAL TRA	73400	5,000.00	1,087.00	-	-	88.39	998.61
91274	2.1.5_LOCAL TRA	75700	1,180.00	-	-	-	-	-
91274	2.2.1_LEARNING	71600	3,500.00	-	-	-	-	-
91274	2.2.1_LEARNING	75700	14,777.00	9,074.00	-	-	1,107.60	7,966.40
91274	2.2.2_STUDIES_	71300	5,952.00	6,622.00	-	-	2,164.99	4,457.01
91274	2.2.2_STUDIES_	71500	6,500.00	7,211.00	-	-	7,210.05	0.95
91274	2.2.2_STUDIES_	72100	87,420.00	24,650.00	-	-	-	24,650.00
91274	2.2.3_LOCAL TRA	71600	8,790.00	8,251.00	-	-	1,807.55	6,443.45
91274	2.2.3_LOCAL TRA	73400	8,432.00	9,849.00	-	-	58.89	9,790.11
91274	2.2.4_INTER_TRA	71600	23,000.00	-	-	-	-	-
91274	2.2.4_INTER_TRA	75700	11,000.00	-	-	-	-	-
91274	2.2.5_PRINT_PUB	71600	1,000.00	-	-	-	-	-
91274	2.2.5_PRINT_PUB	73400	1,000.00	-	-	-	-	-
91274	2.2.5_PRINT_PUB	74200	8,464.00	4,270.00	-	-	3,777.84	492.16
91274	2.2.6_NAT_CONF	71300	-	95.00	-	-	95.00	-
91274	2.2.6_NAT_CONF	75700	166,428.00	-	-	-	-	-
91274	3.10_OFF RENT_M	72500	-	100.00	-	-	23.56	76.44
91274	3.10_OFF RENT_M	73100	89,356.00	115,841.00	-	-	115,591.38	249.62
91274	3.10_OFF RENT_M	73400	-	100.00	-	-	28.30	71.70
91274	3.10_OFF RENT_M	74300	19,288.00	8,912.00	-	-	8,912.00	-
91274	3.11_STATIONARY	71600	-	800.00	-	-	800.00	-
91274	3.11_STATIONARY	72500	13,000.00	10,842.00	-	-	10,131.49	710.51
91274	3.11_STATIONARY	74200	-	317.00	-	-	261.54	55.46
91274	3.12_OTHER_SER	72300	2,000.00	692.00	-	-	320.54	371.46
91274	3.12_OTHER_SER	72400	25,960.00	24,156.00	-	-	12,643.78	11,512.22

Project ID	Activity	Account	Approved Budget	Proposed Budget	Commitment	Expen	Total Exp	Budget Balance
91274	3.12_OTHER_SER	72500	1,000.00	166.39	-	-	16.25	150.14
91274	3.12_OTHER_SER	73100	1,000.00	334.00	-	-	-	334.00
91274	3.12_OTHER_SER	73400	2,675.00	500.00	-	-	54.83	445.17
91274	3.13_IND_COST	75100	159,652.81	103,348.94	-	-	-	103,348.94
91274	3.14_MONI_VISIT	71600	25,000.00	969.00	-	-	-	969.00
91274	3.14_MONI_VISIT	72300	-	301.00	-	-	300.18	0.82
91274	3.14_MONI_VISIT	73400	25,000.00	1,000.00	-	-	-	1,000.00
91274	3.4_PROC_ICT	72400	3,000.00	-	-	-	-	-
91274	3.4_PROC_ICT	72800	3,000.00	8,000.00	-	-	-	8,000.00
91274	3.5_PROC_FUR	72200	1,954.00	-	-	-	-	-
91274	3.6_OFF EQUIP	72300	2,554.00	2,554.00	-	-	-	2,554.00
91274	3.6_OFF EQUIP	72800	-	166.00	-	-	165.09	0.91
91274	3.7_SPARE_PARTS	72400	1,000.00	-	-	-	-	-
91274	3.7_SPARE_PARTS	72800	1,000.00	5,301.00	-	-	5,300.36	0.64
91274	3.7_SPARE_PARTS	73400	1,000.00	499.00	-	-	-	499.00
91274	3.8_OTHER_EQU	72300	1,829.00	2,390.00	-	-	1,167.52	1,222.48
91274	3.8_OTHER_EQU	72400	7,677.38	5,500.00	-	-	1,643.02	3,856.98
91274	3.8_OTHER_EQU	74700	-	280.00	-	-	279.18	0.82
91274	3.9_FUEL_MAINT	72300	6,157.00	3,471.00	-	-	3,119.80	351.20
91274	3.9_FUEL_MAINT	73400	3,000.00	4,701.00	-	-	2,267.89	2,433.11
91274	3.9_FUEL_MAINT	74500	4,500.00	3,610.00	-	-	2,422.61	1,187.39
91274	5.5_EXP_AUDIT	74100	25,313.00	3,970.00	-	-	-	3,970.00
91274	NON_EU	72100	59,732.00	-	-	-	-	-
<b>91274 Total</b>			<b>4,863,500.00</b>	<b>4,623,785.00</b>	<b>4,764.64</b>	<b>3,279,985.24</b>	<b>3,284,749.88</b>	<b>1,339,035.12</b>
115133	1.1.9_NGO_CHT	71600	-	-	-	-	533.30	(533.30)
115133	1.1.9_NGO_CHT	72100	496,435.47	185,073.47	-	-	-	185,073.47
115133	1.1.9_NGO_CHT	74100	-	-	-	-	2,327.84	(2,327.84)
115133	1.1.9_NGO_CHT	74700	-	-	3,578.79	-	2,386.80	(5,965.59)
115133	1.1.9_NGO_CHT	75100	(36,380.36)	(0.36)	-	-	1,453.46	(1,453.82)
115133	1.1.9_NGO_CHT	75700	-	-	4,550.05	-	15,520.97	(20,071.02)
115133	1.1_INCPT_WORKS	75700	-	-	-	-	125.52	(125.52)
115133	1.2.3_PRINT_CHT	71300	40,000.00	-	-	-	-	-
115133	1.2.3_PRINT_CHT	74200	30,000.00	-	-	-	-	-
115133	1.2.3_PRINT_CHT	75700	30,000.00	3,432.00	-	-	-	3,432.00
115133	1.2.5_LEARN_CHT	71300	13,250.00	13,250.00	-	-	-	13,250.00
115133	1.2.5_LEARN_CHT	71600	-	-	-	-	379.99	(379.99)
115133	1.2.5_LEARN_CHT	75700	103,621.11	36,171.11	-	-	5,357.31	30,813.80
115133	1.2.6_STUD_CHT	75700	-	-	-	-	3,024.75	(3,024.75)
115133	1.2_CONSULTNT	71300	28,500.00	20,000.00	12,021.21	-	5,531.91	2,446.88
115133	1.2_TRVL_CHT	71600	11,600.40	0.40	-	-	-	0.40
115133	1.3.5_NGO_CHT	71600	-	-	-	-	1,185.15	(1,185.15)
115133	1.3.5_NGO_CHT	72100	292,218.31	65,209.00	-	-	-	65,209.00
115133	1.3.5_NGO_CHT	72200	290,827.89	619,767.00	1,196,800.75	-	1,196,800.75	(577,033.75)
115133	1.3.5_NGO_CHT	73100	-	-	10,600.71	-	-	(10,600.71)
115133	1.3.5_NGO_CHT	75100	(74,074.07)	(0.18)	-	-	3,176.73	(3,176.91)
115133	1.3.5_NGO_CHT	75700	-	-	-	-	149.76	(149.76)
115133	2.1.7_NGO_CHT	71600	10,560.00	1,621.00	-	-	-	1,621.00
115133	2.1.7_NGO_CHT	72100	441,899.47	130,922.00	-	-	-	130,922.00
115133	2.1_PRINT_PUB	71300	41,000.00	1,190.00	7,214.37	-	3,095.52	(9,119.89)
115133	2.1_PRINT_PUB	72100	-	-	18,353.50	-	18,353.50	(18,353.50)
115133	2.1_PRINT_PUB	74200	53,323.97	13,324.00	41,143.87	-	41,143.87	(27,819.87)
115133	2.1_PRINT_PUB	75700	48,000.00	21,053.00	-	-	-	21,053.00
115133	2.2.7_STUD_CHT	72100	275,826.00	88,732.00	35,438.96	-	8,859.74	44,433.30
115133	2.2_LEARN_CHT	75700	7,802.51	4,000.00	-	-	-	4,000.00
115133	2.3_TRVL_CHT	71600	28,400.00	33,600.00	-	-	8,029.18	25,570.82
115133	2.3_TRVL_CHT	75700	-	-	-	-	473.78	(473.78)
115133	3.13_IND_COST	75100	292,015.47	125,570.74	-	-	-	125,570.74
115133	ACCNT_SAL_CHT	71400	6,397.57	6,397.57	-	-	4,255.98	2,141.59
115133	ADM_ASSO_SAL_CH	71400	18,214.60	18,214.60	-	-	8,303.96	9,910.64
115133	BUD_EX_SAL_CHT	71400	5,085.94	4,168.94	-	-	2,130.85	2,038.09
115133	COM_SAL_CHT	71400	20,845.00	36,000.00	-	-	30,176.82	5,823.18
115133	COMPUEQUIP_CHT	72800	-	51,526.00	-	-	-	51,526.00
115133	DF_SAL_CHT	71400	54,644.00	54,646.53	-	-	54,086.69	559.84
115133	FIN_ASO_SAL_CHT	71400	18,214.59	18,214.59	-	-	13,684.42	4,530.17
115133	FUEL_MAIN_CHT	71600	-	-	-	-	25.28	(25.28)
115133	FUEL_MAIN_CHT	73400	15,000.00	15,000.00	-	-	-	15,000.00
115133	FURNITRE_CHT	72200	-	5,000.00	-	-	-	5,000.00
115133	GS_SAL_CHT	71400	22,739.00	-	-	-	-	-
115133	HR_SAL_CHT	71400	6,397.57	6,397.57	-	-	3,670.95	2,726.62
115133	IT_ASSO_SAL_CHT	71400	3,642.92	3,642.92	-	-	1,633.88	2,009.04
115133	LS_SAL_CHT	71400	22,739.00	15,000.00	-	-	9,557.95	5,442.05
115133	NPM_SAL_CHT	71400	44,420.52	51,706.01	-	-	23,941.06	27,764.95
115133	OFFEQUIP_CHT	72200	49,024.00	25,323.00	-	-	-	25,323.00
115133	OFFEQUIP_CHT	74700	-	-	-	-	1,309.66	(1,309.66)
115133	OFFRENT_CHT	73100	14,806.08	14,805.08	-	-	11,293.02	3,512.06
115133	OM_SAL_CHT	71400	11,556.84	11,556.84	-	-	5,066.84	6,490.00
115133	OTHER_SER_CHT	71600	-	-	-	-	113.31	(113.31)
115133	OTHER_SER_CHT	72200	-	-	692.40	-	692.40	(692.40)
115133	OTHER_SER_CHT	72400	-	-	392.65	-	173.88	(566.53)
115133	OTHER_SER_CHT	72500	15,778.90	15,778.90	-	-	-	15,778.90
115133	OTHER_SER_CHT	72800	-	-	-	-	1,131.41	(1,131.41)
115133	OTHER_SER_CHT	74200	-	-	-	-	69.96	(69.96)
115133	PA_SAL_CHT	71400	15,585.00	15,585.00	-	-	13,605.43	1,979.57
115133	PO_ADV_SAL_CHT	71400	31,988.00	24,000.00	-	-	17,745.86	6,254.14
115133	PO_JCB_SAL_CHT	71400	31,988.00	31,988.00	-	-	18,052.86	13,935.14
115133	PO_PMR_SAL_CHT	71400	22,964.88	24,000.00	-	-	19,496.77	4,503.23
115133	PO_SAL_CHT	71400	31,987.84	31,987.84	-	-	17,517.18	14,470.66



Project ID	Activity	Account	Approved Budget	Proposed Budget	Commitment	Expen	Total Exp	Budget Balance
115133	PRCUMNT_ASS_SAL	71400	7,285.84	7,285.84	-	-	3,795.91	3,489.93
115133	PS_SAL_CHT	71400	57,983.88	57,983.88	-	-	24,919.61	33,064.27
115133	STATIONARY_CHT	72500	2,200.00	2,200.00	1,452.90	-	-	747.10
115133	VHILE_RENT_CHT	73400	16,214.00	8,105.85	-	-	-	8,105.85
<b>115133 Total</b>			<b>2,972,530.14</b>	<b>1,919,430.14</b>	<b>1,332,240.16</b>		<b>347,371.25</b>	<b>1,679,611.41</b>
<b>Grand Total</b>			<b>7,836,030.14</b>	<b>6,543,215.14</b>	<b>1,337,004.80</b>		<b>3,627,356.49</b>	<b>4,964,361.29</b>

	4,863,500.00	4,623,785.00	
		(239,715.00)	
	2,972,530.14	1,919,430.14	1,679,611.41
		(1,053,100.00)	239,818.73

## Certificate Of Completion

Envelope Id: D51B0494C30C4D888EE7D00E884DB36A	Status: Completed
Subject: Revised AWP Activating Village Courts Phase II and Activating Village Courts CHT - Nov 2020	
Source Envelope:	
Document Pages: 137	Signatures: 7
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Stamps: 1
Enveloped Stamping: Enabled	Envelope Originator:
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	Md Maharaj Hossain
	One United Nations Plaza
	New York, NY 10017
	maharaj.hossain@undp.org
	IP Address: 203.202.246.146


## Record Tracking

Status: Original 11/24/2020 7:01:41 PM	Holder: Md Maharaj Hossain maharaj.hossain@undp.org	Location: DocuSign
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## Signer Events

Signer Events	Signature	Timestamp
Md Maharaj Hossain maharaj.hossain@undp.org Programme Associate UNDP Bangladesh Security Level: Email, Account Authentication (None)	  Signature Adoption: Uploaded Signature Image Using IP Address: 203.202.246.146	Sent: 11/24/2020 8:58:14 PM Viewed: 11/24/2020 8:58:37 PM Signed: 11/24/2020 8:58:48 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Munir Hossain munir.hossain@undp.org Finance Analyst UNDP Headquarters Security Level: Email, Account Authentication (None)	  Signature Adoption: Uploaded Signature Image Using IP Address: 103.213.242.37	Sent: 11/24/2020 8:58:51 PM Viewed: 11/25/2020 7:47:41 PM Signed: 11/26/2020 6:07:33 AM
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Van Nguyen nguyen.thi.ngoc.van@undp.org Deputy Resident Representative UNDP Headquarters Security Level: Email, Account Authentication (None)	    Signature Adoption: Uploaded Signature Image Using IP Address: 103.69.151.74	Sent: 11/26/2020 6:07:37 AM Viewed: 11/27/2020 6:23:42 AM Signed: 11/28/2020 7:48:56 PM
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Envelope Sent	Hashed/Encrypted	11/24/2020 8:58:14 PM
Certified Delivered	Security Checked	11/27/2020 6:23:42 AM
Signing Complete	Security Checked	11/28/2020 7:48:56 PM
Completed	Security Checked	11/28/2020 7:48:56 PM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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